

Yosemite Community College District
Measure E Citizens' Bond Oversight Committee Meeting Minutes
Columbia College Community Education Room
June 26, 2013, 6:00 p.m.

Members Present: Matthew Rollicheck, Frank "Del" Hodges, Gordon Molloy, Jeff Phillips, Barbara Frazer, Taelorae Levell

Members Absent: Lyndi Love-Haning, Paul Neumann

Others Present: Gary Whitfield, Mark Newton, Matt Kennedy, Michael Guerra, Tim Nesmith, Ron Martin, Nick Stavrianoudakis, Leslie Buckalew, Matthew Christman, Erik Vorsatz, Sarah Schrader, Graciela Molina (recorder)

Prior to the regular meeting, CBOC Members Frazer, Hodges, and Molloy participated in a CBOC new member orientation. Following the orientation, CBOC Members Frazer, Hodges, and Molloy joined CBOC Members Levell and Phillips in a tour of the Columbia College Bond Projects led by Kitchell and YCCD Staff.

1. Call to Order

Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Chair Matthew Rollicheck at 6:00 p.m. in the YCCD Board Room.

2. Comments from the Public

No comments from the public.

3. Committee Membership Update

Nick Stavrianoudakis reported that the YCCD Board of Trustees appointed a new Citizens' Bond Oversight Committee member: Taelorae Levell (Community College Student, MJC). He introduced Ms. Levell and Ms. Frazer, CBOC in the Senior Citizen Organization representative. The appointment leaves two vacancies in the areas of CC Student and Business Organization.

4. Approval of Minutes of April 3, 2013 Meeting

A motion to approve the meeting Minutes of April 3, 2013, was made by Jeff Phillips and seconded by Gordon Molloy. The motion carried with a vote of 6-0, all in favor.

5. 2013-2014 CBOC Meeting Schedule

CBOC members received a final copy of the approved 2013 and 2014 meeting schedule.

6. Annual Report Subcommittee

A call for volunteers was made for the annual report subcommittee. CBOC members Matthew Rollicheck, Jeff Phillips, and Taelorae Levell each agreed to serve on this subcommittee. Public Affairs Director Nick Stavrianoudakis will coordinate with the group, working with staff and Kitchell to gather content for the report, as directed, within the next few months. In September the subcommittee will review a final draft that will be presented to CBOC in October. Once finalized, the 2012-2013 Annual Report will be available online and distributed to newspapers and libraries, and forwarded to local boards.

7. Bond Update

Kitchell representative Mr. Mark Newton provided presentations highlighting the following Bond Projects: Science Community Center and GVM, MJC Library, and District project - Shipping and Receiving. **SCIENCE COMMUNITY CENTER AND GREAT VALLEY MUSEUM (GVM):** This project includes the GVM, science labs, classrooms, planetarium, science sphere, a roof-top telescope viewing area, faculty offices, and a large conference center. The GVM has not yet opened; Kitchell is currently working with the Department of State Architects (DSA) to ensure safety of the high-end exhibits. The project came within the 10% ratio of change orders, 10% under project budget, and forecasting \$6.3 million return to MJC contingency budget. Discussion and questions ensued regarding recent changes in economy and its effect on building of bond projects and contingency budgets. Nearing the tail end of the funded projects, MJC has about \$11 million in contingency. **MJC LIBRARY:** This project is located on East Campus; and the entire building is being remodeled mostly due to the state of the economy working in favor of the college. Mark Newton reported all computer labs will be located in the library and provided photos of the construction progress. Completion for this project is planned for October with resources being fully available to students in the spring. **DISTRICT OFFICE PROJECT - SHIPPING & RECEIVING:** This project includes a loading dock, warehouse area for shipping and receiving functions, and an area for maintenance facilities. An overview of the floor plan was provided. Completion is scheduled for August, fencing and landscaping work is taking place. Discussion ensued regarding future parking for both MJC campuses. An update on the status of the light signal at Blue Gum Avenue was provided. The permit has been approved by the City of Modesto; there is a minor property issue and the District is in legal negotiations with the property owner; completion is expected in a few months.

In addition, Mark Newton referenced the bond update provided in the packet. **Modesto Junior College: High Tech (North Hall):** The project has started the bid process. *Allied Health Phase Two:* Redbud construction is underway. *Infrastructure Phase Three:* Work to continue and will be complete this summer. *Career Transfer Center:* The project is in construction. *Science Community Center:* The department will be moving during the month of May. **Columbia College: Manzanita Building Remodel:** The project is currently in design. *Sequoia Building:* The project is in design. *Roads Projects:* Phase One is in the bidding phase. **Central Services: Primary Data Center** is in construction. *Secondary Data Center* is in construction. *Shipping and Receiving* is in construction. The new *Central Services Building* is in design.

8. YCCD Measure E Budgets and Schedule

Mark Newton reported MJC contingency is at approximately \$11.2 million. An overview of the college process for reallocation of contingency funds was provided. It was reported that the YCCD Board of Trustees, at their June meeting, approved an update to the Columbia College Project Budgets.

In response to an inquiry from Jeff Phillips regarding the Sequoia project shortfall, it was reported that \$250K will be funded by scheduled maintenance to make the project whole and on budget. Discussion ensued regarding the Science Community Center hard costs and soft costs, which include professional services and fees, and the Turlock Educational Center. Mark Newton reported the Quarterly Expenditure Report provides a reporting of all the monies spent as of the. The District is moving forward with Central Services projects and currently in the early stages of design for the new District Offices -

Central Services Buildings; considerations for this project are energy efficiency and a establishing a zero carbon footprint.

9. Bond Quarterly Expenditure/Revenue Report

CBOC members received the Quarterly Expenditure Report as part of their packet. As of April 30, 2013, MJC has total expenditures of about \$170.8 million, encumbered \$7.3 million, and ends with an unencumbered balance of \$41.8 million. Columbia College has total expenditures of \$35 million, encumbered about \$1.2 million, and an unencumbered balance of \$16.2 million. Central Services has total expenditures of just over \$44.1 million, encumbered just under \$7.8 million, and an unencumbered balance of \$21.6 million. Program-wide total expenditures of just over \$25 million, encumbrances totaling \$17.1 million, and an ending balance of approximately \$78.8 million. Discussion ensued regarding expenditure reporting. Mark Newton reported he would furnish an expenditure report using a quarter to quarter exposure at a future meeting.

10. Comments from Committee Members

Discussion ensued regarding the structuring of YCCD bonds in light of recent news related to K-12 bonds.

A formal motion was made by Jeff Phillips and seconded by Gordon Molloy to have Nick Stavrianoudakis look into the option of a third term for CBOC members. Members voted all in favor.

Matthew Rollicheck thanked CBOC Member Frank "Del" Hodges for his service on the committee. The District will contact Frank "Del" Hodges to inquire about interest in serving a third term when it becomes a formal option.

11. Adjournment

The Citizens' Bond Oversight Committee meeting was adjourned at 7:11 p.m.

The next regular meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, October 2, 2013. Open session will begin at 6:00 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California. A tour of bond projects for CBOC members may precede the general meeting.