



Yosemite Community
College District

MEASURE E - CITIZENS' BOND OVERSIGHT COMMITTEE

December 18, 2013 — 6:00 p.m.

Yosemite Community College District
YCCD – Board Room
2201 Blue Gum Avenue
Modesto, CA

MEETING AGENDA

6:00 p.m. OPEN SESSION

1. Call to Order
2. Comments from the Public
3. Committee Membership Update
 - a. Introduction of New Members – Larry McElhaney (At-Large) and Thomas Solomon (Business Organization)
4. ☆Approval of Minutes of October 2, 2013 Meeting
5. General Obligation Measure E Audit Report
6. ☆Bond Update
7. ☆ YCCD Measure E Budgets and Schedules
8. ☆Bond Quarterly Expenditure/Revenue Report
9. Nomination and Election of CBOC Chair
10. Comments from Committee Members
11. Adjournment

☆ Denotes Attachment

ANNOUNCEMENTS

The next regular meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, March 5, 2013. Open session will begin at 6:00 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California. A tour of bond projects for CBOC members may precede the general meeting.

Yosemite Community College District
Measure E Citizens' Bond Oversight Committee Meeting Minutes

YCCD Board Room
October 2, 2013, 6:00 p.m.

Members Present: Del Hodges, Jeff Phillips, Barbara Frazer, Paul Neumann

Members Absent: Taelorae Levell, Lyndi Love-Haning, Matthew Rollicheck

Others Present: Mark Newton, Matt Kennedy, Teresa Scott, Nick Stavrianoudakis, Jill Stearns, Sarah Schrader, Tim Nesmith, Graciela Molina (recorder)

1. Call to Order

Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Vice Chair Jeff Phillips at 6:05 p.m. in the YCCD Board Room.

2. Comments from the Public

No comments from the public.

3. Committee Membership Update

Nick Stavrianoudakis reported that CBOC Member Gordon Molloy submitted his letter of resignation leaving three vacancies in the areas of CC Student, Business Organization, and At-large member. Continued efforts will be made to fill vacant positions.

4. Approval of Minutes of June 26, 2013 Meeting

A motion to approve the meeting Minutes of June 26, 2013, was made by Paul Neumann and seconded by Barbara Frazier. The motion carried with a vote of 4-0, all in favor.

5. Annual Report

CBOC members were previously provided a copy of the Final Draft Annual Report for their review. Nick Stavrianoudakis led the review page by page. Questions and answers arose regarding the photos of the Columbia College pedestrian pathways, the list of projects and the project costs for MJC Interim Housing, Science Community Center and the Great Valley Museum. Special thanks were extended to Nick Stavrianoudakis and Sarah Schrader, from YCCD, and Kitchell Representative Matt Kennedy for their work on the CBOC Annual Report.

A motion to approve the 2013-2014 CBOC Annual Report was made by Paul Neumann and seconded by Del Hodges. The motion carried with a vote of 4-0, all in favor.

6. CBOC Bylaws

YCCD Board of Trustees approved revisions to CBOC Bylaws at their September 11, 2013 regular meeting. The revised bylaws were attached to the agenda. A copy showing the changes made to the bylaws was circulated at the meeting.

7. Bond Update

Kitchell representative Mr. Mark Newton provided presentations highlighting the following Bond Projects: Columbia College Roadways, MJC Redbud Building and Summer Projects 2013. **COLUMBIA COLLEGE ROADWAYS:** The 2012 Columbia College Master Plan budgets approved by the Board of Trustees in June prioritized

