

Yosemite Community College District

Measure E Citizens' Bond Oversight Committee Meeting Minutes

YCCD Board Room
March 5, 2014, 6:00 p.m.

Members Present: Matthew Rollicheck, Del Hodges, Jeff Phillips, Larry McElhaney, Barbara Frazer, Paul Neumann, Thomas Solomon, Taeliorae Levell (tour only)

Members Absent: Lyndi Love-Hanning

Others Present: Mark Newton, Matt Kennedy, Teresa Scott, Nick Stavrianoudakis, Gary Whitfield, Tim Nesmith, Graciela Molina (recorder)

Prior to the regular meeting, CBOC Members McElhaney, Neumann, Rollicheck, Levell, and Solomon along with YCCD Staff Tim Nesmith, participated in a tour of Modesto Junior College Bond Projects led by Kitchell Staff Mark Newton and Matt Kennedy.

1. Call to Order

Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Chair Jeff Phillips at 6:00 p.m. in the YCCD Board Room.

2. Comments from the Public

No comments from the public.

3. Approval of Minutes of December 18, 2013 Meeting

Corrections were provided to the bond update section of the minutes. A motion to approve the meeting Minutes of December 18, 2013, as amended, was made by Matthew Rollicheck and seconded by Tom Solomon. The motion carried with a vote of 7-0, all in favor.

Ayes: Del Hodges, Larry McElhaney, Thomas Solomon, Jeff Phillips, Barbara Frazer, Matthew Rollicheck, and Paul Neumann

4. Bond Update

Kitchell representative Mr. Mark Newton provided the CBOC with an update on the progress of the Measure E Bond projects – MJC Library, MJC and Columbia College Winter Moves, and MJC Roads. **MJC LIBRARY:** The project scope included interior demolition and asbestos abatement of the existing library space and offices. Interior construction included metal studs and partitions; site work included painting, accessible parking, ramps and fire service. Interior finishes included both carpet and ceramic tiles. Building systems upgraded included mechanical, electrical, plumbing, fire alarm, fire sprinkler system and telecommunications. The Library Project spanned July 2012 through December 2013, and was budgeted at \$9.5 million. Photos highlighted in the presentation included the collaborative learning spaces, independent computing, reference material area, cyber cafe, periodicals, quiet reading and study areas, information center, the checkout counter and staff work stations. **MJC AND COLUMBIA COLLEGE WINTER MOVES:** Several projects required staff relocation during the winter holiday break. At Modesto Junior College the Library moved from

Morris Building back into the renovated Library Building and opened its doors to students on January 13, 2014. At Columbia College the administration offices moved out of the Manzanita Building into temporary spaces. In the Sequoia Building the following areas were relocated Admission and Records, Business Services, Career Transfer Center, Financial Aid, and Counseling. The Instructional Materials Center moved to Pinyon. EOPS and DSPS moved into the Toyon Building. Discussion ensued regarding swing space. **MJC WEST AND EAST CAMPUS ROADS AND PATHWAYS PROJECTS:** An overview of the road and pathways master plan for the MJC West campus and East campus was provided. East Campus: Complete replacement of the South Drive. The North loop road replacement will be timed with the High Tech Center.

Discussion ensued with respect to the road improvements looping the campus, concerns with pedestrian traffic, and the progress on the west campus light project. A period of questions and answers regarding the educational sites continued.

In addition, Mark Newton referenced the bond update provided in the agenda packet. **Modesto Junior College: North Hall:** The project is in construction. *Science Community Center/Great Valley Museum (GVM):* GVM is in construction. GVM Storage building is out to bid. **Columbia College: Manzanita Building Remodel:** The project is in the bidding phase. **Central Services: Central Services Building:** The project is in design.

5. YCCD Measure E Budgets and Schedule

Mark Newton provided a presentation on the YCCD Budget and Schedule for CBOC members. It was reported that the schedule includes two additional numerical columns: 1) Projected Cost to Complete and 2) Projected Balance. As of the February Board meeting, all the loop road projects have been added to the MJC East and West Campus Loop Road projects, as well as Columbia College Roadways phases. In addition, college contingencies have been revised.

Teresa Scott provided CBOC Members the proposed MJC Measure E Budget Adjustments that were approved by the Board of Trustees at their February 12, 2014 meeting. It was reported the \$1.75 million augmentation to North Hall will allow for a complete replacement of the mechanical systems and update of instructional tools. The increase for the Turlock Educational Site covers CEQA fees and legal costs incurred to acquire the property. Discussion ensued regarding the Patterson Education Site. Property was purchased; the project is in a holding pattern in light of a decline in enrollment.

CBOC members requested a map of the road and pathways which includes site diagrams for both Modesto Junior College and Columbia College. Kitchell staff will provide site maps of the projects.

6. Bond Quarterly Expenditure/Revenue Report

The CBOC members received the same Quarterly Expenditure Report that was provided at their December 18 meeting. There were no new figures to report. As of October 31, 2013, MJC has total expenditures of about \$178.4 million, encumbered about \$13 million, and ends with an unencumbered balance of \$28.6 million. Columbia College has total expenditures of \$36.5 million, encumbered about \$1.6 million, and an unencumbered balance of \$14.3 million. Central Services has total expenditures of just under \$50 million, encumbered about \$3.2 million, and an unencumbered balance of \$25.4 million. Overall, program-wide total expenditures are just over \$265 million, encumbrances total \$18.3 million, and an end with a balance of approximately \$68 million.

7. Comments from Committee Members

Jeff Phillips inquired about possible changes to meeting times, suggesting either 10:00 a.m. or 2:00 p.m. in the afternoon in lieu of the scheduled 6:00 p.m. meeting time. YCCD Staff will poll the members not in attendance and report back to CBOC Chair Jeff Phillips.

Tom Solomon suggested providing opportunities for the community to experience the MJC West Campus. Barbara Frazer encouraged CBOC members, in their roles, to serve as public relations for the District with respect to sharing with the community the success of the completed Measure E Facilities. In addition, Barbara Fazer expressed appreciation to Chancellor Joan Smith for her recent article for a job well done.

8. Adjournment

A motion to adjourn the Citizens' Bond Oversight Committee meeting was made by Paul Neumann and seconded by Barbara Frazer. The motion carried with a vote of 7-0, all in favor.

Ayes: Del Hodges, Jeff Phillips, Barbara Frazer, Matthew Rolichcheck, Larry McElhaney, Thomas Solomon, and Paul Neumann

The meeting adjourned at 6:54 p.m.

The next regular meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, June 4, 2014. Open session will begin at 6:00 p.m., in the Dogwood Forum, Columbia College, 11600 Columbia College Drive, Sonoma, California. A tour of bond projects for CBOC members may precede the general meeting.