

Yosemite Community College District
Measure E Citizens' Bond Oversight Committee Meeting Minutes

YCCD Board Room
October 2, 2013, 6:00 p.m.

Members Present: Del Hodges, Jeff Phillips, Barbara Frazer, Paul Neumann

Members Absent: Taelorae Levell, Lyndi Love-Haning, Matthew Rollicheck

Others Present: Mark Newton, Matt Kennedy, Teresa Scott, Nick Stavrianoudakis, Jill Stearns, Sarah Schrader, Tim Nesmith, Graciela Molina (recorder)

1. Call to Order

Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Vice Chair Jeff Phillips at 6:05 p.m. in the YCCD Board Room.

2. Comments from the Public

No comments from the public.

3. Committee Membership Update

Nick Stavrianoudakis reported that CBOC Member Gordon Molloy submitted his letter of resignation leaving three vacancies in the areas of CC Student, Business Organization, and At-large member. Continued efforts will be made to fill vacant positions.

4. Approval of Minutes of June 26, 2013 Meeting

A motion to approve the meeting Minutes of June 26, 2013, was made by Paul Neumann and seconded by Barbara Frazier. The motion carried with a vote of 4-0, all in favor.

5. Annual Report

CBOC members were previously provided a copy of the Final Draft Annual Report for their review. Nick Stavrianoudakis led the review page by page. Questions and answers arose regarding the photos of the Columbia College pedestrian pathways, the list of projects and the project costs for MJC Interim Housing, Science Community Center and the Great Valley Museum. Special thanks were extended to Nick Stavrianoudakis and Sarah Schrader, from YCCD, and Kitchell Representative Matt Kennedy for their work on the CBOC Annual Report.

A motion to approve the 2013-2014 CBOC Annual Report was made by Paul Neumann and seconded by Del Hodges. The motion carried with a vote of 4-0, all in favor.

6. CBOC Bylaws

YCCD Board of Trustees approved revisions to CBOC Bylaws at their September 11, 2013 regular meeting. The revised bylaws were attached to the agenda. A copy showing the changes made to the bylaws was circulated at the meeting.

7. Bond Update

Kitchell representative Mr. Mark Newton provided presentations highlighting the following Bond Projects: Columbia College Roadways, MJC Redbud Building and Summer Projects 2013. **COLUMBIA COLLEGE ROADWAYS:** The 2012 Columbia College Master Plan budgets approved by the Board of Trustees in June prioritized

repairing and upgrading the roadways. The project has three phases: Phase I (\$1.2 million) is under construction and Phase II (\$1 million) and Phase III (\$406K) are currently in design. **MJC REDBUD BUILDING:** The Redbud building at Columbia College has been renovated to serve as a distance learning facility for the Modesto Junior College nursing program and a portion of the building is being reassigned for Columbia College General Education. The project budget is about \$1.6 million and includes computer lab, skills lab, distance learning classroom, simulation room, prep room, office space and conference room. Entrance to the building is now ADA accessible. **SUMMER PROJECTS 2013:** A review of the summer projects was provided, which included at MJC the Infrastructure Increment 2 Phase Two, and Career Transfer/Student Center. The MJC Infrastructure Increment 2 Phase Two, includes the addition of a new plaza between Glacier Hall and the Science Community Center/GVM, and an extension of fire access to both buildings. The Career Transfer/Student Center construction is complete, the center staff have moved into the new area and opened for service today. At Columbia College the projects included Juniper Road Gas Line Repair, and Roadways Phase 1 project which included repairs to the Oak Pavilion Parking Lot, Oak Pavilion Road, Symons Field Road and Symons Field Road leading to Overflow Parking.

In addition, Mark Newton referenced the bond update provided in the agenda packet. **Modesto Junior College: North Hall:** The project has bid and is beginning the contract award phase. *Allied Health Phase Two:* Redbud construction is complete. *Infrastructure Phase Three:* Plaza is complete. *Career Transfer Center:* The project is in construction. *Science Community Center and Great Valley Museum (GVM):* GVM is under construction. **Columbia College: Manzanita Building Remodel:** The project is currently in design. *Sequoia Building:* The construction phase has started. *Roads Projects:* Phase One is complete. **Central Services: Primary Data Center:** The project construction is near completion. The IT department is starting to migrate equipment over to the new facilities. *Secondary Data Center:* The project is in construction. *Shipping and Receiving:* The project is complete and the group will move in after the busy time at the beginning of school. *Central Services Building:* The project is in design.

8. YCCD Measure E Budgets and Schedule

Mark Newton provided a presentation on the YCCD Budget and Schedule for CBOC members. Following the presentation there was discussion and questions regarding contingency budgets at each cost center and the Central Services budget.

9. Bond Quarterly Expenditure/Revenue Report

CBOC members received the Quarterly Expenditure Report as part of their packet. Mark Newton provided a presentation on the Expenditure Revenue Report for CBOC members. As of June 30, 2013, MJC has total expenditures of about \$175.3 million, encumbered \$4.2 million, and ends with an unencumbered balance of \$40.5 million. Columbia College has total expenditures of \$35.5 million, encumbered just over \$1 million, and an unencumbered balance of \$15.8 million. Central Services has total expenditures of just over \$47.5 million, encumbered just under \$5 million, and an unencumbered balance of \$26.1 million. Program-wide total expenditures of just over \$258.3 million, encumbrances totaling \$10.7 million, and an ending balance of approximately \$82 million. As part of the presentation, Mark Newton reviewed the comparison of figures from the last quarter and highlighting the difference.

Discussion and questions followed regarding Educational Sites and additional costs related to new projects that have come online. A traffic signal update was provided; the

District received approval from the city, however, the District is still in negotiations with the property owner.

10. Comments from Committee Members

Del Hodges commented on the revised CBOC bylaws Section 3.5(ii), and asked for clarification, staff will report back at a subsequent meeting.

11. Adjournment

A motion to adjourn the Citizens' Bond Oversight Committee meeting was made by Paul Neumann and seconded by Barbara Frazer. The motion carried with a vote of 4-0, all in favor.

The meeting adjourned at 7:00 p.m.

The next regular meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, December 18, 2013. Open session will begin at 6:00 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California. A tour of bond projects for CBOC members may precede the general meeting.