repairing and upgrading the roadways. The project has three phases: Phase I (\$1.2 million) is under construction and Phase II (\$1 million) and Phase III (\$406K) are currently in design. **MJC REDBUD BUILDING:** The Redbud building at Columbia College has been renovated to serve as a distance learning facility for the Modesto Junior College nursing program and a portion of the building is being reassigned for Columbia College General Education. The project budget is about \$1.6 million and includes computer lab, skills lab, distance learning classroom, simulation room, prep room, office space and conference room. Entrance to the building is now ADA accessible. **SUMMER PROJECTS 2013:** A review of the summer projects was provided, which included at MJC the Infrastructure Increment 2 Phase Two, and Career Transfer/Student Center. The MJC Infrastructure Increment 2 Phase Two, includes the addition of a new plaza between Glacier Hall and the Science Community Center/GVM, and an extension of fire access to both buildings. The Career Transfer/Student Center construction is complete, the center staff have moved into the new area and opened for service today. At Columbia College the projects included Juniper Road Gas Line Repair, and Roadways Phase 1 project which included repairs to the Oak Pavilion Parking Lot, Oak Pavilion Road, Symons Field Road and Symons Field Road leading to Overflow Parking.

In addition, Mark Newton referenced the bond update provided in the agenda packet. **Modesto Junior College: North Hall:** The project has bid and is beginning the contract award phase. *Allied Health Phase Two:* Redbud construction is complete. *Infrastructure Phase Three:* Plaza is complete. *Career Transfer Center:* The project is in construction. *Science Community Center and Great Valley Museum (GVM):* GVM is under construction. **Columbia College: Manzanita Building Remodel:** The project is currently in design. *Sequoia Building:* The construction phase has started. *Roads Projects:* Phase One is complete. **Central Services: Primary Data Center:** The project construction is near completion. The IT department is starting to migrate equipment over to the new facilities. *Secondary Data Center:* The project is in construction. *Shipping and Receiving:* The project is complete and the group will move in after the busy time at the beginning of school. *Central Services Building:* The project is in design.

8. YCCD Measure E Budgets and Schedule

Mark Newton provided a presentation on the YCCD Budget and Schedule for CBOC members. Following the presentation there was discussion and questions regarding contingency budgets at each cost center and the Central Services budget.

9. Bond Quarterly Expenditure/Revenue Report

CBOC members received the Quarterly Expenditure Report as part of their packet. Mark Newton provided a presentation on the Expenditure Revenue Report for CBOC members. As of June 30, 2013, MJC has total expenditures of about \$175.3 million, encumbered \$4.2 million, and ends with an unencumbered balance of \$40.5 million. Columbia College has total expenditures of \$35.5 million, encumbered just over \$1 million, and an unencumbered balance of \$15.8 million. Central Services has total expenditures of just over \$47.5 million, encumbered just under \$5 million, and an unencumbered balance of \$26.1 million. Program-wide total expenditures of just over \$258.3 million, encumbrances totaling \$10.7 million, and an ending balance of approximately \$82 million. As part of the presentation, Mark Newton reviewed the comparison of figures from the last quarter and highlighting the difference.

Discussion and questions followed regarding Educational Sites and additional costs related to new projects that have come online. A traffic signal update was provided; the

District received approval from the city, however, the District is still in negotiations with the property owner.

10. Comments from Committee Members

Del Hodges commented on the revised CBOC bylaws Section 3.5(ii), and asked for clarification, staff will report back at a subsequent meeting.

11. Adjournment

A motion to adjourn the Citizens' Bond Oversight Committee meeting was made by Paul Neumann and seconded by Barbara Frazer. The motion carried with a vote of 4-0, all in favor.

The meeting adjourned at 7:00 p.m.

The next regular meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, December 18, 2013. Open session will begin at 6:00 p.m., in the YCCD Board Room, Yosemite Community College District, 2201 Blue Gum Avenue, Modesto, California. A tour of bond projects for CBOC members may precede the general meeting.

Kitchell representative Mr. Mark Newton will provide Citizens' Bond Oversight Committee members with an update on the progress of the Measure E Bond projects and the Quarterly Expenditure Report.

Modesto Junior College: *North Hall:* The project is under construction. *Science Community Center/Great Valley Museum (GVM):* GVM is under construction.

Columbia College: *Manzanita Building Remodel:* The project is working through back check at the DSA. *Sequoia Building:* The project is in construction.

Central Services: *Secondary Data Center:* The project is in construction. *Central Services Building:* The project is in design.

