Message from Teresa Scott...

Executive Vice Chancellor Teresa Scott heads the YCCD Fiscal Services department. The Controller's Office, Internal Auditor/Budget Analyst, Risk Management Services, Purchasing & Receiving, Facilities Planning and Operations, and Transportation all report to her.

The District welcomed a new Chancellor in July. Dr. Henry C.V. Yong joined YCCD July 1, 2017, replacing Dr. Joan Smith who retired as Chancellor in January. Dr. Yong is coming from Evergreen Valley College, where he served as president for six years. Also thanks to Dr. Jane Harmon who stepped in as Interim Chancellor during the period between Dr. Smith and Dr. Yong.

The Board of Trustees will approve the YCCD 2017-2018 Final Budget at its September 9, 2017, meeting. The Final General Fund Budget includes a 1.56% cost-of-living adjustment (COLA) in the amount of $1,417,000, as well as a state allocated base increase to apportionment for all community colleges. YCCD’s share of the statewide allocation is $2,650,000. The District is not planning on FTES growth for 2017-2018, but it does plan on recovering 1,133 FTES from 2016-2017 stability in the amount of $5,700,000. Stability funding is provided only in the initial year of FTES decline in an amount equal to the revenue loss associated with the FTES reduction for that year. Thus, the colleges are planning to restore the 1,151 FTES in 2017-2018.

The District’s CSEA bargaining unit and the Leadership Team settled on a 2% salary increase for 2017-2018, effective with the August 31, 2017, payroll. These two groups also agreed to accept the District’s offer to cover the increased cost of medical benefits on the base health plan offered by the District.

Recently, the Board of Trustees established two new standing committees—the Board Finance Committee and the Board Policy Committee. The two committees meet monthly and are open to the public. Agendas are posted in BoardDocs.

Fiscal Services’ Executive Assistant Carrie Sampson has decided to retire after 33 years at the District and 13 years as my assistant. Carrie has been an amazing and outstanding assistant, and a dear friend and mentor to so many of us at YCCD. We will miss her and wish her all the best. We welcome Jennifer Ahlsweide as the new Fiscal Services Executive Assistant.

For more information on the YCCD budget and other fiscal matters, visit our website at www.yosemite.edu/fiscalservices/.

Teresa Scott
Executive Vice Chancellor
What’s New…

Fiscal Services is doing its part as District continues to move forward.

District Office Building. Last November Central Services moved into its new digs.

The new building has a net zero energy cost and is working toward its Leadership in Energy and Environmental Design (LEED) certification.
Updates …

Fiscal Services acknowledges staff for their professional accomplishments and thanks them for their continued service to the District as well as to our students and employees.

**Fiscal Services**

Teresa Scott  
Executive Vice Chancellor

Jennifer Ahlswede  
Executive Assistant

Dorothy Pimentel  
Risk Manager

Mary Bylsma  
Internal Auditor/Budget Analyst

Sarah Schrader  
Controller

Judy Lanchester  
Director, Facilities Planning and Operations

Howard Coit  
Director of Purchasing and Receiving Operations

Jim Codoni  
Transportation Services Manager

Stephanie Aguilar  
Director, Child Development Training Consortium

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**Congratulations.** Fiscal Services welcomed **Judy Lanchester** as the Director of Facilities Planning and Operations. Judy replaced **Tim Nesmith**, who retired from the District in January.

**Yolanda Avila** was promoted to Assistant Director/Campus Facilities Manager of Facilities Planning and Operations. The position vacated by Judy Lanchester.

Executive Assistant **Carrie Sampson** is retiring after 33.5 years of service to the District. Her last day will be August 31, 2017.

**Jennifer Ahlswede** is Carrie’s replacement. She transferred from Information Technology on August 1, 2017.

Welcome Jennifer!

Other changes include **Amy Lovett**’s promotion to Grants Analyst, and CDTC’s **Susan Billon**’s temporary assignment to replace Amy in Accounts Payable.

**Dave Keener**, Campus Facilities Manager II, received the 2017 Central Services Spirit Award, presented at the District Picnic in May. Good job, Dave.

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**EPA Update:**

Proposition 30, also called the Education Protection Account, was the 2012 legislation to increase state sales tax and income tax in the aftermath of the 2008 Recession in order to help education recover from the major property tax loss. The EPA revenue was set to expire as follows:

- Sales tax increase to sunset at the end of 2016.
- Income tax increase to sunset at the end of 2018.

At the November 2016 election, Proposition 55 was approved by voters to extend the income tax piece of Prop. 30 through the year 2030, but it allowed the sales tax increase

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**Vehicle Decals.** All District vehicles are now proudly identified as the property of the Yosemite Community College District. This is not only good for responsible driving, but also a little free advertising out in

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**Online Forms.** Online workflow forms are coming closer to reality. A shared governance committee has reviewed proposals from interested vendors and viewed presentations. Stay tuned for news regarding implementation in the near future.

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For more information on Fiscal Services, check out our website at [www.yosemite.edu/fiscalservices/](http://www.yosemite.edu/fiscalservices/)
Updates Continued ...

