



Yosemite Community
College District

MEASURE E - CITIZENS' BOND OVERSIGHT COMMITTEE

September 6, 2017 — 2:00 p.m.

Yosemite Community College District
Board Room
2201 Blue Gum Avenue
Modesto, CA

MEETING AGENDA

2:00 p.m. OPEN SESSION

1. Call to Order
2. Comments from the Public
3. ☆Approval of Minutes of June 7, 2017 Meeting
4. Committee Membership Update
5. Annual Report Subcommittee Update
6. ☆Bond Update
7. ☆YCCD Measure E Budgets and Schedules
8. ☆Bond Quarterly Expenditure/Revenue Report
9. ☆Meeting Schedule 2018 and 2019 (for information only)
10. Comments from Committee Members
11. Adjournment

☆ Denotes Attachment

ANNOUNCEMENTS

The next regular meeting of the Citizens' Bond Oversight Committee will be held on Thursday, December 14, 2017. Open session will begin at 2:00 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California. A tour of bond projects for CBOC members may precede the general meeting.

Yosemite Community College District

Measure E Citizens' Bond Oversight Committee Meeting Minutes

YCCD Board Room
June 7, 2017, 2 p.m.

Members Present: Larry McElhaney, Crista Gentry, Joseph Aja, Dorothy Winke, Thomas Solomon

Members Absent: Paul Neumann, Sherry Fowler

Others Present: Sarah Schrader, Coni Chavez, Marie Otaña, Ron Martin, Judy Lanchester, Jane Harmon, Graciela Molina (recorder)

1. Call to Order

Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Chair Larry McElhaney at 2:07 p.m. in the Columbia College Manzanita Conference Room.

2. Comments from the Public

No comments from the public.

3. Approval of Minutes of March 1, 2017 Meeting

A motion to approve the meeting Minutes of March 1, 2017, was made by Joe Aja and seconded by Dorothy Winke. The motion carried with a vote 4-0, all in favor. Thomas Solomon was not present for the vote.

Ayes: 4 Larry McElhaney, Crista Gentry, Joseph Aja, Dorothy Winke

Nays: 0 none

4. Committee Membership Update

District Director of Public Affairs Coni Chavez reported three vacancies in the areas of Senior Citizen Organization member, At-Large Community member, and the Student Representative - MJC. Efforts will continue to fill these vacancies.

5. Annual Report Subcommittee

CBOC members interested in serving on the subcommittee are asked to contact Coni Chavez.

6. Bond Update

Kitchell representative Marie Otaña provided the CBOC members with an update on the progress of the Measure E Bond Projects at Modesto Junior College (West Campus Roads, East and West Campus Painting) and Columbia College Projects (Lower Manzanita Building Renovation, Pinyon Building, Fiber Upgrade). In response to an inquiry regarding the Manzanita lower level, Marie Otaña confirmed the project is on target for completion.

The presentation was previously given to the YCCD Board of Trustees on May 10. **WEST CAMPUS ROADS:** Map of Phase 2 work will connect the roads to a new location on Brink Avenue. Phase 3 is the Parking lot area 1. Abatement will continue through the end of July. **EAST AND WEST CAMPUS PAINTING:** Phase I complete; Phase II bid in April and project work will begin June 8; Phase III will be bidding. **RENOVATION TO LOWER MANZANITA BUILDING:** Photos provided are a month old; target completion is end of summer to be ready for fall classes. **PINYON BUILDING:** Project now completed for Health Services; photos shared included

interior shots of the kitchen and bathroom. **FIBER UPGRADE:** Project is all completed.

A question regarding considerations to District took to use local contractors was made; Judy Lanchester reported that public contract code requires the District to go with the low-bid; it was noted that phases are broken into segments to appeal to small businesses. The Phase II Painting project was awarded to A+ Painters from Sacramento. At Columbia College quite a few local contractors receive the contracts.

