

Yosemite Community College District
Measure E Citizens' Bond Oversight Committee Meeting Minutes

YCCD Board Room
April 3, 2013, 6:00 p.m.

Members Present: Matthew Rolichcheck, Lyndi Love-Haning, Gordon Molloy, Jeff Phillips, Paul Neumann, Frank "Del" Hodges

Members Absent: Barbara Frazer

Others Present: Gary Whitfield, Mark Newton, Matt Kennedy, Michael Guerra, Nick Stavrianoudakis, Teresa Scott, Jill Stearns, Graciela Molina (recorder)

1. Call to Order

The Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Chair Matthew Rolichcheck at 6:00 p.m. in the YCCD Board Room.

2. Comments from the Public

No comments from the public.

3. Committee Membership Update

Nick Stavrianoudakis reported that the YCCD Board of Trustees appointed two new Citizens' Bond Oversight Committee members: Barbara Frazer (Senior Citizen Organization) and Gordon R. Molloy (At-Large). Unfortunately, Ms. Frazer was unable to attend due to prearranged travel plans. These appointments still leave three vacancies, MJC Student, CC Student and Business Organization. Lyndi Love-Haning inquired if the Community College Student - Columbia College could be filled by another MJC student; staff will inquire and report back.

4. Approval of Minutes of January 3, 2013 Meeting

A motion to approve the meeting Minutes of January 3, 2013, was made by Frank "Del" Hodges and seconded by Jeff Phillips. The motion carried with a vote of 6-0, all in favor.

5. 2014 CBOC Tentative Meeting Schedule

CBOC members discussed the 2014 tentative meeting schedule provided in the agenda packet. It was mentioned that January and July meetings conflict with the New Year and Fourth of July holidays and suggested shifting the meeting dates up by one month. A motion was made by Frank "Del" Hodges and seconded by Paul Neumann to revise and approve the 2014 meeting schedule to reflect: March 5, June 4, September 3, and December 3; the meeting time continues as noted 6:00 p.m. The vote carried 6-0, all in favor.

In light of the upcoming Fourth of July holiday in 2013, a motion to reschedule the July 3, 2013 meeting to June 26, 2013, was made by Paul Neumann and seconded by Frank "Del" Hodges. The vote carried 6-0, all in favor.

It was noted, typically at the January CBOC meeting the Measure E Audit Report is provided to the CBOC. It was suggested that CBOC members schedule a meeting in December of this year to allow for the presentation of the audit report. A motion to schedule a CBOC meeting on December 18, 2013, at 6:00 p.m. was made by Jeff Phillips and seconded by Lyndi Love-Haning. The vote carried 6-0, all in favor.

6. Bond Update

Kitchell representative Mr. Mark Newton provided presentations highlighting the following Bond Projects: Central Services Projects at MJC, the MJC Career Development and Transfer Center, and the Redbud-Sequoia-Manzanita Renovations and Roadway Projects. **Central Service Projects at MJC:** *Shipping and Receiving* construction completion anticipated for August 2013, with anticipated move in October 2013. CBOC member Frank "Del" Hodges inquired about the square footage; staff will report back. The *Primary Data Center* is being framed and expected to come on line at the end of this year. Discussion ensued with regards to the FFE funds for the project. **MJC Career Development and Transfer Center:** Scope for this project includes interior improvement and modernization of a portion of the existing Student Center Building. In addition to the new Career Development and Transfer Center, this project includes exterior improvements and bathrooms remodel bringing the building to ADA access compliance. Discussion ensued regarding the displacement of the student dining area; it was noted that the project is being assessed and looking at alternatives. **CC Redbud, Sequoia and Manzanita Building and Roadway Projects:** The 2012 Columbia College Facilities Master Plan prioritized three projects: *Redbud Building* – renovate space to accommodate MJC Nursing Program, proposed budget \$1.6 million; *Sequoia Building* – current use Nursing Program, interim use will be swing space for Manzanita Renovation, and new use will be for the Math program, proposed budget is \$1.3 million. *Manzanita Building* proposed budget is \$9.2 million, the use will continue to house Administration/Student Services. The project will create a more formalized entrance, installation of an elevator and will keep the rotunda. The project is only funded for the second floor renovation which was the higher priority. Current roof structure is being kept, no upgrades are planned. *Roadway Projects:* Several roadways are in need of resurfacing; this project spans three phases beginning summer 2013 through summer 2015.