Current Modesto Junior College Projects

PROJECT	STATUS	START CONSTRUCTION
Infrastructure Increment II	Complete	February 2011
Science Community Center and GVM	GVM Under Construction	July 2010
Student Services	Closeout	April 2010
Library Learning Resource	Construction	September 2012
High Tech Center (North Hall)	Construction	September 2013
Career Transfer Center	Complete	May 2013

Current Columbia College Projects

Manzanita Building	DSA Review	March 2014
Sequoia Building	Construction	August 2013
Redbud (MJC Funded)	Complete	March 2013
Roads Phase I	Complete	June 2013
Roads Phase II	Design	May 2014
Secondary Effects (Tamarack)	Bid	November 2013




Current Central Services Projects

Primary Data Center	Commissioning	August 2012
Secondary Data Center	Construction	April 2013
Shipping and Receiving	Complete	August 2012
Central Services Building	Design	Fall 2015

Current Educational Outreach Facilities

Calaveras	Design	Tbd
Oakdale	Property Search	Tbd
Turlock	CEQA Review	Tbd
Patterson	Design	Tbd

Definition of "Complete" for Facilities refers to "YCCD Occupancy".
DSA= Division of State Architect.

YCCD Measure E Budgets and Schedules (10)	Measure E					2013			2014			2015					
	Measure E	Total	Total Construction	Bid Day Budget/ Construction Contract (4)	Cost/ Square Foot	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
	Budget (1)	Budget (2)	Budget (3)	Budget (4)	Cost/ Square Foot												
CENTRAL SERVICES																	
Ag Temp Housing	\$ 65,877	\$ 65,877			n/a												
Art Building (8)	\$ 600,000	\$ 600,000			n/a												
Capital Outlay Debt Service	\$ 14,435,000	\$ 14,435,000															
Central Services Buildings	\$ 21,000,000	\$ 21,000,000			tbd												
Central Services Master Plan	\$ 82,500	\$ 82,500			n/a												
DTSC	\$ 1,300,000	\$ 1,300,000			n/a												
Primary Data Center	\$ 8,000,000	\$ 8,000,000			tbd												
Scheduled Maintenance	\$ 10,000,000	\$ 10,000,000			n/a												
Secondary Data Center	\$ 3,500,000	\$ 3,500,000			tbd												
Technology Infrastructure	\$ 10,000,000	\$ 10,000,000			n/a												
Shipping and Receiving [new]	\$ 5,500,000	\$ 5,500,000	\$ 4,257,067	\$ 3,831,879	\$ 220												
CC Logistics Center	\$ 995,896	\$ 995,896	\$ 675,000	\$ 675,000	\$ 703												
Patterson Planning	\$ 1,093,484	\$ 1,093,484															
Central Services Contingency (7)	\$ 1,996,243	\$ 1,996,243															
SUBTOTAL - Central Services	\$ 78,569,000	\$ 78,569,000	(includes \$30M investment income)														
Total Projects Budget	\$ 351,174,000	\$ 364,284,779															
Original Measure E Bond	\$ 321,174,000																
LEGEND	FOOTNOTES																
Design/ Approvals/ Bidding/ Site Procurement		Cost Estimate		Value Engineering	(1) Total project budget as adopted by the Board of Trustees.												
Construction		Cost Estimate	(2) Total project funding available to the project, including any local, state and grant funding.														
Kitchell CEM			(3) Includes Group II, change order contingency and moving costs.														
12/9/2013			(4) Bid day target that includes current day projected costs plus any escalation.														
			(5) Not used.														
			(6) Design duration includes state FPP submittal and review period from July 08 to January 2009.														
			(7) Contingencies include both colleges and Central Services.														
			(8) Art Building funded by MJC and Central Services.														
			(9) Previous expenditures.														
			(10) Document amended per Board of Trustees approved Program Management Plan (5/11/11).														
			(11) Lighting Retrofit, Marquee Sign West Campus, and West Campus Entrance Traffic Signal projects have been moved to Fund 41.														