In addition, Marie Otaña referenced the bond update provided in the agenda packet. **Modesto Junior College Projects:** The *West Campus Roads* projects are under construction. The *Science Outdoor Education* project is in the Design Phase. *Painting East and West Campus Phase II* is in the Bid Phase. **Columbia College Projects:** The *Lower Manzanita Building and Pinyon Building* modernization projects are under construction. **Central Services:** For new *Central Services Building* the move-in phase is complete. The former District office Buildings abatement is in the Bid Phase.

7. YCCD Measure E Budgets and Schedule

YCCD Measure E Budgets and Schedule information was previously provided to CBOC Members as part of their agenda packet. Marie Otaña and President Jill Stearns fielded questions regarding the information and discussion ensued that focused on project delays, changes in priorities, and scheduled maintenance.

8. Bond Quarterly Expenditure/Revenue Report

Marie Otaña reported that the Measure E Bond is coming to the tail end of projects. CBOC members received the Quarterly Expenditure Report as part of their packet. As of March 31, 2017, MJC has total expenditures of just over \$207.3 million, encumbered \$2 million, and ends with an unencumbered balance of \$10.7 million. Columbia College has total expenditures of \$50.6 million, encumbered just over \$1 million, and an unencumbered balance of \$782 thousand. Central Services has total expenditures of \$74.5 million, encumbered about \$1.3 million, and an unencumbered balance of \$2.6 million. Overall, program-wide total expenditures are just over \$332.5 million, encumbrances total \$4.7 million, and end with a balance just under \$14 million.

9. Future Meeting Schedule

The proposed meeting schedule for CBOC meetings in 2018 and 2019 were presented to the CBOC as part of the agenda.

A motion to approve the proposed 2018-2019 CBOC meeting schedule was made by Dorothy Winke and seconded by Joseph Aja. The motion carried with a vote all in favor.

Ayes: 5 Larry McElhaney, Crista Gentry, Joseph Aja, Dorothy Winke, Thomas Solomon

Nayes: 0 none

10. Comments from Committee Members

There were no comments from committee members.

11. Adjournment

A motion to adjourn the Citizens' Bond Oversight Committee meeting was made by Crista Gentry and seconded by Dorothy Winke. The motion carried with a vote all in favor.

Ayes: 5 Larry McElhaney, Crista Gentry, Joseph Aja, Dorothy Winke, Thomas Solomon

Nayes: 0 none

The meeting adjourned at 2:25 p.m.

Kitchell Representative Ron Martin and Marie Otaya led the CBOC tour of CC Measure E Projects including the Lower Manzanita and Pinyon Buildings. CBOC members Larry McElhaney, Sherry Fowler, Joseph Aja, Dorothy Winke, Christa Gentry, Thomas Solomon along with YCCD representatives Sarah Schrader, Coni Chavez, Jane Harmon, and Graciela Molina participated in the tour.

The next regular meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, September 6, 2017. Open session will begin at 2 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California. A tour of bond projects for CBOC members may follow the general meeting.

Kitchell representative Ms. Marie Otaia will provide the Board with an update on the progress of the Measure E Bond projects and the Quarterly Expenditure Report.

Modesto Junior College Projects: The *West Campus Roads* projects are under construction. The *Science Outdoor Education* project is in the Design Phase. *Painting East and West Campus Phase II* is in the Construction Phase. *Painting East and West Campus Phase III* is in the Bid Phase

Columbia College Projects: The *Lower Manzanita Building* modernization project is under construction. *Pinyon Building Renovation* project is complete and occupied.

Central Services: The former District office Buildings abatement is complete and in the Closeout Phase.

