

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND SIXTY-FOURTH REGULAR MEETING
February 8, 2012

The meeting was called to order by Chair Mike Riley at 3:30 p.m. Trustees adjourned to Closed Session for the purpose of discussing the following Closed Session Agenda items:

CLOSED SESSION AGENDA:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: D. Wirth, G. Rose
Employee Organizations: CSEA, YFA
 3. Pursuant to G.C. Section 54956.9(a) – Litigation
Case: YFA et al vs. YCCD et al, No. 667978

The Board of Trustees reconvened to Open Session at 5:30 p.m. in the YCCD Board Room, Yosemite Community College District. The Pledge of Allegiance to the Flag preceded formal Board Action.

Board Members Present Mike Riley, Board Chair
 Tom Hallinan, Vice Chair
 Linda Flores
 Anne DeMartini
 Abe Rojas
 Lynn Martin
 Don Viss
 Kelly Acridge (Student Trustee)

Board Members Absent None

Others Present J. Smith, M. Retterer, D. Gervin, K. Walters Dunlap, A. Peek,
 J. Swank T. Scott, D. Wirth, G. Rose, M. Guerra, R. Juarez,
 S. Stroud, G. Whitfield, B. Thames, B. Sinclair, D. Dyrsson,
 F. Banuelos, L. Buckalew, J. Abbott, K. Sabo, R. Green,
 D. Younger, D. Campbell, N. Stavrianoudakis, T. Nesmith,
 J. Swank, D. Gervin, Retterer, B. Crow, M. Kennedy,
 M. Anglin, M. Newton, J. Mathies (Recorder)

16,585
Report Out From Closed Session There was no report out from closed session.

16,586
Approval of Minutes A motion was made by Trustee Rojas and seconded by Trustee Flores to approve the minutes of the study session on January 9, 2012, and the regular meeting on January 11, 2012.

The motion carried with a vote of 7-0.

16,587

PUBLIC COMMENTS

There were no public comments.

REPORTS & INFORMATION ITEMS

16,588

Modesto Junior College Presentation – New and Proposed State Mandated Changes for Students

Student Services gave a presentation detailing new and proposed state mandated changes impacting students. Information was provided on the Student Success Task Force, Title V changes, State and Federal changes in financial aid, and other important changes.

16,589

Constituency Reports

Student Activity Reports

ASMJC President Doug Dyrsson reported their ASMJC elections will be between April 2 and 5. The student leaders are working on campaign awareness specifically geared to accreditation and will send a campus wide email so students know where to find accurate information. February 29 is a night for pizza with the executive board of ASMJC and they will share what they are doing on campus and also on a statewide level. Work is ongoing with Linda Kearns regarding the fireside room renovation including conversation about design. March 5 is the March in March with a large attendance expected to go to the Capitol in Sacramento to lobby the legislators and let the voice of the students be heard regarding the budget cuts to community colleges. February 24 is a film festival about many aspects of food, including food stamps. ASMJC is currently working with Columbia College regarding a proposal to the Board to have a Student Trustee from both colleges rather than the current rotation. Mr. Dyrsson commented that the colleges are very different and they would like to have equal representation for students. Kevin Sabo is Vice Present of the Student Senate for California Community Colleges (SSCCC) which represents 112 community colleges.

Student Trustee Kelly Acridge reported for ASCC President Tori Palmberg regarding several activities at Columbia: March 11 – Fan Appreciation Day hosted by ASCC coinciding with Claimjumper’s last home game. Fans can meet the team. February 13, - Memorial fund drive for the Jordan Reyes Memorial Scholarship from 8:30 a.m. to 12:30 p.m. A Spring Fling dance is planned with hopes to include MJC students. Columbia College will be joining with MJC for the March in March event. The students send their thanks to the Board of Trustees for their support and Columbia College also hopes in time to have dual trusteeship for students.

