

**UNAPPROVED MINUTES**  
**Yosemite Community College District**  
**District Fiscal Advisory Council (DFAC)**  
**October 17, 2019**

**Present:** Kevin Alavezos, Florida Arias, Kathy Blackwood, Elissa Creighton, Ashley Griffith, Pam Guerra-Schmidt, Josh Hash, Cecelia Hudelson, Judy Lanchester, Amy Lovett, Laura Maki, Crista Noakes (Recorder), Kathren Pritchard, Melissa Raby, Brian Sanders, Sarah Schrader, Trevor Stewart, Susan Yeager, Jennifer Zellet

**Council Members Absent:** Jenni Abbott, Coni Chavez, Doralyn Foletti, Henry Yong, ASMJC Student Designee, ASCC Student Designee

**1. DFAC Meeting/Survey**

Dr. Susan Yeager, Vice Chancellor of Fiscal Services explained, in an effort to complete the Resource Allocation Model (RAM), the Council will meet twice a month through April 2020.

**2. Acceptance of the Minutes of the September 19, 2019, District Fiscal Advisory Council**

Consensus was met to approve the minutes. The minutes are approved.

**3. Budget Discussion**

Dr. Yeager reported, the Board of Trustees approved \$3M to be transferred from the Fund Balance to fund Modesto Junior College's (MJC) Part Time Over Load (PTOL) budget. Dr. Yeager is working to find the remaining \$600K in the budget.

**4. Design Thinking**

Dr. Yeager explained, the RAM will be developed through a Design Thinking process. She believes Design Thinking will assist with developing the RAM at a more efficient pace. A prototype will be developed using other district's information and brought to the DFAC for discussion.

**5. Resource Allocation Model (RAM)**

Dr. Yeager reviewed the Revenue Assumptions handout with the group. Currently, community colleges receive 10.93% of Prop 98 dollars. Ms. Kathy Blackwood, RAM Consultant, explained Prop 98 to the DFAC.

Ms. Blackwood reviewed the Various Values handout with the group. The handout shows characteristic, behavioral and data driven values for the RAM. Cecelia Hudelson, YFA representative, requested handouts from the DFAC meetings be made available on the DFAC website. Ms. Blackwood stated it is important to protect the base funding at the colleges. Jennifer Zellet, Vice President of Instruction, MJC, noted program mapping and redesigning

through Guided Pathways will assist with more predictable outcomes. Starfish is assisting with scenario planning. Dr. Yeager explained it is difficult to track the District's numbers through the Student Centered Funding Formula (SCFF).

Ms. Blackwood reviewed the Summary of Multi-College Allocation Models with the group. The handout included information from Contra Costa CCD, Kern CCD, Rancho Santiago CCD, and San Mateo CCD.

Ms. Blackwood reviewed the Institutional or Fixed and Agreed-Upon Expense handout to the group. Costs such as contractual, collective bargaining agreements, regulatory expenses, and committed obligations are items that come off the top of the budget and are typically district-wide costs. Dr. Yeager plans to work on an institutional cost analysis. Trevor Stewart, Vice President of College & Administrative Services, CC, requested budget information be released throughout the budget process so the colleges are informed prior to the tentative budget. Dr. Yeager stated she will share the information when it becomes available however, noted, some information is not available until late in the budget planning process. Dr. Yeager suggested using the prior year budget to assist with future target budget planning.

Dr. Brian Sanders, Vice President of Instruction, CC requested an analysis of the current RAM be discussed at the next DFAC meeting. Dr. Yeager requested the DFAC review the handouts and discuss them with constituency groups.

## **6. Close/Next Meeting**

The next District Fiscal Advisory Council meeting will be held on **Thursday, November 21, 2019, at 1:30 p.m.** in the YCCD District Office, Meeting Room A, located at 2201 Blue Gum Avenue, Modesto, CA and Columbia College Manzanita Building, President's Conference Room located at 11600 Columbia College Drive, Sonora, CA.