Current Modesto Junior College Projects




PROJECT	STATUS	START CONSTRUCTION
MJC West Campus Roads	Construction	March 2016
Painting East & West Campus	Phase II Construction	June 2017
Painting East & West Campus	Phase III Bid Phase	September 2017
Science Outdoor Education	Design Phase	TBD

Current Columbia College Projects

PROJECT	STATUS	START CONSTRUCTION
Manzanita Lower Level Renovation	Under Construction	August 2016
Pinyon Building Upgrade	Complete	August 2016
Fiber Optic Upgrade	Complete	February 2017

Current Central Services Projects

PROJECT	STATUS	START HAZMAT ABATEMENT
Old Central Services Buildings Hazmat Abatement	Complete	May 2017
Old Central Services Buildings Demolition	Re-Bid	October 2017

YCCD Measure E Budgets and Schedules	Measure E Budget (1)	Total Budget (2)	Total Construction Budget (3)	2015				2016				2017				2018			
				Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Entry Road Repair	\$ 228,532	\$ 228,532	\$ 187,500																
College Contingency	\$ 77,036	\$ 77,036																	
SUBTOTAL - Columbia College	\$ 52,458,797	\$ 52,495,000																	
CENTRAL SERVICES																			
Ag Temp Housing	\$ 65,876	\$ 65,877	\$ 65,876																
Art Building	\$ 586,393	\$ 586,393	\$ 401,095																
Capital Outlay Debt Service	\$ 14,435,000	\$ 14,435,000	\$ -																
Central Services Buildings	\$ 21,000,000	\$ 21,012,000	\$ 17,325,999																
Central Services Master Plan	\$ 82,500	\$ 82,500	\$ -																
DTSC	\$ 1,300,000	\$ 1,300,000	\$ -																
Primary Data Center	\$ 7,333,723	\$ 7,333,723	\$ 6,119,599																
Scheduled Maintenance	\$ 10,000,000	\$ 10,000,000	\$ -																
Secondary Data Center	\$ 3,500,000	\$ 3,500,000	\$ 2,532,599																
Technology Infrastructure	\$ 10,000,000	\$ 10,000,000	\$ -																
Shipping and Receiving	\$ 4,183,016	\$ 4,183,016	\$ 3,217,939																
Logistics Center	\$ 995,897	\$ 995,897	\$ 739,307																
Patterson Planning	\$ 855,409	\$ 855,409	\$ -																
Utility Infrastructure (Heating Decentralization)	\$ 2,455,000	\$ 2,455,000	\$ 1,680,549.00																
Central Services Contingency	\$ 1,776,185	\$ 1,776,185																	
SUBTOTAL - Central Services	\$ 78,569,000	\$ 78,581,001	(includes \$25M investment income)																
Total Projects Budget	\$ 351,137,797	\$ 364,712,801																	
Original Measure E Bond	\$ 326,137,797																		
LEGEND			FOOTNOTES																
Design/ Approvals			(1) Total project budget as adopted by the Board of Trustees.																
Construction			(2) Total project funding available to the project, including any local, state and grant funding.																
Commissioning			(3) Includes Furniture, Fixtures and Equipment (FF&E), Change Order Contingency and Moving Costs.																
7/19/2017																			