Yosemite Faculty Association (YFA)

YFA Vice President Gene Womble of Columbia College read the report of YFA President Jillian Daly. Since coming back to the negotiations table last Fall, YFA and the District have spent over 42 hours in actual negotiations and work groups on a rough draft of a new Faculty Service Area article. This number doesn’t include

hours in meetings with both Academic Senate Executive Boards and special meetings with the YFA Representative Council. Rewriting the Faculty Service Area article was a rewarding experience. In overview of the process for writing new contract language - Step One: Research - Both YFA and the District have what we call our “Go-To” contracts. We review these when creating new language for the Faculty Contract. These contracts are well-known to be the best and seem to address every issue, they’re reasonably well-written, and they come from districts with highly experienced union leaders who work well with their districts. We often start out with these contracts and then move on to other contracts as needed, creating a packet of materials to review as homework at the negotiations table. Upcoming event – the YFA Retreat this year will take place on Friday, March 23, and is open to all YCCD employees and Board members. The retreat will focus on building effective team leadership as outlined in a book entitled *The Five Dysfunctions of a Team* by Patrick Lencioni—which includes Absence of Trust, Fear of Conflict, and Inattention to Results, to name a few. While at first glance the book and concept may seem depressing, in fact, the final message is that these dysfunctions are everywhere. We just need to recognize this and learn tools and principles for creating much improved management. YFA Retreat Chair, CeCe Hudelson-Putnam will give a more detailed report on the retreat next month.

California Schools
Employee Association
(CSEA)

CSEA President Rosanne Faughn was unavailable. In her absence, Jeff Swank reported the YCCD Negotiations Proposal to CSEA is on the agenda and CSEA is looking forward to getting to the negotiations table.

Faculty Representative to
the Board

Faculty Representative to the Board Stephen Stroud reported he had attended multiple meetings including the YCCD District Council, MJC Academic Senate Executive Board, MJC Senate meeting, two YFA Executive Board meetings, YFA Representative Council meeting and a meeting with the Chancellor.

Academic Senate Activity
Reports

Columbia College Academic Senate President Raelene Juarez reported the Academic Senate Council hosted a Flex Day session called “Taking a Look at Program Viability.” They are also investigating the definition of “orphaned programs” because it appears that one definition does not fit all situations. At the last senate meeting the definition of viability was discussed. A few terms that came to mind: Feasibility, Practicality, Capability, and Possibility. We all agree that we want to provide students “viable” programs, but there are also certain responsibilities that must be met to keep a program viable. These responsibilities include curriculum, program review and unit planning, SLOs, and scheduling to name a few. We also discussed the definition of a program. What does this mean? We have used the term to

describe areas of study, disciplines, and awards, but what really is a program? According to Title V it is *an organized sequence of courses leading to a defined objective, a degree, a certificate, a diploma, a license, or transfer to another institution of higher education (CCR Title 5, Section 55000)*. This is where we are in the discussion. The next step is to create a program viability model that would address the issue of orphans and possibly shift how we think. The senate council is working on a model that will be shared with the whole senate at the end of the month. At the last board meeting, the acronym COR (Course Outline of Record) came up. A handout was provided to the Board. This was given to all our adjuncts and full time instructors making them aware of the COR through the curriculum process.

MJC Academic Senate President Adrienne Peek reported MJC is looking forward to working with Interim President Mary Retterer to get the Accreditation reports turned in and get the college off probation. The MJC Academic Senate will host the Area A meeting on March 30 for the statewide Academic Senate. This is the first time MJC has hosted this event. About 50 from Area A, Chico to Bakersfield, are expected to attend. The Academic Senate is working with the College Council, the planning and budget committee, the Accreditation and Institutional Effectiveness Committee, and YFA Exec on a realignment of governance structure. On January 30, at a joint meeting of these groups a proposal was drafted and the draft will be taken to all the constituency groups for discussion and approval. The first reading will be addressed at the April Academic Senate meeting. This is an important step in addressing recommendation #6 from the Accreditation Committee. We are well into addressing this recommendation. Ms. Peek read excerpts from recommendation #4 of the Accreditation report regarding the turnover of presidents and the importance of stable leadership to the morale of faculty. Chair Riley commented that not only are they looking for stability but quality and that everyone is in this together as a team – that the selection committee is a shared governance process. Ms. Peek requested that forums be scheduled other than prime teaching times so that faculty can attend. Chair Riley thanked Ms. Peek for the input regarding forum times.

