



3670 - Temporary Facilities

Policy

It shall be the goal of the Yosemite Community College District to provide permanent facilities for both instruction and support services.

If permanent facilities are unavailable on site, instruction will be provided in leased space situated as conveniently as possible for student access and program requirements.

If permanent facilities are not available for support services, temporary/relocatable facilities may be provided on-site until permanent facilities become available with the approval of the Board of Trustees. Care will be taken to ensure that the location of temporary/relocatable facilities will not violate the esthetic integrity of college campuses.

Decisions related to the usage of permanent and temporary on-site facilities will take into consideration the implications of state priorities for future funding of new construction.

On-site temporary facilities which will be used by students must meet all requirements of Education Code Section 81130 et seq. (Division of State Architect guidelines).

Reference: *Education Code Section 81130, et seq.*

Adopted: June 28, 2004

Procedure

- I. The following procedures are used when permanent facilities for instruction and/or support services are unavailable.
 - A. In those cases where it is necessary to use off-site classroom space to meet student access and program requirements for credit or non-credit courses, college administrators will initiate a Facilities Use Agreement, with the provider, to lease space.
 - B. A Facilities Use Agreement shall provide for a minimum cost of \$1.00 per class session but shall be limited to a maximum rate which amounts to no more than \$10.00 per classroom hour, including fees. Exceptions to the maximum rate may be made by signature approval of the College President.
 - C. The signed agreement shall be routed to the Executive Vice Chancellor for review and final signature prior to distribution.
 - D. This procedure does not apply to “not for credit” courses such as those in Contract Education, Community Education, or similar programs.

Reference: *Education Code Section 81130, et seq.*

Procedure Last Revised: 04/11/07