

Yosemite Community College District

**District Council UNAPPROVED Meeting Minutes**

Gene Bianchi Community Center, Conference Room 1  
December 20, 2017

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**Members Present:** Angela Fairchilds, Erin Naegle, Wendy Long, Curtis Martin, Allan McKissick, Debbi Partridge, Jim Sahlman, Pedro Rodriguez, Jill Stearns, Klaus Tenbergen, Henry Yong

**Members Absent:** none

**Other's Present:** Al Alt, John Black, Coni Chavez, Jennifer Hamilton, Gina Leguria, Melissa Raby, Brian Sanders, Sarah Schrader, Trevor Stewart, Graciela Molina (recorder)

Meeting called to order at 3:03 p.m. in Oakdale at the Gene Bianchi Community Center, Conference Room 1.

**1. Approval of Minutes of the Meeting of October 25, 2017 – Henry Yong**

A motion to approve the minutes of the meeting of October 25, 2017, was made by Debbie Partridge and seconded by Klaus Tenbergen. District Council members approved the minutes with a vote of all in favor.

Ayes: (11) Angela Fairchilds, Erin Naegle, Wendy Long, Curtis Martin, Allan McKissick, Debbi Partridge, Jim Sahlman, Pedro Rodriguez, Jill Stearns, Klaus Tenbergen, Henry Yong

Nayes: (0)

Abstain: (0)

**2. Public Affairs – Coni Chavez**

**a. Board Policy – 2<sup>nd</sup> Reading**

1. 4103: Work Experience
2. 4110: Honorary Degrees

District Director of Public Affairs Coni Chavez mentioned the policies up for 2<sup>nd</sup> Reading review. The recommendation from DC for BP4110 was to strikethrough lines 20-21 of the administrative procedure. These policies will be moved to the Board for a 1<sup>st</sup> Reading.

**b. Board Policy – 1<sup>st</sup> Reading**

1. 4101: Independent Study
2. 4220: Standards of Scholarship
3. 4222: Remedial Coursework
4. 4226: Multiple and Overlapping Enrollments
5. 4230: Grading and Academic Record Symbols
6. 4231: Grade Changes
7. 4235: Credit by Examination
8. 4400: Community Education
9. 4610: Instructional Service Agreements

District Director of Public Affairs Coni Chavez mentioned the policies up for 1<sup>st</sup> Reading review and provided the comments from the District Policy Committee with respect to 4220 and 4610. These policies will be brought back to District Council for a 2<sup>nd</sup> Reading prior to being moved to the Board for a 1<sup>st</sup> Reading.

**3. Stability Presentation – Curtis Martin/Sarah Schrader**

Academic Senate President Curtis Martin requested a presentation on the topic of Stability. He mentioned the Enrollment Update provided to the YCCD Board of Trustees at their December Board meeting answered some questions he had. District Controller Sarah Schrader provided a definition for the term “stability” and three scenarios with respect to FTES and how stability funding would be carried out. Discussion ensued on the topic of fiscal impacts and FTES target.

**4. College Career Access Pathway (CCAP) Agreements**

Jim Sahlman, YFA President, requested the CCAP Agreements discussion item. YFA expressed concerns related to the evaluation of faculty as currently stated in the agreement. Following some discussion, Chancellor Yong suggested addressing concerns in a memorandum of understanding; YFA was amenable. Dr. Brian Sanders, Vice President of Instruction, mentioned the CCAP agreements are an important part of the enrollment strategy; there is more interest in CTE courses versus university level courses. Chancellor Yong reported hosting a lunch meeting with SCOE superintendents and shared the superintendents are very interested in this initiative. LTAC President Klaus Tenbergen mentioned it is critical to manage the agreements properly so that the college has students for feeder schools.

**5. YCCD data reported on the CCCCO DataMart - Jim Sahlman**

YFA President Jim Sahlman mentioned that two agenda items he put forth on the agenda, Item 5 and Item 6, are related. He expressed concern regarding the conflicting data appearing on the CCCCO DataMart. It was reported that the State Chancellor’s Office has acknowledged a fix is needed, however are short staffed at this time. In efforts to address this challenge, Vice Chancellor of Information Technology Roger Clague and Vice President Sanders extended themselves to assist YFA in securing District data, as needed.

**6. FTES - Jim Sahlman**

Agenda items 6a and 6b were taken as one item:

**a. FTES Predictions vs. Actuals**

**b. Formula for how initial FTES projections are calculated**

Vice President Brian Sanders provided DC members a packet with annual YCCD FTES generation by term, as of December 19, 2017. He reviewed FTES by year from 2012-13 through 2018-19. He reported on the current demand for classes and noted that additional sections have been added to meet the demand. Discussion ensued regarding decline in classes throughout the State, recent FTES discussions, FTES calculations and data provided. In addition, the topic of college level CCAP institutions and qualifications for math faculty and the CTE discipline. It was suggested that the CCAP conversation be taken to a future plenary session.

**7. Other Business**

**a. Thanks** – President Jill Stearns thanked Columbia College for the many collaboration opportunities taking place within the District.

**b. International Education** – Chancellor Henry Yong is in discussions with a group interested in contract education for CTE type courses in Dubai. One program of

interest is hospitality. He mentioned there are future possibilities from the Central Valley to the global stage.

- c. Various Topics** – CSEA President Debbi expressed frustration with the DataMart information. She mentioned the Chief Human Resource Officers having done away with their longitudinal study switching to a simple report model.

**The District Council meeting adjourned at 4:33 p.m.**

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