Leadership Team
Advisory Council (LTAC)

LTAC President Rhonda Green commented that the success of a new MJC President will depend on the welcome and support of faculty and staff as a team. Regarding LTAC, Ms. Green reported LTAC wanted the 2011 goals to be measurable. The goals included writing a catastrophic leave plan, writing a mission statement for the leadership team, creating a web page so they could communicate more efficiently with constituents, and the most time consuming goal was to update the Leadership Team Handbook. The catastrophic leave plan was finalized with an MOU with the Chancellor and Diane Wirth. The mission statement is on the web page. The only thing left is the LTAC Handbook. LTAC is moving into 2012 with goals that include getting more input from constituents. Our new LTAC member,

Margo Guzman, joined us last month. The District has been working on the excess vacation accrual situation. Last month the results of the vote through "Survey Monkey" were to use accrued vacation by January 2014 as opposed to being paid out which is a considerable financial savings to the District.

16,590

Activities and
Announcements

Modesto Junior College

Interim President Mary Retterer reported the MJC men's golf team has been selected as a California Community College athletic association scholar team recipient. This is a special award to an athletic team that recognizes the achievement of all members of the team. We refer to a student athlete and this puts a capital "S" on that student. We want students to succeed and we congratulate this team. Our coaches are to be commended for their support in the fight against cancer and putting together the game last night. She reported the college, through work with the Senate and a lot of meetings, is putting together teams and point people to work on accreditation reports that are due March 15. Dr. Retterer reported she is convinced the college will address the concerns because things are already in place and they just have to close some loops and they will create a culture of evidence.

Dr. Retterer called the Board's attention to the following:

Civic Engagement Project The MJC Civic Engagement Project Fall Film and Lecture Series is offering a lineup of documentary films. Upcoming films, followed by discussions, include "*Fat, Sick and Nearly Dead*" on February 9 and "*The Tillman Story*" on February 23. All screenings will be held at 7:00 p.m. in Forum 110 on the East Campus and are free and open to the public. For more information contact Professor Jason Wohlstadter at 575-6180.

Track and Field Learn-By-Doing Clinic On February 11 there will be a Track and Field Learn-By-Doing Clinic for high school track and field athletes and athletes in other sports who would like to improve their "speed" and for youth events, ages 7 – 13 junior high school. Participants will be able to work side-by-side with the MJC track and field staff and other area coaches in a "hands-on" environment in event areas in track and field. The cost is \$15 per person. Lunch and water will be provided. The contact for this event is Coach Mary Shea who can be reached by calling 209-575-6219 or by email sheam@mjc.edu.

**Science Colloquium –
Science That Matters** The MJC Science Division will host a series of presentations during the semester. Charles Darwin, Esq., "Down House, Down, England: My Journey and My Science" is on February 14 with traditional '*Chuck Cakes*' served in honor of the Darwin Day speaker. On February 21 the MJC Zoology Students will present "Close Encounters of the Animal Kind: Interactions between Animal Species." They will lead a safari of amazing animal relationships - from fascinating examples of mimicry in insects to the important role of wolves in Yellowstone National Park. On

February 28 Michael Fleming, Ph.D., from CSU Stanislaus will present "The Recovery of Life at Mt. St. Helens." All presentations will be from 3:30 p.m. to 4:30 p.m. in the Science Building, Room 208, on East Campus.

Cash for College Night

MJC is offering a workshop, Cash for College Night, for high school seniors and recent graduates on Tuesday, February 21, at 6:00 p.m. in Sierra Hall 132, West Campus. The free financial aid workshop will be of value to any college-bound student needing help with college expenses. The workshop offers an overview of the application process, and MJC Financial Aid technicians will be on hand to assist attendees in filling out the Free Application for Federal Student Aid (FAFSA). Attendees will receive information on Financial Aid available. Those attending will have a chance to win a \$1000 Cash for College Scholarship.

