

Yosemite Community College District

Measure E Citizens' Bond Oversight Committee Meeting Minutes

YCCD Board Room
April 2, 2008, 6:00 p.m.

Members Present: Donald Bunce, Nick Cretan, Jayme Johnson, Gary McKinsey, Terry Plett, Betty Ann Prescott, James West, Richard S. York

Members Absent: David Geer, Gary Hampton, Debbie Paffendorf, Patrick Sweeney

Others Present: Roe Darnell, Matt Kennedy, Tim Nesmith, Ron Martin, Connie Mical, Graciela Molina (recorder)

1. Call to Order

Citizens' Bond Oversight Committee (CBOC) Meeting was called to order by Richard York at 6:00 p.m. in the Community Education Room at Columbia College.

2. Approval of Minutes of January 8, 2008 Meeting

A motion was made by Donald Bunce and seconded by Terry Plett to approve the minutes of the January 8, 2008 general meeting, the motion carried unanimously.

3. Comments from the Public

No comments from the public.

4. Bond Measure E Website

Graciela Molina provided CBOC members with an overview of the updates that have been made to the YCCD Bond Measure E website. The site has been simplified and links to outdated information have been removed.

5. Committee Membership

Chancellor Roe Darnell reported that Michael Gianelli ended his second term on the CBOC and unfortunately, he is not eligible for a third consecutive term. An email from Mr. Gianelli was circulated to CBOC members which expressed his concerns with the Measure E Bond and how it relates to the Great Valley Museum. Due to this vacancy, an email was forwarded to Directors of the College Foundations calling for interested parties to submit applications to serve on the Citizens' Bond Oversight Committee. His vacancy leaves open the position of Vice-Chair on the committee. In July, a nomination for Vice-Chair will be listed on the agenda.

Terry Plett arrived at 6:05 p.m.

6. Measure E Audit Reports

Teresa Scott, Executive Vice Chancellor of Fiscal Services, provided an overview of the annual external audit. Matson and Isom completed the 2006-2007 Performance and Financial Statements for the District's Measure E Bond; this audit is required due to Prop 39. The reports were previously provided to CBOC members for review. Teresa Scott reported that the financial statements have been audited for the year ending June 30, 2007. YCCD received an unqualified audit; the auditors concluded that the District has properly accounted for the proceeds and expenditures of Proposition 39 and Measure E General Obligation Bonds. They reported that no deficiencies were found and found nothing related to YCCD non-compliance. She thanked Kitchell and Fiscal Services staff for their assistance with this process. In response to an inquiry from Chair Richard York about accounting practices, Teresa Scott reported any shift or transfer of surplus funds are dealt with by way of formal budget changes presented to the YCCD Board of

Trustees. Chancellor Roe Darnell reported that any surplus stays with the respective cost center, and projected that projects will not go over budget. Terry Plett congratulated YCCD on a successful audit.

Chancellor Roe Darnell requested that CBOC identify an Ad-hoc committee to work on the CBOC Annual Report. Jayme Johnson, Terry Plett and James West volunteered to serve on the Ad-hoc committee. This group will work with Nick Stavrianoudakis who will schedule an initial meeting with most of the communication being email-exchange.

7. Project Status Report

Matt Kennedy provided an overview of the Project Status Report.

MODESTO JUNIOR COLLEGE: The end of construction for the *Auditorium* is scheduled for June 11; the *Ag Pavilion* project completed schematic design and value engineering will begin this month; he noted that the red outline on the schedule relates to changes in timeframe and will update the legend. *Parking Structure* - Chancellor Darnell reported that the parking garage is a distant possibility; currently, YCCD is closing escrow on the Champion space and lot-line adjustments this will be updated in 6-8 weeks; swing space has been identified and a lease is being processed. Director of Facilities Planning and Operations Tim Nesmith is arranging for engineers to resurface the new and existing parking lots estimated to begin early July; for this project lighting and fencing will be researched. Chair Richard York recommended that the references to "parking garage" be changed to "parking lot". In response to an inquiry from Donald Bunce, Chancellor Darnell reported that Security has been relocated to Yosemite Hall and John Muir. Chair Richard York inquired about funding for education sites; the Chancellor reported that funding for purchase of land and building improvements are available for the educational sites. Matt Kennedy reported that once IPP (Initial Project Plan) and FPP (Final Project Plan) are submitted to the State there is a waiting period to receive response from State Chancellor's Office. Donald Bunce stated that the softball complex initial plan does not include concession stands and restrooms.

