

UNAPPROVED MINUTES
Yosemite Community College District
District Fiscal Advisory Council (DFAC)
November 7, 2019

Present: Jenni Abbott, Kevin Alavezos, Shelley Akiona, Florida Arias, Kathy Blackwood, Elissa Creighton, Pam Guerra-Schmidt, Josh Hash, Judy Lanchester, Amy Lovett, Laura Maki, Crista Noakes (Recorder), Melissa Raby, Brian Sanders, Sarah Schrader, Trevor Stewart, Susan Yeager

Council Members Absent: Coni Chavez, Doralyn Foletti, Cecilia Hudelson, Kathren Pritchard, Henry Yong, Jennifer Zellet, ASMJC Student Designee, ASCC Student Designee

1. Roll Call

2. Acceptance of the Minutes of the October 17, 2019, District Fiscal Advisory Council

Consensus was met to approve the minutes. The minutes are approved.

3. Website Update

Crista Noakes provided the Council an update on the DFAC website. She reported the full agenda packets are now available on the website. Joshua Hash, Senior IT Director, request was made to attach the website link to the DFAC meeting invites moving forward.

4. Resource Allocation Model (RAM)

A. Existing RAM

Kathy Blackwood, RAM Consultant, provided a handout and reviewed the current YCCD RAM. The handout included Pros and Cons of the current RAM. Dr. Susan Yeager, Vice Chancellor of Fiscal Services, stated institutional costs will be discussed in the future to help build transparency. Ms. Blackwood will compile a list of items needed for the new RAM. She hopes to have a model available within the next few meetings. Ms. Blackwood recommended the DFAC use the prior year state numbers to run the new model. The Council also discussed the need for an Enrollment Management Committee.

B. RAM Metrics

Ms. Blackwood provided a handout of the Student Centered Funding Formula (SCFF) Data Elements for YCCD. The DFAC discussed the metrics that are most important to the YCCD. Dr. Yeager stated it will be beneficial to the YCCD when the State begins to provide information by college. Jenni Abbott, Dean of Institutional Effectiveness, reported data is already available by college however, the total of the colleges

numbers do not match the District totals the State is reporting. Utilizing the college data at the state level may be more beneficial to use as the data we currently have available is from 2017-2018. Ms. Blackwood recommended the new RAM be reviewed on a regular basis moving forward.

C. Feedback from Constituent Groups

Dr. Sarah Schrader, Interim Vice President of College & Administrative Services, MJC, provided a handout that included RAM information from the last Resource Allocation Council (RAC) meeting. The document included characteristics, behavioral and data driven goals for the RAM. Dr. Yeager suggested adding a glossary to the RAM document. Trevor Stewart, Vice President of College & Administrative Services, CC recommended allowing the Colleges and Central Services to keep salary and benefit savings from vacant positions. The group agreed ongoing funding criteria should be established for vacant positions via the RAM. Trevor also suggested one-time allocations based on how the fiscal years pan out. Dr. Yeager stated as long as the fund balance is increased, some savings can be dispersed. Dr. Yeager also stated the Board of Trustees has asked to increase the Reserve to 12% and she would like the Fund Balance increased to 15%.

Ms. Blackwood stated the Institutional Costs document will be reviewed at the next DFAC meeting and the DFAC will discuss Ending Balances.

5. Close/Next Meeting

The next District Fiscal Advisory Council meeting will be held on **Thursday, November 21, 2019, at 1:30 p.m.** in the YCCD District Office, Meeting Room A, located at 2201 Blue Gum Avenue, Modesto, CA and Columbia College Manzanita Building, President's Conference Room located at 11600 Columbia College Drive, Sonora, CA.