

**MINUTES**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**FIRST ADJOURNED MEETING FROM THE 511<sup>th</sup> REGULAR MEETING**  
**September 14, 2007**

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**ANNUAL BOARD RETREAT**  
**BOARD RETREAT**  
**On Broadway**  
**Park Avenue Room**  
**153 S. Broadway**  
**Turlock, California**

**8:30 A.M. – 3:30 P.M.**

The meeting was called to order by Board Chair Pat Dean at 8:53 a.m. Trustees recessed into closed session for the purpose of discussing the following closed session agenda items:

- Discussion: 1. Pursuant to G. C. Section 54957  
Discipline/Dismissal/Release/Appointment  
CEO Evaluation
2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators  
Employee Organizations: CSEA & YFA

The Board reconvened to open session at 11:10 a.m.

Board Members Present	Pat Dean Anne DeMartini Linda Flores Abe Rojas Desirree Abshire Tom Hallinan Paul Neumann
Board Members Absent	Elbert James (student trustee)
Others Present	T. Scott, R. Rose, J. Smith, N. Stavrianoudakis, J. Daly, S. Akiona (recorder).
Report Out From Closed Session	There was no report out of closed session.

**DISCUSSION ITEMS**

15,646

Financial Reserve /  
Funding Process

At the request of Chancellor Darnell, Vice Chancellor Teresa Scott presented to the Board on the following fiscal topics: SB361, District FTES History and Apportionment Revenue; and Restricted General Fund Revenue. The focus of the discussion centered around revenue generation.

Ms. Scott reported that the State has transitioned from a program based funding model to funding under SB 361. Ms. Scott

explained the state allocation process used to arrive at the District's base apportionment. There was also discussion on base allocation formulas used for educational centers. Chancellor Darnell reported that once an educational site generates 500 FTES, and is designated as a "Center" by the State, the college receives an additional \$500,000 in revenue. The State requires that educational "Centers" make available a full range of student services. There was discussion to review the possibility of designating West Campus as a "Center". Under SB361 there is an enhanced non-credit formula and new criteria to generate FTES in Career Development and College Prep Noncredit courses. Ms. Scott reported that the apportionment Revenue SB361 funding formula for 2006-2007 shows an increase for the District of approximately \$320 per FTES credit, to \$4123; and an increase of approx \$130 per noncredit credit, to \$2626. In response to inquiry by Trustee Neumann, Ms. Scott reported that enhanced noncredit FTES generated approximately \$300,000, with room to continue growing.

Ms. Scott reviewed for the Board the historical District caps and actual revenue generated by FTES. For the fiscal years 2002-03 through 2006-2007, there was no growth. Had growth been met and the state cap reached, the District would have generated an additional \$9.5 million in revenue. The State provided stability funding during the District's decline. However, the funds are removed on July 1, the first day of next fiscal year. Chancellor Darnell summarized that the District left over \$9 million dollars in revenue on the table over the last five years. An additional \$1 million per year was potentially left on the table by not designating MJC's West Campus as an educational "Center". Additionally, \$500,000 annually for rural districts may be possible if the SB361 definition of rural can be changed to apply to colleges instead of districts.

Dr. Darnell further reported that online offerings can be enhanced, distributed, and administered from various educational outreach sites, i.e. Oakdale and/or Patterson. If online enrollment reaches 500 FTES, that site would reach "Center" status. That would again generate up to an additional \$1 million in annual revenue. The focus to increase funding at the District is one of the Chancellor's Goals discussed at the August 2007 Board Meeting.

There was discussion regarding the District's 5% reserve. Ms. Scott reported that 5% is the minimum state requirement on "general funds" only. The District has \$77 million in general funds. The District does not have reserves on its restricted funds of \$26 million (\$7 million federal dollars, \$15 million in state dollars and \$3 million from local sources). Trustee DeMartini opined that the 5% reserve is not enough and would like to see comparisons. Trustee DeMartini recommends a 6% reserve on restricted and unrestricted funds. Trustee Rojas suggested

exploring a plan to incrementally increase the reserve. Chancellor Darnell stated that the District's reserve will be reviewed, and information from other colleges and districts would be gathered. An analysis will be done and the Chancellor will bring information forward to the Board.

Recess

The Board recessed for lunch at 12:30 p.m.

Reconvene to Open Session

The Board of Trustees reconvened to open session at 1:20 p.m. in the Park Avenue Room, On Broadway, 153 S. Broadway, Turlock.

15, 647

Board Priorities / Annual Goals

Chancellor Darnell facilitated the discussion on setting of 2007-2008 priorities. Chair Dean stated that Trustees need to focus on the areas in the Board self-evaluation that received a rating below 3.5. Trustee DeMartini stated that the Board agreed at its March Retreat to set goals and objectives aligning with the District Strategic Plan. Trustees shared their individual view on Board priorities. Based on this discussion, Chancellor Darnell will draft Board Priorities for 2007-2008 for review and approval by the Board. Projects and topics not appearing on the priority list for this year will be assigned to staff with direction for handling. Chancellor Darnell also reported that goals set by the presidents and vice chancellors for 2007-2008 will be compiled and provided to the Board for review. At the end of the fiscal year, Chancellor Darnell will provide the Board with an overview of the cabinet's accomplishments in reaching organizational goals.

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Board Agenda Structure  
*(this item taken out of order)*

Chancellor Darnell facilitated a discussion regarding the structural effectiveness of the current Board agenda outline. Trustees requested that on discussion items requiring Board action, staff present with the recommendation additional information, i.e., benefit, cost, and pro versus con on the issue. Trustees will consider moving Public Comment to the front of the agenda. Chair Dean stressed that it is important to regularly highlight a student group so that students are in front of the Board. Trustee Flores added that it is important for Board members to hear the student perspective. Chancellor Darnell added that highlights can also be programs or services that support student success. Trustees would like more substantive discussion on items requiring Board action and condensing reports that occur at the front of the agenda. Trustee Abshire would like to see the Board consistently working towards its priorities at the Board meetings. The Board may request written reports from the Academic Senates and Associated Students, and ask that they present highlights of the month's activities.

There was discussion regarding scheduling of study sessions. At the annual reorganization meeting held each December, the Board will make committee appointments, set study session dates and Board retreats for the upcoming calendar year.

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Board Professional  
Development (*this item taken  
out of order*)

In addition to the standing trustee development opportunities that happen on an annual basis, Chancellor Darnell suggested that the Board consider the following study session topics: 1) the accreditation process; 2) student learning outcomes; 3) define student success.

Trustees discussed annual community events and trustee attendance. The goal of the Trustees is to stay in touch and connected with the communities within the District. Trustees would like to be able to attend events district-wide and also attend events in their home communities.

There was discussion regarding information the Trustees received regarding the Community College Initiative. This matter will appear on the October agenda as a discussion item.

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Board Self-Evaluation  
Process (*this item taken out of  
order*)

Chair Dean would like the rating system changed to reflect numerical computations. There was not enough time remaining to have a complete and thorough discussion on this matter. A study session may be scheduled at a later time to more closely review the process and the evaluation instrument.

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Student Success

There was not enough time to have a complete and thorough discussion on this matter. A study session may be scheduled at a later time to more closely review this topic.

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**NEXT MEETING**

The next regular meeting of the Board of Trustees will be held on Wednesday, October 10, 2007. Closed Session will be held at 3:30 p.m. and open session will begin at 5:30 p.m., in the Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California.

The meeting was adjourned at 3:35 p.m.

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Pat Dean, Chair  
YCCD Board of Trustees

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D. Roe Darnell, Secretary  
YCCD Board of Trustees