

# RSI Review Form for Faculty Teaching Asynchronous Online Classes

Note: This document is a guideline only and not part of the formal faculty evaluation process until formally negotiated and approved.

Instructor:	Course:	
Dean:	Section:	Date:
Peer Reviewer:		

\_\_\_\_ First review \_\_\_\_ Second review \_\_\_\_ Third review

Regular Substantive Interaction		
Substantive (at least two of the following three must be met)	Met	Unmet
1. Individualized, timely feedback on assignments that comment on what the student is doing well and/or how they can improve. (Rubric check boxes alone are not adequate.) (Aligns w/ACCJC Substantive Interaction B - Assessing or providing feedback on students' coursework.)		
Specific Recommendations for Improvement:		
2. Instructor-created or mediated multimedia (video/audio) lessons/lectures and other engaging multimedia content. (Publisher-created media alone is not adequate.) (Aligns w/ACCJC Substantive Interaction C - Providing information or responding to questions about the content of a course or competency.)		
Specific Recommendations for Improvement:		
3. Regular discussions between students in which the instructor participates. (Aligns w/ACCJC Substantive Interaction D - Facilitating a group discussion regarding the content of a course or competency.)		
Specific Recommendations for Improvement:		

<b>Regular</b> (each of the following three must be met)	<b>Met</b>	<b>Unmet</b>
4. The syllabus clearly states how regular interaction will take place. Course has a home page with a welcome statement. (Aligns w/ACCJC Regular Interaction A - Providing the opportunity for substantive interactions with the students on a predictable and regular basis commensurate with the length of time and the amount of content in the course or competency.)		
<b>Specific Recommendations for improvement:</b>		
5. Weekly, synchronous office hours held in video (e.g., Zoom) and/or live chat. (Aligns w/ACCJC Regular Interaction A - Providing the opportunity for substantive interactions with the students on a predictable and regular basis commensurate with the length of time and the amount of content in the course or competency.)		
<b>Specific Recommendations for Improvement:</b>		
6. Regular announcements commenting on how students are doing on specific activities and how to improve (i.e., formative feedback). (Due-date reminder announcements are not adequate.) (Aligns w/ACCJC Regular Interaction B - Monitoring the student's academic engagement and success and ensuring that an instructor is responsible for promptly and proactively engaging in substantive interaction with the student when needed on the basis of such monitoring, or upon request by the student.)		
<b>Specific Recommendations for Improvement:</b>		

\_\_\_\_ RSI has been met. No further review needed.

\_\_\_\_ A second RSI review is needed following implementation of recommendations.

\_\_\_\_ A third RSI review is needed following implementation of additional recommendations.