Off-Balance Dancers Perform

MJC's Off-Balance Dancers will present a modern and contemporary dance concert on February 23, 24, 25 at 7:30 p.m. and on February 26 at 2:00 p.m. in the Main Auditorium of the Performing and Media Arts Center. Directed by Lori Bryhni, there will be guest performances by the San Jose State University dancers. Tickets are \$10 General and \$8 Students and Seniors.

Modesto Area Partners in Science (MAPS)

The Modesto Area Partners in Science (MAPS) presents "Left Brain and Right Brain: The Marriage of Art and Technology" on February 24 at 7:30 p.m. in Forum 110, East Campus. Chris Ford from Pixar Animation Studio's *RenderMan* team will share insights into the synergy of art and technology that is producing some of the most extraordinary visual images of the 21st century. This is a free public event. For more information on the MAPS program visit <http://virtual.yosemite.cc.ca.us/MAPS/>.

Music Department Presents Guitar Recital

The MJC Music Department Guitar Artist Series will feature guitarist Tony Kakamakov on March 1 at 7:30 p.m. in the Music Recital Hall. Mr. Kalamakov, who has studied since he was 10 years old, will perform a guitar recital that will showcase his polished virtuosity. Admission is \$12 General and \$10 Students/Seniors.

831 Students on MJC Dean's List

Modesto Junior College has named 831 students meeting the criteria to be on the Dean's List for fall 2011. In order to be eligible, students must have a grade point average of 3.5 or higher with no grade lower than a C and must have completed at least 12 degree applicable units during that semester.

Columbia College

Vice President of Student Learning Leslie Buckalew reported she is happy to be part of the team and for the welcome. She commented Columbia College is hard at work on accreditation and President Gervin will be putting out a letter at the end of the week regarding the accreditation status for Columbia College. Dr. Buckalew called the Board's attention to the following:

Revamp Recyclery on the
Columbia College
Campus

Columbia College is now a satellite site for Revamp Recyclery. Revamp is a great local organization that seeks to repurpose arts and crafts materials and distribute them to schools and teachers. Just one of the collection points within the area, a collection barrel has been placed on the porch of the Laurel Building and is ready to receive clean, reusable materials. The donated materials will be used by instructors and children on the Columbia College campus or in the community. For more information, visit the Revamp website at <http://revamprecyclery.org/#help.donate>.

Community Chorus
February Performance

The Columbia College Community Chorus will perform with a string orchestra and piano duet in Sonora on Saturday, February 25, at 3:00 p.m. and Sunday, February 26, at 7:30 p.m. Join the Chorus as they recreate the sounds and inspiration of 19th century Vienna. Experience Schubert's lyrical and beautiful Mass in G for chorus and string orchestra. Enjoy Johannes Brahms' joyous, heart-felt, light-hearted music - the passionate love poetry of Daumer set to exuberant waltzes and ländlers accompanied by four-hand piano duets. Tickets are \$10 (presale), \$12 at the door, and \$5 for ages 12 and under. Tickets may be purchased at Sonora Music, The Mountain Bookshop, Manzanita Bookstore, and Murphys Music Company. For more information call (209) 586-5965.

176 Students on
Columbia College
President's List

Columbia College has named 176 students meeting the criteria to be on the President's List for the fall 2011 semester. This acknowledgment is reserved for students completing 12 or more units of semester coursework at Columbia College and earning a cumulative grade point average between 3.5 and 4.0, with no grade lower than "C."

**Yosemite Community
College District**

Chancellor Joan Smith reported it saddens her greatly to see cuts that have come as a result of the budget; especially to student services – up to 50%. It is important for the Board to know what is happening and how the colleges are serving our students.

She welcomed those recently added to the staff and extended appreciation for the report regarding the new and proposed state mandated changes for students and the creative ways the faculty is assisting students even with the budget cuts. Chancellor Smith reported, in light of the shortage of trained CEOs in the state at the present time, it is important for the District to have planning mechanisms and processes and procedures in place – she is working on this with the Vice Chancellors and will have this in place soon. Growing from within is beginning to happen. The accreditation reports for MJC and Columbia College addressed the high quality education programs again and again. The colleges are working harder with less and continue to give excellent service to the students. The accrediting commission is being told by the Federal Government to hold colleges to standards, but the state is cutting the resources. They still expect the same workload. The mission of the state wide community

colleges may have to change. We must remain vigilant to our purpose and vision and not shut the door on students who can be amazingly successful.

