

## **ENROLLMENT MANAGEMENT MEETING**

**Tuesday, May 31, 2007**

**2:00-3:00 p.m.**

**YCCD Conference Room B**

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**Present:** Jane Chawinga, Shawna Cramton, Cynthia Fuhr, Dennis Gervin, Bob Nadell, George Railey, Brenda Robert, Gina Rose (Chair), Rich Rose, Carrie Sampson (recorder)

**Absent:** Richard Jaspar, Teresa Scott, Susan Vegter-Slape, Diane Wirth

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Gina Rose chaired the meeting in Teresa Scott's absence. Gina asked if there were any changes to the summary notes of the March 6, 2007, meeting. There were none.

### **FTES Update 2006-07**

Jane distributed a comparison of actual and projected FTES for both MJC and Columbia. For MJC, Jane said 305 FTES will need to be rolled from Early Start Summer 2007 in order to keep MJC at 14,444 FTES for the 2006-07 final report. Jane said the deans were directed to cut 10% of the summer sections in order to save costs. In actuality, about 23% of the Early Start Summer sections were cut. However, Jane said MJC still has enough FTES to enable them to roll back 305. She also noted that some positive attendance for Spring and Early Start Summer has not been entered into the system yet. She reminded the colleges that Fall registration starts on June 6, and if additional sections are to be added to Fall, they should be entered in Datatel as soon as possible.

Jane said Columbia is doing quite well and has grown about 3.9% for 2006-07. She thinks they will probably make 4%. Dennis said he also believes Columbia will make 4% and possibly more.

### **FTES Growth Goals 2007-08**

Dennis said Columbia is planning on making 2% growth in 2007-08. George said MJC will continue to stay at 14,444 in 2007-08, but expects to have recovered all FTES rolled back, allowing growth in 2008-09.

### **Enrollment Management Strategies**

Both colleges are going to try a virtual winter intersession next year. These will be short online classes offered in January 2008. Dennis said Columbia is planning to hold fire science classes for inmates beginning summer 2007. He estimates the cost will be about \$180,000 to get the program started. Dennis also discussed working with a consultant for online classes. George said MJC plans to add sections in high attendance areas as much as possible. George said the deans are preparing proposals for scheduling sections while controlling costs in order to increase FTES. MJC has purchased ClassTracks scheduling software and plans to enter data back to 2004 in order to analyze trends. George said they are working on a plan to regain the 250 FTES that will be lost from terminating MJC's agreement with the Criminal Justice Training Center. Rich said each department will be allocated money for part-time overload faculty, which they will be responsible for spending. Brenda noted that Peggy Kroll is adding sections to the Fast Tracks program that takes community college classes to high schools.

### **Next Meeting**

There was no discussion of when to hold the next meeting.