**YCCD Measure E Bond
Quarterly Expenditure Report
Fiscal Year 2013 - 2014**

Expenditure Report By College	Current Budget 11/01/13	Previous Fiscal Years (2004-2013) Expenditures	Current Fiscal Year (2013-2014) Expenditures	Total Expenditures as of 10/31/13	Encumbrances	Unencumbered Balance
Modesto Junior College¹						
17 Auditorium Renovation/Addition	\$ 19,566,199.54	\$ 19,566,199.54	\$ -	\$ 19,566,199.54	\$ -	\$ -
15c Ag-Modular Living Units	\$ 3,149,906.74	\$ 3,149,906.74	\$ -	\$ 3,149,906.74	\$ -	\$ -
15d Ag-Animal Facilities	\$ 2,017,277.69	\$ 2,017,277.69	\$ -	\$ 2,017,277.69	\$ -	\$ -
15e **Ag-Multipurpose Pavilion	\$ 17,659,690.00	\$ 16,534,053.83	\$ 970.20	\$ 16,535,024.03	\$ -	\$ 1,124,665.97
16 **Allied Health & Life Sciences Building	\$ 25,360,225.00	\$ 24,396,336.26	\$ 437,677.06	\$ 24,834,013.32	\$ 157,667.02	\$ 368,544.66
**ART Building	\$ 579,379.00	\$ 579,379.00	\$ -	\$ 579,379.00	\$ -	\$ -
Campus Way Parking Lot	\$ 1,300,480.29	\$ 1,300,480.29	\$ -	\$ 1,300,480.29	\$ -	\$ (0.00)
8 **Founders Hall	\$ 12,065,000.00	\$ 11,739,259.44	\$ 660.56	\$ 11,739,920.00	\$ -	\$ 325,080.00
22 High Technology Center	\$ 16,000,000.00	\$ 2,209,993.56	\$ 301,215.48	\$ 2,510,609.04	\$ 10,921,515.15	\$ 2,567,875.81
**Interim Housing	\$ 3,000,000.00	\$ 2,639,382.23	\$ 10,541.44	\$ 2,649,923.67	\$ 32,723.38	\$ 317,352.95
23 Library & Learning Resources Center	\$ 9,495,145.00	\$ 6,468,998.60	\$ 1,364,431.04	\$ 7,833,329.64	\$ 990,554.22	\$ 651,261.14
**Loop Road	\$ 4,480,122.00	\$ 3,633,124.83	\$ 60,703.25	\$ 3,693,827.88	\$ 26,249.96	\$ 760,044.16
**Utility Infrastructure	\$ 4,480,122.00	\$ 3,598,050.89	\$ 57,036.95	\$ 3,655,087.84	\$ 22,666.22	\$ 802,367.94
2 Parking Structure/Lot	\$ 3,828,528.73	\$ 3,825,648.73	\$ 2,880.00	\$ 3,828,528.73	\$ -	\$ (0.00)
32 Patterson Educational Site	\$ 5,037,370.00	\$ 1,443,181.96	\$ 435.50	\$ 1,443,617.46	\$ 54,458.31	\$ 3,539,294.23
27a **Science Community Center	\$ 70,000,000.00	\$ 57,527,999.22	\$ 537,094.20	\$ 58,065,093.42	\$ 764,878.60	\$ 11,170,027.98
28 Softball Complex	\$ 1,531,512.90	\$ 1,531,512.90	\$ -	\$ 1,531,512.90	\$ -	\$ -
**Student Center/Career Transfer	\$ 450,000.00	\$ 237,410.88	\$ 173,841.22	\$ 411,252.10	\$ 19,942.04	\$ 18,806.06
14 **Student Services Building	\$ 14,523,403.00	\$ 12,126,268.88	\$ 51,679.48	\$ 12,177,948.16	\$ 68,378.07	\$ 2,277,076.77
