CENTRAL SERVICES PROCEDURE—ACCOUNTING

ACCOUNTING FOR EQUIPMENT

**Purpose:** To give direction to staff on accounting for equipment.

**Object Code:**

Individual equipment items costing **less than $5,000** must be charged to equipment object code #56400.

Individual equipment items costing **$5,000 or more** must be charged to equipment object code #56450.

**Sales Tax, Installation/Set-Up Costs, Shipping Costs:**

All costs associated with obtaining a piece of equipment should be included when analyzing the capitalization threshold.

**References:**

- CCC’s Accounting Advisory No. 2001-01 dated June 18, 2001
- Governmental Accounting Standards Board (GASB) 34 & 35

**Effective Date:** 11/2001  **Updated:** 05/2009

**Questions:** Jeremy Salazar, Senior Accountant (X6932)