COLUMBIA COLLEGE: *Public Safety Building, Madrone Modernization Child Development Center and Science/Natural Resources* projects are on the verge of being bid out. Chair Richard York recommended that the Calaveras Educational Site be identified/listed as Angels Camp.

CENTRAL SERVICES: Scheduled maintenance is ongoing, roofs and HVAC units are being updated.

Jayme Johnson left the meeting at 6:45 p.m.

8. Bond Expenditure/Revenue Report

Matt Kennedy provided an overview of the Measure E Quarterly Expense Report. As of January 31, 2008, MJC has total expenditures of \$16.3 million, encumbered approximately \$17.2 million, and ends with an unencumbered balance of \$186.5 million. Columbia College's total expenditures amount to \$3.4 million, encumbered just under \$5 million, and an unencumbered balance of \$44.1 million. He noted that completed projects are shaded in gray; parking lots are completed but are reserving funds for end of projects. Central Services has a total expenditures amount of almost \$17.1 million and a balance of about \$36.4 million with no current encumbrances. Program wide total expenditures amount to almost \$37 million, encumbrances of \$22.6 million, and an ending balance of approximately \$266.6 million.

Chancellor Roe Darnell reported that YCCD's second set of bonds were sold, totaling \$150 million; the cost per \$100 thousand to taxpayers will not go above \$17 which is below the \$25 cap put on by Prop 39 and below the \$19 approved by the taxpayers. YCCD was provided the same level of underlying rating as last round; unfortunately, due to the economy in California our rating was not lowered. Bond insurance was purchased and will be amortized. He stated that Executive Vice Chancellor Teresa Scott and her team have tried to ensure that the District has been kept in good standing. CBOC member Terry Plett recommended that this information on the GO Bond Rating be communicated to the public and information be placed in the annual report.

9. CC Public Safety Design Presentation

Matt Kennedy provided a short presentation on the CC Public Safety Design. Project goals for the Public Safety building are to co-locate all emergency services in a central location, provide public access, shelter all fire fighting apparatus, and provide housing for both men and women. Construction scheduled to begin May 2008, three months ahead of schedule, with an expected completion date of July 2009. This project is an addition and remodel; the building will be gutted, remodeled, and extended out adding one more bay. This project bid 25% under the cost estimate.

10. MJC Allied Health Design Presentation

Matt Kennedy reported that the MJC Allied Health is the first building on West Campus scheduled to come on-line. The location will be adjacent to the south-east end of the soccer field. Measure E Budget allocation for this project is \$25.8 million; expected completion date is March 2011. The project timeline can be compressed and possibly completed earlier than scheduled. Building renderings were incorporated into the presentation; the two-story building will consist mostly of concrete, glass and aluminum metal. A section of the building includes two rounded lecture halls/theatre; Chair Richard York recommended that the District highlight the rounded features that stand out in the elevation of the building.

11. Comments from Committee Members

Chair Richard York reported that Michael Gianelli submitted his resignation letter and circulated the letter among the membership. Members requested that a letter be sent to Mr. Gianelli thanking him for his service on the committee. Donald Bunce commended Columbia College for moving forward on Measure E Projects; he expressed concern with the lack of MJC administration representatives at CBOC meetings and requested their attendance at future meetings to address any questions from CBOC membership or the public who attends. Chancellor Darnell stated he will pass along the information to the college administration. Betty Ann Prescott continued to express concern with lack of Measure E information in the local papers. Connie Mical will continue to work with Doug Lau to provide press releases on the Measure projects.

12. Adjournment

Terry Plett made a motion to adjourn the meeting and it was seconded by Betty Ann Prescott. The Citizens' Bond Oversight Committee meeting was adjourned at 7:32 p.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday July 2, 2008, at 6:00 p.m., in the Yosemite Community College District Board Room.