

Measure E Citizens' Bond Oversight Committee Meeting Minutes

YCCD Board Room
January 3, 2007, 6:00 p.m.

Members Present: David Geer, Michael Gianelli, John Keiter, Luis Molina, Debbie Paffendorf, Betty Ann Prescott, Richard S. York, Jr., Donald Bunce, Nick Cretan, Patrick Sweeney

Members Absent: Gary Hampton

Others Present: Stan Hodges, Mark Newton, Matt Kennedy, Marie Otaya, Michelle Hatfield, Andrew Paffendorf, Judy Lanchester, Tim Nesmith, Graciela Molina (recorder)

1. Call to Order

The Citizens' Bond Oversight Committee (CBOC) meeting was called to order by Luis Molina at 6:02 p.m. in the YCCD Board Room.

2. Introduction of Members

Dr. Hodges introduced Donald Bunce, MJC student representative, recently appointed member to the CBOC. Committee members introduced themselves.

3. Approval of Minutes of October 4, 2006 Meeting

A motion was made by Betty Ann Prescott and seconded by David Geer to approve the meeting minutes of October 4, 2006, the motion carried unanimously.

4. Comments from the Public

No comments from the public.

5. Committee Membership

Committee Chair Luis Molina reported that membership terms would be up for the following members in May 2007: Debbie Paffendorf, Betty Ann Prescott, David Geer and Luis Molina. He requested that members notify YCCD staff, at the April meeting, whether they will continue to serve on CBOC or end their term. Chair Molina reported that he will be declining to continue service on the committee and informed members that a new chair would need to be elected at the next meeting. The other committee members with terms ending in May decided to continue serving on the committee. Dr. Hodges reported that Steve Madison's term was up 2 months ago and stated that YCCD will be announcing the vacancy and will begin to accept applications to replace the business representative member.

6. Annual Report Subcommittee

Chair Luis Molina reported that a subcommittee will need to be established to begin working on the annual report. Chair Molina asked for volunteers to serve in this capacity: Vice Chair Richard York and Donald Bunce volunteered to sit on the annual report subcommittee.

7. Measure E Bond Update

Mark Newton distributed the Measure E Bond Program - December Bond Update, previously provided to the YCCD Board of Trustees. He reported that as projects were being developed the expected completion timeline of 12 years could be reduced. The bond project is reduced to three phases projecting an estimated \$30 million savings for the District; Kitchell recommended moving large projects up in the phase list to reduce the incurring of escalating construction costs.

He reported that Modesto Junior College (MJC) is developing their Educational Master Plan (EMP) and Facilities Master Plan (FMP). Kitchell is awaiting the results of the MJC EMP to complete the MJC Facilities Master Plan, expected in February. He stated that Columbia

College's Campus Master Plan is near completion. A business plan for the West Side Center is being developed and the District is looking at the adjacent property to the County Board of Education Site for the Calaveras Center. He reviewed the revised construction schedule with the committee. Kitchell is completing early schematics and researching the location for the Parking structure; Allied Health is in schematic design; and the completed projects at Columbia College include the Bus Loop and the secondary (emergency) access road.

Discussion ensued regarding a request for clarification from Richard York regarding the LEED meeting and certification for the Child Development Project. Mark Newton stated that Leadership Environmental Energy and Design (LEED) is one of several design performance criteria used for sustainable design a design advocated by Columbia College incorporating value en engineering. Kitchell is in the process of conducting life cycle costing which project long term savings for the District. A question arose regarding the Westside Center; the State application stipulates that YCCD must hold clear title to property, Mr. Michael Miroyan must construct an access road to the property and provide all utilities to the site prior to State approval. When asked about Post Phase I projects, Mark Newton stated that Phase II and Phase III projects are in a holding pattern until the first phase is completed. Discussion ensued related to the softball field. It was reported that the softball complex is shared with the football and track field and funding is for natural surface. Richard York requested information on the Turlock Center. Interim Chancellor Stan Hodges reported that money was allocated in the Bond for a Turlock Center; the District is currently looking at property acquisition.

Questions regarding the Sports Complex and Ag buildings on East campus could not be addressed in light of the Facilities Master Plan not yet completed. He reported that the estimated time frame for FMP to be completed is June 2007.

Patrick Sweeney requested a presentation of the Education Master Plan after it is approved by the YCCD Board. This would assist the committee in understanding the direction of the District.

8. Measure E Quarterly Expense Report

Mark Newton reported on the Quarterly Expenditure Report for the Fiscal Year 2006-2007; this report was previously distributed to CBOC members. The total expenditure amounts are as of October 31, 2006. Columbia College has a current year expenditure of almost \$948 thousand, total expenditures of \$1.6 million, encumbered amount of \$1.5 million, and an unencumbered balance of \$49.3 million. MJC's current fiscal year expenditures is approximately \$841 thousand, total expenditures of \$2.2 million, encumbered approximately \$17.5 million, and end with an unencumbered balance of just over \$200 million. Central Services has a current fiscal year expenditure of \$27 thousand, total expenditures of approximately \$17 million, and a balance of about \$36.5 million with no current encumbrances. Program wide current year expenditures are \$1.8 million, total expenditures of \$20.8 million dollars and encumbrances of almost \$19 million ending with a balance of \$286.3 million.

Questions arose regarding the Auditorium project, cost modeling exercises, LEED process, interim housing/space, and Founders Hall. Mark Newton reported that Kitchell has allowed for a 7.5% overage for the Auditorium Project; Allied Health and the Ag Projects are moving forward with cost modeling to ensure the projects stay on budget. Regarding the LEED, he stated that there is an understanding that program need comes first and other items are secondary but that outside funding sources being looked into. As far as the interim space issues, there is no current budget for interim housing.

9. Comments from Committee Members

Betty Ann Prescott reported that there was an article in the Sonora paper regarding two community colleges in Calaveras County. She stated that the public does not realize that Calaveras County feeds into two areas. She recommended that staff inform the media. Richard York stated that the article was a editorial staff letter; he will send a copy to Dr. Hodges to see if it requires a response.

10. Adjournment

A motion was made to adjourn the CBOC meeting by Nick Cretan and seconded by David Geer. The meeting adjourned at 7:00 p.m.

The next meeting of the Citizens' Bond Oversight Committee will be held on Wednesday, April 4, 2007, at 6:00 p.m., in the Yosemite Community College District Board Room.