APPENDIX C-5d: PEER OBSERVATION FORM FOR LIBRARY FACULTY



□ Modesto Junior College

□ Columbia College

YCCD Faculty Evaluation Peer Observation Form for Library Faculty

Librarian's Name	Peer Evaluator's Name
Dates of Observations	

Instructions: Record your observations of each of the three major categories listed below. Use the comment box to note both areas of commendation and suggestions for improvement. Be specific and descriptive. **The bullets are** *suggested* **items for consideration within each category, and therefore should not be construed as a checklist.** This form is available electronically at http://www.yosemite.edu/hr/documents.htm)

COMMUNICATION & PRESENTATION	COMMENTS
 Speaks audibly and clearly 	
 Presented material is relevant to students' 	
needs	
 Presentation style facilitates student 	
comprehension	
 Establishes and maintains eye contact with 	
students	
 Communicates a sense of enthusiasm and 	
excitement	
 Uses appropriate library resources 	
 Responds to changes in student 	
attentiveness	
 Use of humor is positive and appropriate 	
 Addresses different learning styles 	
 Summarizes the next steps the student 	
should take.	
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LIBRARIAN-STUDENT INTERACTION	COMMENTS
 Solicits student input 	
 Responds constructively to student 	
questions, opinions, and other input	
 Treats students respectfully 	
 Recognizes and responds when students do 	
not understand	
 Acknowledges other students waiting for 	
assistance	
 Approaches students to offer assistance 	
 Responds appropriately to distractions 	

Uses authority appropriately to encourage a respectful learning environment Compared to the property of the property o	
KNOWLEDGE OF RESOURCES	COMMENTS
 Demonstrates appropriate depth of 	
knowledge in:	
 Print resources 	
 Research databases 	
 Online catalogs 	
 Internet research tools and 	
techniques	
 Library policies and procedures 	
 General college and community 	
information	

In addition, please answer the following questions:

1.	What do you believe the librarian did especially well in his/her interactions with
	library patrons?

2. What might the librarian have done to enhance the patron's library experience?

3. Is there anything else you would like to add?