

Yosemite Community College District
Measure E Citizens' Bond Oversight Committee Meeting Minutes

YCCD Board Room
September 3, 2014, 2 p.m.

Members Present: Matthew Rolicheck, Jeff Phillips, Larry McElhaney, Barbara Frazer, Paul Neumann, Thomas Solomon

Members Absent: Lyndi Love-Hanning, Del Hodges

Others Present: Mark Newton, Matt Kennedy, Teresa Scott, Coni Chavez, Tim Nesmith, Jill Stearns, Albert Alt, Sarah Schrader, Marty Gang, Graciela Molina (recorder)

1. Call to Order

Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Chair Jeff Phillips at 2:00 p.m. in the Yosemite Community College District Board Room.

2. Comments from the Public

No comments from the public.

3. Approval of Minutes of June 4, 2014 Meeting

CBOC members received a corrected version of the June 4, 2014, meeting minutes. A motion to approve the meeting Minutes of June 4, 2014, as amended was made by Matt Rolicheck and seconded by Paul Neumann. The motion carried with a vote of 5-0, all in favor.

Ayes: Matthew Rolicheck, Jeff Phillips, Larry McElhaney, Barbara Frazer, Paul Neumann

Nayes: None

Not Present at Time of Vote: Thomas Solomon

4. Annual Report Subcommittee

Executive Vice Chancellor Teresa Scott introduced Interim District Director of Public Affairs Coni Chavez who provided an update on the annual report. Ms. Chavez stated she will be working with Matthew Rolicheck and Jeff Phillips who agreed to serve on this subcommittee. CBOC agreed to move development of the annual report to include the current fiscal year audit report. CBOC members appreciate aligning their annual report with the annual audit.

5. 2014-2015 CBOC Meeting Schedule

CBOC members reviewed the suggested changes to the approved CBOC meeting schedule for 2014 and 2015 provided in the agenda packet. Teresa Scott noted reasons related to the audit for changing the December CBOC meetings to December 18, 2014, and December 17, 2015, to follow the YCCD Board of Trustee meeting; and location changes for 2015 meeting dates in June to Columbia College and in September to the YCCD Board Room. Discussion ensued and the CBOC members agreed to the suggested changes.

A motion was made by Thomas Solomon and seconded by Barbara Frazer to approve the suggested changes, as noted above. The motion carried with a vote of 6-0, all in favor.

Ayes: Matthew Rolicheck, Jeff Phillips, Larry McElhaney, Barbara Frazer, Paul Neumann, Thomas Solomon

6. Bond Update

Kitchell representative Mark Newton provided the CBOC members with an update on the progress of the Measure E Bond projects - MJC West Campus Traffic Signal, CC Roads Phase II, and the GVM Education Demonstration Center. **MJC WEST CAMPUS TRAFFIC SIGNAL:** The project includes the entry road alignment to Prichard Avenue; the project was unanimously approved by Modesto City Council on September 2nd; project bidding will occur within the next few months. The total project budget of \$683,000 includes traffic signal (\$590,000) and entry road alignment (\$93,000); project installation and completion scheduled for Spring 2015. **CC ROADS PHASE II:** The CC Roads Phase II project is the second of three phases; this phase focuses on roads and parking to student housing and the road to Alder. Proposed Budget totaled \$1,035,561; the work was completed during the summer and a diagram of the new layout was provided. Kitchell representatives highlighted photographs of the various stages of construction including ADA pathway and parking stalls, student housing sidewalk, and final grading before asphalt. **GVM EDUCATION DEMONSTRATION CENTER:** The project presentation included a site layout and floor plan. The project is budgeted at \$3,165,000; construction completion scheduled for May 2015 with move-in scheduled between June 2015 and July 2015. Foundation is being prepared. Discussion ensued regarding the energy efficiency of the new building. It was noted that the old GVM Annex and Great Animal hall will be turned into a community education site for jewelry and lapidary classes.

In addition, Mark Newton referenced the bond update provided in the agenda packet. **Modesto Junior College: North Hall:** The project is in construction. **Science Community Center/Great Valley Museum (GVM):** GVM is in construction. GVM Education Demonstration Center was started last month. **Columbia College: Manzanita Building Remodel:** The project will start construction this month. **Central Services: Central Services Building:** The project is in design.

A period of questions and answers related to the new traffic signal project ensued.

7. YCCD Measure E Budgets and Schedule

Mark Newton provided a presentation on the YCCD Budget and Schedule for CBOC members. Mark reported on the projects that were closed out and revised on the updated YCCD Measure E Budgets and Schedules. The form was updated to match up with the updates provided in the expenditure report. Discussion ensued regarding how Columbia College will be spending any remaining revenues; it was reported that finalizing the Manzanita Building project is key to understanding what amount is left over.

8. Bond Quarterly Expenditure/Revenue Report

CBOC members received the Quarterly Expenditure Report as part of their packet. Matt Kennedy provided a presentation on the Expenditure Revenue Report for CBOC members. As of June 30, 2014, MJC has total expenditures of about \$188.5 million, encumbered about \$7.6 million, and ends with an unencumbered balance of \$23.9 million. Columbia College has total expenditures of \$39.5 million, encumbered about \$5.9 million, and an unencumbered balance of just over \$7 million. Central Services has total expenditures of just over \$52 million, encumbered about \$1 million, and an unencumbered balance of \$25.4 million. Overall, program-wide total expenditures are just over \$280 million, encumbrances total \$15.8 million, and an end with a balance of approximately \$55.2 million. Discussion ensued regarding "lease/lease back" options.

9. Comments from Committee Members

Jeff Phillips commended Paul Neumann for his advocacy of the Measure E Bond while serving on the YCCD Board of Trustees. Barbara Frazer thanked CBOC members for adjusting the meeting time to start at 2:00 p.m.

10. Adjournment

A motion to adjourn the Citizens' Bond Oversight Committee meeting was made by Paul Neumann and seconded by Barbara Frazer. The motion carried with a vote of 6-0, all in favor.

Ayes: Matthew Rollicheck, Jeff Phillips, Larry McElhaney, Barbara Frazer, Paul Neumann, Thomas Solomon

The meeting adjourned at 2:50 p.m.

The next regular meeting of the Citizens' Bond Oversight Committee will be held on Thursday, December 18, 2014. Open session will begin at 2 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California. A tour of bond projects for CBOC members may precede the general meeting.