

Yosemite Community College District  
**Measure E Citizens' Bond Oversight Committee Meeting Minutes**

YCCD Board Room  
June 27, 2012, 6:00 p.m.

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**Members Present:** Lee DeLano, Paul Neumann, Mike Sharif, Matthew Rolichcheck, Jeff Phillips

**Members Absent:** Verle Bartels, Billie Taylor, Frank "Del" Hodges, Lyndi Love-Haning

**Others Present:** Mark Newton, Matt Kennedy, Dennis Gervin, Ron Martin, Douglas Dyrssen, Graciela Molina (recorder).

Prior to the regular meeting, CBOC Members Rolichcheck, Phillips, and Neumann participated in a tour of Columbia College Bond Projects led by Kitchell and YCCD Staff.

**1. Call to Order**

Citizens' Bond Oversight Committee (CBOC) meeting was called to order by Chair Matthew Rolichcheck at 6:00 p.m. in the Community Education Room at Columbia College.

**2. Comments from the Public**

No comments from the public.

**3. Committee Membership Update**

Executive Vice Chancellor Teresa Scott welcomed the newest member to the CBOC - Mr. Paul Neumann, College Support Organization member who previously served as YCCD Board of Trustee.

**4. Approval of Minutes of April 4, 2012 Meeting**

A motion was made by Mike Sharif and seconded by Jeff Phillips to approve the Citizens' Bond Oversight Committee meeting minutes of April 4, 2012. The motion carried with a unanimous vote of 5-0.

**5. Annual Report Subcommittee**

A call for volunteers was made for the annual report subcommittee. Matthew Rolichcheck, Jeff Phillips, and Mike Sharif each agreed to serve on this subcommittee. Executive Vice Chancellor Teresa Scott reported that Nick Stavrianoudakis will coordinate with the group, working with staff and Kitchell to gather content for the report as directed within the next few months. In September the subcommittee will see a final draft that will be presented to CBOC in October. Once finalized, the report will be available online and distributed to newspapers and libraries, and forwarded to local boards. CBOC Chair Matthew Rolichcheck agreed to present the annual report, once finalized, to the YCCD Board of Trustees at their October 10<sup>th</sup> regular meeting.

## 6. Bond Update

Kitchell representative Mr. Mark Newton provided two presentations highlighting the High Tech and Science Community Centers. **MJC High Tech Center:** The existing Science Building on East Campus will become a general education building with a high tech focus. The project includes a series of classrooms and will require seismic renovations. The thrust will be to modernize the campus. Materials being used on this renovation incorporate brick, aluminum gray and amber; there is a shift to the aesthetic.

**MJC Science Community Center:** The new Science building on West Campus incorporates the same architecture style as seen on adjacent buildings (Allied Health and historical architecture of west campus). The project incorporates a planetarium, large lobby to host fundraising functions, faculty offices, labs, and the Great Valley Museum. Jeff Phillips inquired about upgrading the star machine to the newest machine equipment available. Mark Newton identified the various areas housed in each level which includes the 4<sup>th</sup> floor roof top. Photos of the dome installation, as well as photos of interior work being completed were shared. Following an inquiry, Mark Newton reported that the Science Building is staying on track and on schedule; move in is scheduled for December. CBOC member Lee DeLano requested a tour of the Science Community Center in October preceding the next general meeting. CBOC member Mike Sharif reported that the Associated Students of MJC donated the Foucault Pendulum for this project.

Mark Newton provided CBOC members with an update on the progress of the Measure E Bond projects and presented the Quarterly Expenditure Report. **Modesto Junior College: Science Community Center and Great Valley Museum:** Work continues on interior and the exterior with project completion anticipated for November of 2012. **Student Services:** The building is occupied, working on close out issues. **High Tech Center:** The project is being reviewed by DSA. **Columbia College:** The College is finalizing the *Facilities Master Plan*. The plan will be presented to the Board this month. **Central Services: Primary Data Center** is in the Bidding Phase. **Secondary Data Center** is in the Design Phase. **Shipping and Receiving** has bid under budget. The new **Central Services Building** is beginning architect selection.

## 7. YCCD Measure E Budgets and Schedules

Mark Newton provided an overview of the Budgets and Schedules report. In response to CBOC request to see a forecast of the "cost to complete" this column has been added to the budgets and schedules report. Kitchell estimates every month and this will change monthly; forecasts will be done conservatively. Both MJC and Columbia College have projected savings of about \$7.4million; Central Services' is projecting just above \$3 million. There was an inquiry regarding the Library/Learning Resources Center and the plan for moving forward with the negative balance. Mark Newton reported that rather than revise the project, it was decided to move forward the trend being that projects are

bidding under budget. The new report provides some report of forecasting; the college has not reallocated costs until later in the project.

#### **8. Bond Quarterly Expenditure/Revenue Report**

Mark Newton provided the Measure E Quarterly Expense Report. As of April 30, 2012, MJC has total expenditures of just over \$144.5 million, encumbered \$19.4 million, and ends with an unencumbered balance of \$56.1 million. Columbia College's total expenditures amount of \$33.3 million, encumbered \$900 thousand, and an unencumbered balance of \$18.2 million. Central Services has total expenditures of just under \$38 million, encumbered \$2.1 million, and an unencumbered balance of \$33.4 million. Program wide total expenditures amount of \$215.8 million, encumbrances totaling \$22.6 million, and an ending balance of approximately \$107.6 million.

#### **9. Comments from Committee Members**

CBOC Chair Matthew Rolichcheck inquired about the bond refunding. It was reported the District worked with bond council and underwriters and took a resolution to the YCCD Board; however the market changed and the positive economy diminished. The financial advisor and bond underwriter are looking at market and the District hopes to proceed to at least show a \$3 million savings to the public. Still trying to achieve the savings trigger; the District has been told that the market will come back and they will proceed when the timing is appropriate

In addition, there was an inquiry regarding the traffic light on Blue Gum Avenue. The City of Modesto has filed with the federal government. The City does not agree the traffic light is warranted at the location the District is seeking placement. A study will be needed addressing the "peak" times of traffic; the District will probably fund a traffic study during "peak" usage in the Fall when peak classes begin to address safety, liability and risk. Discussions continue with the City of Modesto.

Executive Vice Chancellor Teresa Scott thanked Ron Martin, Mark Newton and Judy Lanchester for providing the CBOC tour that preceded the meeting.

#### **10. Adjournment**

The Citizens' Bond Oversight Committee meeting was adjourned at 6:35 p.m.

**The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, October 3, 2012, at 6:00 p.m., in the Yosemite Community College District Board Room. A tour will precede the CBOC meeting.**