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Presentations/Updates
Bond Update

Citizens' Bond Oversight Committee – The next CBOC meeting will be April 4, 2012, in the YCCD Board Room.

Kitchell representative Mr. Mark Newton provided the Board with an update on the progress of the Measure E Bond projects. Dave Younger of Lionakis made a presentation on the Columbia College new Science and Natural Resources Building. He provided a power point presentation with aerial shots of the 33,000 square foot building which includes 6 labs for nursing, science, and forestry with 3 biology labs, a chemistry room, cadaver room and faculty offices and classrooms. There are also study rooms for students to work in groups. The goals were to be sustainable and designed to meet LEED standards. We won an award for design excellence. Mr. Lionakis presented the award to the Trustees.

Modesto Junior College: Infrastructure/MJC West Roads Project - Phase II: The project is complete, with the exception of the last phase adjacent to the Science Community Center. *Science Community Center and Great Valley Museum:* Updated completion date has been negotiated with Brown Construction. Building is weathered in. *Student Services:* Project punch list work is underway. Furniture is being moved in. The team is coordinating the move. *High Tech Center:* Working on preparing the Division of State Architect (DSA) submittal.

Columbia College: The College is working on updating the *Facilities Master Plan*, which will include prioritization of projects for the remaining funds.

Central Services: Primary Data Center is preparing submittal for DSA. Secondary Data Center is being reviewed by DSA. Shipping and Receiving is preparing for contractor pre-qualifications. Bid phase to start.

PROJECT	STATUS	START CONSTRUCTION
Current Modesto Junior College Projects		
Agriculture Beef and Sheep Unit	Closeout	August 2009
Infrastructure Increment II	Construction	February 2011
Science Community Center & GVM	Construction	July 2010

PROJECT	STATUS	START CONSTRUCTION
Student Services	Construction	April 2010
Library Learning Resource	DSA Review	July 2012
High Tech Center	DSA Review	September 2012

Current Columbia College Projects

Facilities Master Plan	Planning	Tbd
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Current Central Services Projects

Primary Data Center	DSA Review	April 2012
Secondary Data Center	Bidding	March 2012

Current Educational Outreach Facilities

Calaveras	Programming	Tbd
Oakdale	Property Search	Tbd
Turlock	Property Search	Tbd
Patterson	Design Phase	Tbd

*Definition of "Complete" for Facilities refers to "YCCD Occupancy."
DSA= Division of State Architect.*

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ACTION ITEMS

Consent Agenda

Karen Walters Dunlap, in response to a question by Trustee DeMartini, reported that two of the summer field study trips have overlapping dates and are in relatively close areas. Instructors Susan Kerr and Gary Hayes are co-teaching with each one having a different focus and switching locations. There will be a central location and day trips are planned.

Executive Vice Chancellor Teresa Scott called attention to a clerical error on the Notice of Completion of Contract. The Bid number should be 09-1621 and the amount should be \$12,605,481.79.

Trustee Rojas made a motion to approve action items A through C with the noted corrections. The motion was seconded by Trustee Flores.

Fiscal Services

Purchase Orders

The Board of Trustees approved the purchase orders issued from December 1, 2011 through December 31, 2011.

Acceptance of Gifts

The Board accepted with appreciation the following gift(s):

Donor	Gift	Coll	Program
Heritage Ford	Miscellaneous Ford Repair Parts (new)	MJC	MJC Tech Ed Program
L & L Productions	\$1,000	MJC	Young Farmers Power Mechanics Club

**Notice of Completion
of Contract**

The following project contract has been completed and inspected. A recommendation is made that the Board accept the work performed as having been completed in accordance with the plans and

specifications and authorize final payment of 10% of the contract amount.

