

**APPENDIX C-4b: FACULTY EVALUATION PRELIMINARY REPORT –
FIRST & SECOND-YEAR PROBATIONARY & FIRST-YEAR TEMPORARY
FACULTY**

Use this form to verify completion of the Preliminary Evaluation Report for first and second year probationary and first-year temporary faculty. Submit this form with both the Preliminary Evaluation Report and Final Evaluation Report.

Faculty Member (Evaluatee): _____

Current Assignment: _____

For the period of _____ to _____ .

Evaluation Sources Employed: (Attach documentation)

Immediate Administrator: _____

Peer Participants: _____

Other Sources Employed: (check all that apply)

☐ Self Evaluation

☐ Student Appraisals

☐ Sabbatical Report

☐ Other (Describe) _____

Signatures (Signatures of evalutee, peer participants and Vice President of Instruction or Vice President of Student Learning indicate that they have read and discussed this Preliminary Report)

Immediate Administrator Date

Peer Participant Date

Peer Participant Date

Vice President Date

Faculty Member Date