**YCCD Measure E Bond
End of Fiscal Year Expenditure Report
Fiscal Year 2016 - 2017**

Expenditure Report By College	Current Budget 6/30/17	Previous Fiscal Years (2004-2016) Expenditures	Current Fiscal Year (2016-2017) Expenditures	Total Expenditures as of 6/30/17	Encumbrances	Unencumbered Balance	
Modesto Junior College¹							
15d	\$ 2,017,277.69	\$ 2,017,277.69	\$ -	\$ 2,017,277.69	\$ -	\$ -	
15c	\$ 3,149,906.74	\$ 3,149,906.74	\$ -	\$ 3,149,906.74	\$ -	\$ -	
15e	\$ 16,701,861.82	\$ 16,701,861.82	\$ -	\$ 16,701,861.82	\$ -	\$ -	
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
16	\$ 25,092,868.96	\$ 25,092,868.96	\$ (807.98)	\$ 25,092,060.98	\$ -	\$ 807.98	
	\$ 579,379.00	\$ 579,379.00	\$ -	\$ 579,379.00	\$ -	\$ -	
17	\$ 19,566,199.54	\$ 19,566,199.54	\$ -	\$ 19,566,199.54	\$ -	\$ -	
	\$ 1,300,480.29	\$ 1,300,480.29	\$ -	\$ 1,300,480.29	\$ -	\$ -	
	\$ 1,208,167.09	\$ 1,208,167.09	\$ -	\$ 1,208,167.09	\$ -	\$ -	
8	\$ 11,739,920.00	\$ 11,739,920.00	\$ -	\$ 11,739,920.00	\$ -	\$ -	
	\$ 1,923,635.91	\$ 1,923,635.91	\$ -	\$ 1,923,635.91	\$ -	\$ -	
22	\$ 17,537,893.26	\$ 17,537,893.26	\$ -	\$ 17,537,893.26	\$ -	\$ -	
	\$ 2,768,950.67	\$ 2,768,950.67	\$ -	\$ 2,768,950.67	\$ -	\$ -	
23	\$ 9,072,710.62	\$ 9,072,710.62	\$ -	\$ 9,072,710.62	\$ -	\$ -	
	\$ 4,480,122.00	\$ 3,715,102.41	\$ 762,903.13	\$ 4,478,005.54	\$ 2,116.87	\$ (0.41)	
	\$ 1,602,000.00	\$ 50,659.58	\$ 183,945.10	\$ 234,604.68	\$ 95,632.15	\$ 1,271,763.17	
	\$ 2,015,000.00	\$ 53,185.55	\$ 240,590.11	\$ 293,775.66	\$ 131,755.33	\$ 1,589,469.01	
2	\$ 3,828,528.73	\$ 3,828,528.73	\$ -	\$ 3,828,528.73	\$ -	\$ -	
32	\$ 1,443,672.46	\$ 1,443,672.46	\$ -	\$ 1,443,672.46	\$ -	\$ -	
27a	\$ 59,376,336.31	\$ 59,354,789.31	\$ 21,547.00	\$ 59,376,336.31	\$ -	\$ -	
	\$ 1,960,000.00	\$ 38,960.77	\$ 37,630.09	\$ 76,590.86	\$ 88,575.00	\$ 1,794,834.14	
28	\$ 1,531,512.90	\$ 1,531,512.90	\$ -	\$ 1,531,512.90	\$ -	\$ -	
	\$ 429,158.38	\$ 429,158.38	\$ -	\$ 429,158.38	\$ -	\$ -	
14	\$ 12,627,571.31	\$ 12,627,571.31	\$ -	\$ 12,627,571.31	\$ -	\$ -	
31	\$ 1,088,575.85	\$ 1,088,575.85	\$ 38.30	\$ 1,088,614.15	\$ -	\$ (38.30)	
	\$ 4,480,122.00	\$ 4,119,493.30	\$ 357,854.65	\$ 4,477,347.95	\$ 2,774.35	\$ (0.30)	
	\$ 755,109.13	\$ 755,109.13	\$ -	\$ 755,109.13	\$ -	\$ -	
	\$ 3,860,000.00	\$ 175,118.04	\$ 58,182.14	\$ 233,300.18	\$ 197,852.29	\$ 3,428,847.53	
	\$ 92,361.38	\$ 92,361.38	\$ -	\$ 92,361.38	\$ -	\$ -	
	\$ 1,450,000.00	\$ 495,464.74	\$ 874,799.66	\$ 1,370,264.40	\$ 7,460.62	\$ 72,274.98	
	\$ 1,056,000.00	\$ 363,302.38	\$ 569,444.59	\$ 932,746.97	\$ 5,682.39	\$ 117,570.64	
	\$ 2,970,000.00	\$ 229,851.62	\$ 1,657,511.21	\$ 1,887,362.83	\$ 539,900.90	\$ 542,736.27	
	\$ 1,390,000.00	\$ 139,499.31	\$ 749,794.49	\$ 889,293.80	\$ 246,560.46	\$ 254,145.74	
	\$ 1,014,677.96	\$ -	\$ -	\$ -	\$ -	\$ 1,014,677.96	
	SUBTOTAL	\$ 220,110,000.00	\$ 203,191,168.74	\$ 5,513,432.49	\$ 208,704,601.23	\$ 1,318,310.36	\$ 10,087,088.41