31 Turlock Educational Site	\$ 937,185.00	\$ 51,119.82	\$ 64,540.00	\$ 115,659.82	\$ 23,748.52	\$ 797,776.66
West Campus Parking Lot	\$ 755,109.13	\$ 755,109.13	\$ -	\$ 755,109.13	\$ -	\$ (0.00)
College Contingency	\$ 3,893,343.98	\$ -	\$ -	\$ -	\$ -	\$ 3,893,343.98
SUBTOTAL	\$ 220,110,000.00	\$ 175,349,993.82	\$ 3,063,706.38	\$ 178,413,700.20	\$ 13,082,781.49	\$ 28,613,518.31
Columbia College²						
33 Bike Lanes & Pedestrian paths	\$ 18,956.83	\$ 18,956.83	\$ -	\$ 18,956.83	\$ -	\$ -
34 Bus Service Loop/Disabled Parking Lot	\$ 678,895.49	\$ 678,895.49	\$ -	\$ 678,895.49	\$ -	\$ -
49 Calaveras Educational Site	\$ 4,000,000.00	\$ 1,230,750.71	\$ -	\$ 1,230,750.71	\$ 192,234.84	\$ 2,577,014.45
42 Child Development Center	\$ 8,902,268.85	\$ 8,902,268.85	\$ -	\$ 8,902,268.85	\$ -	\$ (0.00)
39 Madrone Building	\$ 2,922,998.07	\$ 2,922,998.07	\$ -	\$ 2,922,998.07	\$ -	\$ 0.00
40 Manzanita Building	\$ 9,235,075.00	\$ 820,931.88	\$ 153,301.05	\$ 974,232.93	\$ 651,177.61	\$ 7,609,664.46
52 Oakdale Educational Site	\$ 1,000,000.00	\$ 43,576.64	\$ -	\$ 43,576.64	\$ 1,750.00	\$ 954,673.36
35 Parking Lots	\$ 173,189.54	\$ 173,189.54	\$ -	\$ 173,189.54	\$ -	\$ -
36 Public Safety Center	\$ 2,105,553.18	\$ 2,105,553.18	\$ -	\$ 2,105,553.18	\$ -	\$ -
45 **Science & Natural Resources Building	\$ 17,900,000.00	\$ 17,739,043.27	\$ 2,743.13	\$ 17,741,786.40	\$ 1,424.28	\$ 156,789.32
37 Secondary Access Road	\$ 520,163.48	\$ 520,163.48	\$ -	\$ 520,163.48	\$ -	\$ -
Sequoia Modernization	\$ 1,340,480.00	\$ 245,907.35	\$ 367,074.48	\$ 612,981.83	\$ 725,887.66	\$ 1,610.51
**Roadways Phase I	\$ 1,208,952.00	\$ 100,701.86	\$ 421,794.92	\$ 522,496.78	\$ 45,134.44	\$ 641,320.78
Roadways Phase II	\$ 1,035,561.00	\$ -	\$ 11,910.00	\$ 11,910.00	\$ 2,380.00	\$ 1,021,271.00
Roadways Phase III	\$ 406,030.00	\$ -	\$ -	\$ -	\$ -	\$ 406,030.00
Swing Space	\$ 125,000.00	\$ 6,790.00	\$ 54,432.45	\$ 61,222.45	\$ 34,808.52	\$ 28,969.03
Manzanita Secondary Effects	\$ 325,000.00	\$ -	\$ 13,155.00	\$ 13,155.00	\$ 4,150.76	\$ 307,694.24
College Contingency	\$ 596,876.56	\$ -	\$ -	\$ -	\$ -	\$ 596,876.56
SUBTOTAL	\$ 52,495,000.00	\$ 35,509,727.15	\$ 1,024,411.03	\$ 36,534,138.18	\$ 1,658,948.11	\$ 14,307,913.71

