

Measure E Citizens' Bond Oversight Committee UNAPPROVED Meeting Minutes

YCCD Board Room
March 1, 2017, 2 p.m.

Members Present: Matthew Rolichcheck, Larry McElhaney, Sherry Fowler, Joseph Aja, Dorothy Winke

Members Absent: Christa Gentry, Thomas Solomon, Paul Neumann

Others Present: Sarah Schrader, Coni Chavez, Marie Otaya, Jane Harmon, Trevor Stewart, Jon Rodriguez, Jill Stearns, Darin Gharat, Graciela Molina (recorder)

1. Call to Order

Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Chair Larry McElhaney at 2:00 p.m. in the YCCD Board Room.

2. Comments from the Public

No comments from the public.

3. Approval of Minutes of December 15, 2016 Meeting

A motion to approve the meeting Minutes of December 15, 2016, was made by Dorothy Winke and seconded by Sherry Fowler. The motion carried with a vote all in favor.

Ayes: 5 Matthew Rolichcheck, Larry McElhaney, Sherry Fowler, Joseph Aja, Dorothy Winke

Nayes: 0 none

4. Committee Membership Update

District Director of Public Affairs Coni Chavez reported both the Senior Citizen Organization member and the Student Representative - MJC remains unfilled. An application was received but cannot fill any of the vacancies at this time. Efforts will continue to fill these vacancies.

a. Presentation – Certificate of Appreciation

YCCD Controller Sarah Schrader presented a certificate of appreciation to CBOC Member Matthew Rolichcheck for his service of three terms on the Bond Measure E Oversight Committee totaling six years.

5. Bond Update

Kitchell representative Marie Otaya provided the CBOC members with an update on the progress of the Measure E Bond Projects at Columbia College Projects (Lower Manzanita Building Renovation, Pinyon Building, Fiber Optic Upgrade) and Modesto Junior College (Roads Project).

The presentation was previously given to the YCCD Board of Trustees on February 8.
LOWER MANZANITA BUILDING RENOVATION: This project renovates the Culinary Arts and Auxiliary Services areas to better organize the spaces with new layout and proper finishes; the project includes two cooking classrooms for an improved learning environment, a locker room, and two restrooms. With a projected completion date of fall 2017, the total project budget is \$3,320,000. Photos of interior spaces were

provided. **PINYON BUILDING:** Renovation of this space for the CC Student Health Services Program includes new walls, finishes and technology infrastructure. The space will include two exam rooms, conference room and offices. The total projected budget is \$329,327, and projected completion date of spring 2017. Photos of interior painting were shown. **FIBER OPTIC UPGRADE:** The upgrade project will complete the infrastructure loop at the college and is set to run from February 6 through April 7. A site map of the area was displayed and is funding is through the CC Secondary Data Center project. With a total projected budget of \$218,575, the completion is scheduled for spring 2017. **MJC ROADS PROJECT:** The roadways in use at the MJC West campus create a full loop road around the campus; there are a total of five entry points to the campus. Landscaping and irrigation upgrades continue; the project experienced a slight delay due to the recent rains however, they are working diligently to get back on track. Two additional projects on the horizon scheduled to begin in May and run through August are Roadways Phase IIB & Phase III. The Phase IIB project will create a new point of entry onto the campus from Brink Road, creating a "T" intersection much safer than the current entry point. Phase III will open a new parking lot on the campus in place of the old district offices. This project includes the abatement of hazardous materials located in the exterior and interior areas of the old District Office Buildings. The Abatement Project is budgeted at \$390,000 with completion scheduled for April 2017. Discussion ensued regarding land issues and abatement.

In addition, Marie Otaia referenced the bond update provided in the agenda packet. **Modesto Junior College Projects:** The *West Campus Roads* projects are under construction. The *Science Outdoor Education* project is in the Design Phase. **Columbia College Projects:** The *Lower Manzanita Building* and *Pinyon Building* modernization projects are under construction. **Central Services:** The new *Central Services Building* move-in phase is complete.

6. YCCD Measure E Budgets and Schedule

YCCD Measure E Budgets and Schedule information was previously provided to CBOC Members as part of their agenda packet. Marie Otaia and President Jill Stearns fielded questions regarding the information and discussion ensued that focused on project delays, changes in priorities, and scheduled maintenance.

7. Bond Quarterly Expenditure/Revenue Report

Marie Otaia reported that the Measure E Bond is coming to the tail end of projects. CBOC members received the Quarterly Expenditure Report as part of their packet. As of December 31, 2016, MJC has total expenditures of just over \$207 million, encumbered \$1.4 million, and ends with an unencumbered balance of \$11.6 million. Columbia College has total expenditures of \$49.7 million, encumbered \$1.8 million, and an unencumbered balance of \$875 thousand. Central Services has total expenditures of \$72.7 million, encumbered about \$2.1 million, and an unencumbered balance of \$3.7 million. Overall, program-wide total expenditures are just over \$329.4 million, encumbrances total \$5.4 million, and an end with a balance of over \$16.2 million.

8. Comments from Committee Members

In response to an inquiry from CBOC member Matthew Rolichcheck, Sarah Schrader reported on FFE, the process of closing out projects, identifying project savings and returning funds to contingency. Matthew Rolichcheck thanked staff for efforts in

completing the stop light at the entrance of the MJC West Campus; he expressed much interest as this was being completed.

9. Adjournment

A motion to adjourn the Citizens' Bond Oversight Committee meeting was made by Joe Aja and seconded by Dorothy Winke. The motion carried with a vote all in favor.

Ayes: 5 Matthew Rolichcheck, Larry McElhaney, Sherry Fowler, Joseph Aja,
Dorothy Winke

Nayes: 0 none

The meeting adjourned at 2:20 p.m.

The next regular meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, June 7, 2017. Open session will begin at 2 p.m., in the Manzanita Conference Room, Columbia College, 11600 Columbia College Drive, Sonora, California. A tour of bond projects for CBOC members may follow the general meeting.