**YCCD Measure E Bond
End of Fiscal Year Expenditure Report
Fiscal Year 2016 - 2017**

Expenditure Report By College	Current Budget 6/30/17	Previous Fiscal Years (2004-2016) Expenditures	Current Fiscal Year (2016-2017) Expenditures	Total Expenditures as of 6/30/17	Encumbrances	Unencumbered Balance
Columbia College²						
34	Bus Service Loop/Disabled Parking Lot	\$ 678,895.49	\$ 678,895.49	\$ -	\$ 678,895.49	\$ -
49	Calaveras Educational Site	\$ 1,230,750.71	\$ 1,230,750.71	\$ -	\$ 1,230,750.71	\$ -
42	Child Development Center	\$ 8,902,268.85	\$ 8,902,268.85	\$ -	\$ 8,902,268.85	\$ -
	Juniper Upgrade	\$ 32,964.00	\$ 32,964.00	\$ -	\$ 32,964.00	\$ -
39	Madrone Building	\$ 2,922,998.07	\$ 2,922,998.07	\$ -	\$ 2,922,998.07	\$ -
40	Manzanita Building	\$ 9,139,908.10	\$ 9,139,908.10	\$ -	\$ 9,139,908.10	\$ -
	Manzanita Lower Level Renovation	\$ 3,320,000.00	\$ 272,913.17	\$ 2,301,931.43	\$ 2,574,844.60	\$ 286,903.54
	Manzanita Secondary Effects	\$ 297,610.31	\$ 287,352.65	\$ 10,257.66	\$ 297,610.31	\$ -
52	Oakdale Educational Site	\$ 43,576.64	\$ 43,576.64	\$ -	\$ 43,576.64	\$ -
	*Pinyon Building Upgrade	\$ 329,327.00	\$ 41,699.96	\$ 251,268.51	\$ 292,968.47	\$ 2,544.92
36	Public Safety Center	\$ 2,105,553.18	\$ 2,105,553.18	\$ -	\$ 2,105,553.18	\$ -
	Roadways Phase I	\$ 760,129.13	\$ 760,129.13	\$ -	\$ 760,129.13	\$ -
	Roadways Phase II	\$ 1,476,954.41	\$ 1,476,954.41	\$ -	\$ 1,476,954.41	\$ -
	Roadways Phase III	\$ 1,209,149.11	\$ 1,209,149.11	\$ -	\$ 1,209,149.11	\$ -
45	Science & Natural Resources Building	\$ 17,743,074.55	\$ 17,743,074.55	\$ -	\$ 17,743,074.55	\$ -
37	Secondary Access Road	\$ 520,163.48	\$ 520,163.48	\$ -	\$ 520,163.48	\$ -
	Sequoia Modernization	\$ 1,315,480.46	\$ 1,315,480.46	\$ -	\$ 1,315,480.46	\$ -
	Swing Space	\$ 124,426.11	\$ 124,426.11	\$ -	\$ 124,426.11	\$ -
	Entry Road Repair	\$ 228,532.49	\$ 36,236.33	\$ 192,296.16	\$ 228,532.49	\$ -
	College Contingency	\$ 113,238.13	\$ -	\$ -	\$ -	\$ 113,238.13
	SUBTOTAL	\$ 52,495,000.22	\$ 48,844,494.40	\$ 2,755,753.76	\$ 51,600,248.16	\$ 289,448.46
Central Services³						
	Ag-Trailers	\$ 65,876.48	\$ 65,876.48	\$ -	\$ 65,876.48	\$ -
	Art Building	\$ 586,393.46	\$ 586,393.46	\$ -	\$ 586,393.46	\$ -
	Capital Outlay Debt Service	\$ 14,435,000.00	\$ 14,435,000.00	\$ -	\$ 14,435,000.00	\$ -
50	*Central Services Buildings	\$ 21,000,000.00	\$ 14,158,843.31	\$ 5,964,487.70	\$ 20,123,331.01	\$ 208,905.22
	Central Services Master Plan	\$ 82,500.00	\$ 82,500.00	\$ -	\$ 82,500.00	\$ -
	DTSC	\$ 1,300,000.00	\$ 1,146,525.78	\$ 75,047.71	\$ 1,221,573.49	\$ 76,749.72
	Logistics Center	\$ 995,896.57	\$ 995,896.57	\$ -	\$ 995,896.57	\$ -
	Patterson Planning	\$ 855,409.00	\$ 855,409.00	\$ -	\$ 855,409.00	\$ -
	Primary Data Center	\$ 7,333,723.48	\$ 7,333,723.48	\$ -	\$ 7,333,723.48	\$ -
	Scheduled Maintenance	\$ 10,000,000.00	\$ 10,000,000.00	\$ -	\$ 10,000,000.00	\$ -
	**Secondary Data Center	\$ 3,500,000.00	\$ 3,227,759.87	\$ 184,703.86	\$ 3,412,463.73	\$ 14,227.85
	Shipping and Receiving	\$ 4,183,015.56	\$ 4,183,015.56	\$ -	\$ 4,183,015.56	\$ -
	Technology Infrastructure	\$ 10,000,000.00	\$ 9,847,929.60	\$ -	\$ 9,847,929.60	\$ 152,070.40
	Utility Infrastructure (Heating Decentralization)	\$ 2,455,000.00	\$ -	\$ 2,283,310.71	\$ 2,283,310.71	\$ 169,982.81
	Central Services Contingency	\$ 1,776,185.45	\$ -	\$ -	\$ -	\$ 1,776,185.45
	SUBTOTAL	\$ 78,569,000.00	\$ 66,918,873.11	\$ 8,507,549.98	\$ 75,426,423.09	\$ 469,865.60
	General Fund Program Wide	\$ -	\$ -	\$ -	\$ -	\$ 165,203.84
	TOTAL PROJECT BUDGET	\$ 351,174,000.22	\$ 318,954,536.25	\$ 16,776,736.23	\$ 335,731,272.48	\$ 2,242,828.26

