

SAVE CHECKS – SAVE TIME – SAVE POSTAGE

We have had several inquiries concerning automatic deductions for retiree premium payments. **At present, we do not have this capability.** *However* – you may have another option so you will never have to write another check...

Many financial institutions offer online bill pay services. This means you can add YCCD as a payee, and set up automatic payments so your financial institution will cut and mail a check to us each and every month!

Steps for Automatic Bill Pay By Financial Institution

- 1 Contact your financial institution to see if an online bill pay service is offered. If you are already registered for online access with your bank, log in and see if you can locate the option to sign up.
- 2 Follow the instructions provided by your financial institution to locate the bill pay option. Enter in your bills following the prompts.
 - Enter YCCD-Fiscal Services as the name of the person you are sending money to, PO Box 4065, Modesto, CA 95352 as the address to send the payment to, the amount to send, and the date the payment should be sent.
 - Enter “Your Name-Retiree Payment” in the comment.
 - Set up monthly frequency to pay through September of the following year.**Remember – payments are due by the 1st of each month for that month, and are considered “late” after the 15th!)**
- 3 Every September, adjust the premium payment (if necessary) when you receive your updated premium amount that goes into effective October 1st each year.
- 4 Feel free to contact Benefits at (209) 575-6162 that first month to make sure there weren't any issues with the payment arriving.

**We hope this makes your life easier.
Please use this service if it is available at your financial
institution, so you never have to write another check!**