Transportation Services. If you have tried to schedule a bus for a field trip lately, you might be wondering why we have difficulties accommodating your request. For the last several years, we have had an increase in requests for buses on Thursdays, Fridays, and Saturdays. Unfortunately, we don’t have the equipment or personnel needed for the demand.

For more than 60 years, the District (at that time, Modesto Junior College District) has had the privilege and luxury of owning its own transportation equipment. We are able to offer our students at Modesto Junior College and Columbia College field trips for educational experiences that cannot be duplicated in the classroom. The District owns three highway-type buses for field trips and three transit-style buses for the MJC inter-campus “Pirate Express” shuttle. We employ three full-time drivers and two part-time drivers that handle all the field trips as well as the shuttle.

Our biggest users of the buses are the Athletic Departments at Modesto Junior College and Columbia College with the men and women’s sporting events. Their events are scheduled in advance by the California Community College Athletic Association (CCCAA). The majority of their travels are scheduled for Tuesdays, Wednesdays, Fridays, and Saturdays.

In addition to the sporting events, we provide bus transportation for arts, humanities, and theater. Our science classes that we transport include Earth Science, Oceanography, and Zoology. We also provide transportation for our EOPS and TRIO support programs, which have recently expanded. The MJC Fire Science program, Transfer Center, and the Modesto Institute for Continued Learning (MICL) also request bus transportation. Most of our users request buses for Fridays and Saturdays, not wanting to take students away from classes during the week.

Besides not having enough equipment, state and federal regulations for drivers’ hours come into play as well. Drivers must have at least eight hours of off-duty time between trips—and cannot drive after being on-duty for more than 15 hours. The driver’s on-duty and off-duty time is recorded in the Driver’s Daily Log Book (which in a way, becomes their life history). This log must be kept current and be with the driver while driving. There is also a limit on the number of hours in an eight-day period a driver can be on-duty.

To plan ahead and schedule trips, we need to look at different scenarios. For instance, will that driver have enough time off once the bus is back in the yard, serviced, and parked? (That should be phrased, “realistically” have enough time off... The driver still needs to drive home and get a good night’s sleep.) Sometimes, the driver will get back in the yard at one, two, or even three o’clock in the morning. If so, they won’t be available to drive the next day until they have had at least eight hours off duty. That driver will not be able to drive your 7:00 or 8:00 a.m. departure trip. And then there are things you cannot plan for but hope won’t happen... games that go into overtime, weather and traffic issues that delay returning on time—and that no one will be ill or need to take time off—and that the equipment is going to run flawlessly!

In order to provide drivers and buses for our colleges’ needs as they are today, we need to be looking for an additional bus as well as a few more drivers. A new highway-type bus costs upwards of $550,000. Used buses that meet current emission standards (2010 year model and later) can run $250,000 and up. Until we are able to purchase additional equipment, please be understanding when we are not able to accommodate your requests.

About Our Department... The Transportation Services department consists of a dedicated staff of drivers and mechanics. This is their livelihood, they are true professionals and enjoy what they do. They have invested their time for training to obtain and maintain their licenses. They strive to keep their driving records clean. More than anything, they want to ensure their passengers are comfortable and provide them with a safe ride. Being a former driver for the District, I think one of the best compliments a driver can hear is their passengers snoring!

Our four mechanics between Modesto and Columbia are also true professionals. They maintain over 320 pieces of mobile equipment. They perform scheduled maintenance and emergency repairs on District-owned cars, trucks, buses, fire trucks, tractors, lawn and turf equipment, forklifts, trailers, and motorcycles, among numerous other pieces of equipment. This is their livelihood! They take pride in what they do as well as spending an enormous amount of their own money on their professional tools.

Equipment failures do occur at times, when they happen, our staff are quick to respond, ensuring you are back on the road and are able to continue on your way. They also attend training classes that keep them up on the ever-growing list of regulations regarding vehicle and equipment emissions, hazardous material handling, as well as the ever-changing engine technology.
Fun and Sun...

Central Services events that everyone enjoyed.

**Wellness Fair.** Vendors, classes, demonstrations and wellness checks all happened on April 18, 2017, in the new District Office building.

**Central Services Picnic.** Everyone was invited to the Central Services Picnic in the Ag Pavilion on May 18, 2017. The theme was the Fabulous Fifties. What a Blast!

**Fabulous Fifties Jalopy Show**

Our mission is to provide stewardship of the business operations at Columbia College and Modesto Junior College as well as oversee Districtwide budget development, financial responsibility and accountability, development of enrollment management strategies, transportation needs, facilities planning and maintenance, and to manage risk proactively.

The Executive Vice Chancellor is the administrator over the Controller’s Office, Purchasing, Facilities Planning and Operations, and Transportation. Additionally, Fiscal Services is responsible for the administrative oversight of the Grants office, Payroll, the Child Development Training Consortium, the District’s insurance programs and risk management, construction services, and contract services. The Executive Vice Chancellor plays a key role in negotiations with the classified and faculty bargaining units.