PROJECT CLOSED
 PROJECT ON HOLD
 **Construction Complete
¹Board Approved revised budget at May 2017 Meeting
²Board Approved revised budget at May 2017 Meeting
³Board Approved revised budget at June 2016 Meeting

YOSEMITE COMMUNITY COLLEGE DISTRICT
Measure E
Citizens' Bond Oversight Committee

MEETING SCHEDULE — 2018

Meeting Date	Meeting Time	Location	Agenda Items Due to Chair
Wednesday, March 7, 2018	2:00 – 3:00 p.m.	YCCD Board Room	February 7, 2018
Wednesday, June 6, 2018	2:00 – 3:00 p.m.	Columbia College	May 2, 2018
Wednesday, September 5, 2018 <i>Annual Report Meeting</i>	2:00 – 3:00 p.m.	YCCD Board Room	August 1, 2018
Thursday, December 13, 2018 <i>Auditor's Report Meeting</i>	2:00 – 3:00 p.m.	YCCD Board Room	November 7, 2018

MEETING SCHEDULE — 2019

Meeting Date	Meeting Time	Location	Agenda Items Due to Chair
Wednesday, March 6, 2019	2:00 – 3:00 p.m.	YCCD Board Room	February 6, 2019
Wednesday, June 5, 2019	2:00 – 3:00 p.m.	Columbia College	May 1, 2019
Wednesday, September 4, 2019 <i>Annual Report Meeting</i>	2:00 – 3:00 p.m.	YCCD Board Room	August 7, 2019
Thursday, December 12, 2019 <i>Auditor's Report Meeting</i>	2:00 – 3:00 p.m.	YCCD Board Room	November 6, 2019