

**APPENDIX C-4b.4: FACULTY EVALUATION REPORT –  
FOURTH-YEAR PROBATIONARY FACULTY**

Use this form for evaluation of all **probationary** (contract, tenure-track) faculty members in the **fourth year** of probationary employment. The form is available from Human Resources in electronic, fill-in-the-blank format. **Must be completed before February 15.**

Faculty Member (Evaluatee): \_\_\_\_\_

Current Assignment: \_\_\_\_\_

For the period of \_\_\_\_\_ to \_\_\_\_\_

Evaluation Sources Employed: (**Attach documentation**)

Immediate Administrator: \_\_\_\_\_

Peer Participants: \_\_\_\_\_ and \_\_\_\_\_

Other Sources Employed: (**Check all that apply**)

- Self-Evaluation
- Student Appraisals
- Other (**Describe**) \_\_\_\_\_

Findings (**Attach narrative**)

- Satisfactory
- Unsatisfactory

Recommendation

(*Subject to approval by the President and Chancellor*)

- Employ the probationary (contract) employee as a tenured (regular) employee for all subsequent academic years.
- Not enter into a contract for the following academic year

Signatures (*Signatures of evaluatee, peer participants and Vice President of Instruction or Vice President of Student Learning indicate that they have read and discussed this report*)

Immediate Administrator	_____	Date	_____
Peer Participant	_____	Date	_____
Peer Participant	_____	Date	_____
Vice President	_____	Date	_____
Faculty Member (Evaluatee)	_____	Date	_____

**The faculty member (evaluatee) shall have up to ten (10) working days to prepare and file a written response.**