

**Violent Incident Report**

Employee Name: \_\_\_\_\_

Name/ Title/ Contact Information of Person Completing Form: \_\_\_\_\_

<u>Date/Time</u>	<u>Location/Department</u>	<u>Incident Description</u> (Please include as much detail as possible. Include addition sheet if necessary)	<u>Violence Committee By?<sup>1</sup></u>

**Type of Incident:**

- Physical Attack  
(e.g. biting, choking, grabbing, hair pulling, kicking, punching, slapping, pushing, pulling, scratching or spitting)
- Attack with weapon  
(e.g. gun, knife other object)
- Threat of Force or use of weapon or other object
- Verbal Harrassment
- Animal Attack
- Other: \_\_\_\_\_

**Incident Location Specifics: (check all that apply)**

- Office
- Restroom/Bathroom
- Break Room
- Classroom
- Other Area Outside of Building
- Cafeteria
- Hallway
- Personal Residence
- Parking Lot
- Other: \_\_\_\_\_

**Incident Specifics (check all that apply)**

- Victim Performing Usual Job Duties
- Victim Performing Usual Job Duties
- Working During Low Staff Level
- Poor Lighting
- High Crime Area
- Isolated/Alone
- Rushed
- Unable to Get Help/Assistance
- Working in Community Setting
- Working in Unfamiliar/New Location
- Other: \_\_\_\_\_

**Consequence Specifics: (check all that apply)**

- Medical Treatment Provided
- Security Contacted
- Law Enforcement Contacted
- Lost Time of Work Hourse: \_\_\_\_\_
- Assistance Provided to Conclude Incident (detail in Incident Description)
- Actions Requested to Progect from Continueing Threat (if any): \_\_\_\_\_

*Please Note:*

*If the alleged conduct may fall within the Title IX definitiion of Sexual Harassement, including, but not limited to, Sexual Assault, Domestic Violence, Dating Violence, or Stalking, the District’s Title IX Coordinator will breach out to the reporting party to gather more information and provide resources. If the alleged conduct is determined to fall with Title IX, the Cooridnator will conduct an intake meeting and offer supportive measures. The District’s Title IX policy and procedures are accessible here: <https://www.yosemite.edu/title9/>*

<sup>1</sup>The perpetrator will be classified as: (1) client or customer; (2) family or friend of a client or customer; (3) stranger with criminal intent; (4) co-worker, supervisor or manager of victim; (5) partner or spouse, parent or relative of victim; or (6) other perpetrator.

If providing additional details of the incident, they may be provided in the space below: