

Yosemite Community College District

**District Council Meeting Minutes**

Gene Bianchi Community Center, Conference Room 1

March 28, 2018

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**Members Present:** Angela Fairchilds, Erin Naegle, Wendy Long, Curtis Martin, Allan McKissick, Debbi Partridge, Jim Sahlman, Pedro Rodriguez, Jill Stearns, Henry Yong

**Members Absent:** Klaus Tenbergen

**Other's Present:** Al Alt, Coni Chavez, Gina Leguria, Melissa Raby, Brian Sanders, Sarah Schrader, Trevor Stewart, James Todd, Susan Yeager, Jennifer Zellet, Graciela Molina (recorder)

Meeting called to order at 3:03 p.m. in Oakdale at the Gene Bianchi Community Center, Conference Room 1.

**1. Approval of Minutes of the Meeting of January 24, 2018 – Henry Yong**

A motion to approve the minutes of the meeting of January 24, 2018, was made by Angela Fairchilds and seconded by Erin Naegle. District Council members approved the minutes with a vote of all in favor 10-0.

Ayes: (10) Angela Fairchilds, Erin Naegle, Wendy Long, Curtis Martin, Allan McKissick, Debbi Partridge, Jim Sahlman, Pedro Rodriguez, Jill Stearns, Henry Yong

Nays: (0)

**2. Public Affairs – Coni Chavez**

**a. Board Policy – 2<sup>nd</sup> Reading**

1. 4020: Program and Curriculum Development
2. 4105: Distance Education
3. 4240: Academic Renewal
4. 4250: Probation, Disqualification & Readmission
5. 4300: Field Trips and Excursions

District Director of Public Affairs Coni Chavez mentioned the policies up for 2<sup>nd</sup> Reading review. Discussion ensued regarding BP 4300; students may transport themselves with appropriate approval (as needed), see BP 6-8079. These policies will be moved to the Board for a 1<sup>st</sup> Reading.

**b. Board Policy – 1<sup>st</sup> Reading**

1. 6400: Financial Audits
2. 6850: Hazardous Materials
3. 7125: Verification of Eligibility for Employment
4. 7232: Classification Review
5. 7310: Nepotism
6. 7330: Communicable Disease
7. 7336: Certification of Freedom from Tuberculosis
8. 7-8037: Duties of Employees
9. 7-8053: Position Classification Plan
10. 7-8059: Workweek

District Director of Public Affairs Coni Chavez mentioned the policies up for 1<sup>st</sup> Reading review. Comments were provided on BP 6400, BP 7232, BP 7-8037, BP 7310, and BP 7-8059. It was reported that the current audit firm is on a three year contract with

two one year extensions. In addition, with respect to classification review feedback suggested was to work through CSEA negotiations to address salary negotiations as a part of the classification review process. These policies will be brought back to District Council for a 2<sup>nd</sup> Reading prior to being moved to the Board for a 1<sup>st</sup> Reading.

**3. Stipends and Reassigned Time – *Jim Sahlman***

YFA President Jim Sahlman asked that the issue of stipends and reassigned time be discussed through the process with the YFA.

**4. Accreditation Update – *Angie Fairchilds, Jill Stearns, and Henry Yong***

President Fairchilds mentioned Columbia College is monitoring the District's progress toward the ACCJC recommendation pertaining to Total Cost of Ownership (TCO). This document will assist in addressing facilities scheduled maintenance. Both the Facilities Committees and the Resource Allocation Council (RAC) will be sought for input.

President Stearns reported MJC's interest in the District's Recommendation #1 to address TCO. With respect to the College Recommendation #4, the Distance Education committee has drafted a position statement on DE guidelines/campus policies to address regular contact with students. In addition, a series of DE workshops have been offered with online faculty leading the sessions, and a professional development opportunity is scheduled for this spring.

Chancellor Yong mentioned the District will line up professional development workshops for the current Board of Trustees focused on the topics of trusteeship and understanding accreditation standards. Pending the outcome of the November election, any new Trustees will be provided training opportunities as well. As for the TCO, the areas identified that need to be addressed are both Facilities and Information Technology (IT). Vice Chancellor Roger Clague will provide a response from IT perspective. The District will conduct its due diligence with respect to addressing the recommendations providing evidence along the way. In response to District Recommendation #4, the Board of Trustees approved Resolution 17-18.03 reaffirming their role and delegation of authority to Chancellor and College Presidents at their December 2017 meeting.

**5. New Statewide Funding Formula – *Henry Yong***

Chancellor Yong is attending the ACBO Institute; he attended the first session in February, and the second session is scheduled for April 3-6. He recalled discussions from the past focused on performance based funding. Funding is currently tied to the appropriations model and dependent on FTES. YCCD finds itself on the wrong side of the formula, moving to a performance based model, and would be negatively affected by \$120K per year. The performance based funding is based on 50% FTES, 25% serving economically disadvantaged students, and 25% awarding certificates and degrees. In addition, it would exclude the District from receiving COLA.

Chancellor Yong seeks assistance from all levels of the institution in supporting and encouraging students in the completion of their courses. Both Chancellor Yong and Vice Chancellor Yeager will provide updates as they become available. Funding Formula workshop notes are available on the CCLC website: <https://www.ccleague.org/funding-formula-workgroup>.

**6. Employee Recognition Dinner – *Henry Yong***

Chancellor Yong mentioned that his office has seen a positive response for the Staff Recognition Dinner, the planning committee members are diverse and working towards a

successful recognition ceremony. YFA President Jim Sahlman mentioned the disappointment of adjunct faculty for not being recognized at the celebration. Brian Sanders mentioned that Columbia College presents an adjunct faculty of the year award at the end of year celebration. Chancellor Yong values the contributions made by adjunct faculty and mentioned that a recognition will be planned for next year.

**7. Other Business**

- a. Introductions - Chancellor Yong introduced Dr. Susan Yeager, Vice Chancellor of Fiscal Services.

**The District Council meeting adjourned at 4:25 p.m.**