



## 3323 - Fund Drives or Solicitations

### **Policy**

The Board of Trustees authorizes District and College staff and college-related organizations to conduct sales drives or public solicitations.

Before such drives or solicitations are undertaken, approval must be obtained in accordance with applicable administrative procedures.

***Adopted: June 28, 2004***

### **Procedures**

- I. Approval is required from the College President prior to beginning fund drives or solicitations for the benefit of college-sponsored events or clubs.
  
- II. Major public fund drives that will be conducted in the community require approval of the College President and Chancellor. The Chancellor will report these activities to the Board of Trustees. Each fund drive will be evaluated to ensure that no public resources are used for private gain or advantage. Also, no public resources will be used for fund drives or solicitations from private organizations.

Reference: *California Penal Code Section 424, California Government Code Section 8314*

***Procedures Last Revised: 04/11/07***