Mr. Mark Newton also referenced the bond update information provided in the packet. **Modesto Junior College: High Tech (North Hall):** The project has started the bid process. Start of construction is contingent on move from the existing Science East. *Allied Health Phase Two: Redbud* went out to bid and notice to proceed has been issued to contractor. *Infrastructure Phase Three:* Work to continue through the spring semester. *Career Transfer Center:* Project to start bidding. **Columbia College: Manzanita Building Remodel:** The project is currently in design. *Sequoia Building:* The project is in design. **Central Services:** *Primary Data Center* is in construction. *Secondary Data Center* is bidding. *Shipping and Receiving* is in construction. The new *Central Services Building* has started design.

7. YCCD Measure E Budgets and Schedule

Mark Newton provided an overview of the Budgets and Schedules report previously provided to CBOC members. He mentioned the negative projected balance for the Sequoia Building and stated the reduction of scope to align to the budget is being addressed. He noted contingencies for Modesto Junior College at \$8.2 million; Columbia College at \$271 thousand; and Central Services at \$3.1 million.

CBOC Chair Matthew Rolich checked inquired about the Science Building outdoor lab/pond. MJC President Jill Stearns reported that initially there was a planned outdoor education center including a pond, grinding rock area, and aviary. A primary concern was the maintenance and it was noted the project would not come with capital funds. The decision was to wait on the outdoor space; the focus was to move the GVM into the Science Building and begin using the planetarium and observatory. For future

discussion, President Stearns mentioned making a space that is maintainable, accessible and integrated into the campus space; the college will be looking over time to redesign and re-plan. MJC is planning a press release. President Stearns informed CBOC members the outdoor education center was a "vision" not a "line item" in the approved budget.

Chair Matthew Rolichcheck inquired about the traffic light at the MJC West Campus entrance. It was reported that the City of Modesto is reviewing our plan; the District is preparing to go out to bid, and hope to complete the project by the end of this year. A slight property issue arose which caused a delay.

CBOC member Lyndi Love-Haning requested a status update on the Turlock Educational Site. It was reported the Board of Trustees met in January to discuss the topic of educational sites; Trustees discussed renting/borrowing/using other facilities, their concerns with the added burden of facilities costs to maintain a building. It was estimated that approximately \$7,000 has been expended in real estate costs looking at sites. Ms. Love-Haning asked for a detailed report on the expenditures to date for the Turlock Educational Site; staff will report back. It was also reported that tracks of land are owned in Angels Camp and Patterson.

Having served on the YCCD Board, CBOC member Paul Neumann provided insight as it related to how decisions are made by the Board regarding Bond projects.

8. Bond Quarterly Expenditure/Revenue Report

Mark Newton provided the Measure E Quarterly Expense Report. As of February 1, 2013, MJC has total expenditures of about \$166.5 million, encumbered \$9.4 million, and ends with an unencumbered balance of \$44 million. Columbia College has total expenditures of \$34.5 million, encumbered just over \$1 million, and an unencumbered balance of \$16.9 million. Central Services has total expenditures of just over \$40.9 million, encumbered \$7.1 million, and an unencumbered balance of \$25.5 million. Program-wide total expenditures of just under \$242 million, encumbrances totaling \$18.4 million, and an ending balance of approximately \$85.5 million.

9. Comments from Committee Members

Regarding the earlier discussion on FFE for the Primary Data Center, CBOC member Gordon Molloy reiterated Frank "Del" Hodges' concern with purchasing computer equipment with Bond funds. It was reported that computer equipment is an allowable expense as part of FFE.

10. Adjournment

The Citizens' Bond Oversight Committee meeting was adjourned at 7:16 p.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, June 26, 2013, at 6:00 p.m., in the Community Education Room of the Manzanita Building, Columbia College. A tour will precede the general meeting.