**YCCD Measure E Bond
Quarterly Expenditure Report
Fiscal Year 2013 - 2014**

Expenditure Report By College	Current Budget 11/01/13	Previous Fiscal Years (2004-2013) Expenditures	Current Fiscal Year (2013-2014) Expenditures	Total Expenditures as of 10/31/13	Encumbrances	Unencumbered Balance
Central Services³						
Aq-Trailers	\$ 65,876.48	\$ 65,876.48	\$ -	\$ 65,876.48	\$ -	\$ (0.00)
**Art Building	\$ 600,000.00	\$ 575,226.45	\$ 1,781.00	\$ 577,007.45	\$ 7,109.67	\$ 15,882.88
Capital Outlay Debt Service	\$ 14,435,000.00	\$ 14,435,000.00	\$ -	\$ 14,435,000.00	\$ -	\$ -
50 Central Services Buildings	\$ 21,000,000.00	\$ 423,135.46	\$ 102,819.70	\$ 525,955.16	\$ 1,151,855.10	\$ 19,322,189.74
Central Services Master Plan	\$ 82,500.00	\$ 82,500.00	\$ -	\$ 82,500.00	\$ -	\$ -
DTSC	\$ 1,300,000.00	\$ 990,476.43	\$ 16,570.72	\$ 1,007,047.15	\$ 233,999.56	\$ 58,953.29
**Primary Data Center	\$ 8,000,000.00	\$ 5,039,534.05	\$ 489,996.72	\$ 5,529,530.77	\$ 493,794.07	\$ 1,976,675.16
Scheduled Maintenance	\$ 10,000,000.00	\$ 10,000,000.00	\$ -	\$ 10,000,000.00	\$ -	\$ -
Secondary Data Center	\$ 3,500,000.00	\$ 816,728.63	\$ 1,379,442.70	\$ 2,196,171.33	\$ 975,225.48	\$ 328,603.19
Technology Infrastructure	\$ 10,000,000.00	\$ 9,847,929.60	\$ -	\$ 9,847,929.60	\$ -	\$ 152,070.40
**Shipping and Receiving	\$ 5,500,000.00	\$ 3,601,511.85	\$ 181,172.28	\$ 3,782,684.13	\$ 119,785.76	\$ 1,597,530.11
Logistics Center	\$ 995,896.57	\$ 995,896.57	\$ -	\$ 995,896.57	\$ -	\$ (0.00)
Patterson Planning	\$ 1,093,242.95	\$ 855,409.00	\$ -	\$ 855,409.00	\$ 238,075.00	\$ -
Central Services Contingency	\$ 78,569,000.00	\$ 47,729,224.52	\$ 2,171,783.12	\$ 49,901,007.64	\$ 3,219,844.64	\$ 25,445,147.72
General Fund Program Wide	\$ -	\$ -	\$ 219,571.42	\$ 219,571.42	\$ 344,149.52	\$ (563,720.94)
TOTAL PROJECT BUDGET	\$ 351,174,000.00	\$ 258,588,945.49	\$ 6,479,471.95	\$ 265,068,417.44	\$ 18,305,723.76	\$ 67,799,856.80

PROJECT CLOSED

³Construction Complete

¹Board Approved revised budget at January 2012 meeting

²Board Approved revised budget at March 2013 meeting

³Board Approved revised budget at October 2013 meeting

Expenditure Report	Current Budget 11/01/13	Previous Fiscal Years (2004-2013) Expenditures	Current Fiscal Year (2013-2014) Expenditures	Total Expenditures as of 8/30/13	Encumbrances	Unencumbered Balance
Central Services Fund 41						
Central Services Buildings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lighting Retrofit	\$ 2,380,000.00	\$ -	\$ -	\$ -	\$ 639.97	\$ 2,379,360.03
Monument Sign	\$ 200,000.00	\$ -	\$ -	\$ -	\$ 500.00	\$ 199,500.00
Traffic Signal	\$ 590,000.00	\$ 42,365.81	\$ 3,000.00	\$ 45,365.81	\$ 500.00	\$ 544,134.19
Central Services Contingency	\$ 1,830,000.00	\$ -	\$ -	\$ -	\$ -	\$ 1,830,000.00
TOTAL PROJECT BUDGET	\$ 5,000,000.00	\$ 42,365.81	\$ 3,000.00	\$ 45,365.81	\$ 1,639.97	\$ 4,952,994.22