

**APPENDIX C-4b: FACULTY EVALUATION PRELIMINARY REPORT –  
FIRST & SECOND-YEAR PROBATIONARY & FIRST-YEAR TEMPORARY  
FACULTY**

*Use this form to verify completion of the Preliminary Evaluation Report for first and second year probationary and first-year temporary faculty. Submit this form with both the Preliminary Evaluation Report and Final Evaluation Report.*

Faculty Member (Evaluatee): \_\_\_\_\_

Current Assignment: \_\_\_\_\_

For the period of \_\_\_\_\_ to \_\_\_\_\_ .

Evaluation Sources Employed: (Attach documentation)

Immediate Administrator: \_\_\_\_\_

Peer Participants: \_\_\_\_\_

Other Sources Employed: (check all that apply)

- Self-Evaluation
- Student Appraisals
- Sabbatical Report
- Other (Describe) \_\_\_\_\_

Signatures (Signatures of evaluatee, peer participants and Vice President of Instruction or Vice President of Student Learning indicate that they have read and discussed this Preliminary Report)

Immediate Administrator \_\_\_\_\_ Date \_\_\_\_\_

Peer Participant \_\_\_\_\_ Date \_\_\_\_\_

Peer Participant \_\_\_\_\_ Date \_\_\_\_\_

Vice President \_\_\_\_\_ Date \_\_\_\_\_

Faculty Member \_\_\_\_\_ Date \_\_\_\_\_