Bid #	Project Name	College	Contractor	Amount
09-1621 10-1624	Allied Health Building	MJC	Panattoni Construction, Inc.	\$12,605,481.79 \$7,384,659

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Consent Agenda
Student Travel

Columbia College –
Shakespeare Live:
Ashland, Oregon

Columbia College is seeking Board approval for a group of 19 students and community members to travel to Ashland Oregon, home of the Oregon Shakespeare Festival, from May 1-6, 2012. Instructor Jim Toner will lead the experience which will include at least five plays, acting workshops, prologues before each play, and conversations with actors. The trip is offered as an English 125 course, and students will experience the kind of transformational learning that Columbia College aspires to offer. The travel and accommodations cost of the trip is \$395 per person and will be paid for in advance by each participant. The instructor receives no additional compensation for this trip and is responsible for his lodging and food expenses.

The Board of Trustees approved the Columbia College Shakespeare Live: Ashland, Oregon, May 1-6, 2012, trip.

MJC – Anthropology
Summer Field Studies
– Summer 2012

MJC is seeking Board approval of “Anthropological Field Studies in the American Southwest” for summer 2012. Anthropological Field Studies in the American Southwest is a two-week field trip June 15 - 30, 2012. MJC instructor Susan Kerr will have supervision of instruction during this trip. The class will include numerous locations in the American Southwest, including Mesa Verde, Chaco Canyon, Sante Fe, Taos and Acoma Pueblos, and Great Basin National Parks. Students are completely responsible for the \$650.00 cost of the trip.

The Board of Trustees approved the Anthropological Field Studies trip in the American Southwest for summer 2012, June 15-30, 2012, for Modesto Junior College.

MJC – Geology and
Archaeology Study of
the Colorado Plateau
Summer 2012

MJC is seeking Board approval of “Geology and Archaeology Study of the Colorado Plateau” for summer 2012. Instruction will be offered from June 13 – 29, 2012, by MJC instructors Garry Hayes and Susan Kerr who will share instruction and supervision of students in Geology 174 and Anthropology 174. Sites will include the Grand Canyon, Zion Canyon, Bryce Canyon, Arches, Canyon lands, Mesa Verde and Great Basin National Parks, the pueblos of New Mexico and Navajo Reservation. They will see some of the most ancient rocks on our continent as well as some of the most recent. Students are completely responsible for the \$650.00 cost of

the trip.

The Board of Trustees approved the Geology and Archaeology Study of the Colorado Plateau for summer 2012, June 13-29, 2012, for Modesto Junior College.

MJC – Speech and Debate Team’s National Tournament Chicago, Illinois, Trip

The MJC Speech and Debate Team has been invited to compete at the Phi Rho Pi National Tournament for Community Colleges in Chicago, Illinois. Mr. Todd Guy, team coach, is in the process of planning a trip for the team that will span from April 15-22, 2012. The approximate cost of the trip for the coach and eight team members will be \$9,000. The funds for the trip will be paid through the Speech Team’s Fund 12 account.

The Board of Trustees approved the Speech and Debate Team’s National Tournament Chicago, Illinois, trip from April 15-22, 2012, for Modesto Junior College.

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Personnel Items

The Board of Trustees approved the following Personnel Transaction Items:

PERSONNEL TRANSACTION LIST

Name	Position	Department	Coll	Effective
Retirements:				
Sharin Barnes, 8 years of service	Administrative Secretary	Special Programs	MJC	4/30/12
Linda Beamer, 13 years of service	Accounting Technician	Child Development Training Consortium	CS	1/31/12
Appointment - Academic:				
Elizabeth Pflieger	Academic Counselor/Articulation Officer	Student Learning	CC	2/9/12
Gladys Schmitt	Instructor of Nursing	Allied Health	MJC	1/1/12
Promotional Appointment - Classified:				
Kristina Duarte	Accounting Analyst	Student Financial Services	MJC	2/9/12
Temporary Appointment - Academic:				
Leta Love	Instructor of Nursing	Nursing Consortium/Allied Health	MJC	2/1/12

Short-Term Appointee List

The Board of Trustees approved the following list of short-term appointees, in accordance with state law (AB500-Goldberg).

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Name	Classification	Department	Coll	Start Date	End Date
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Intermittent – creates pool of eligible employees available on an “on-call” basis. Typically used for critical areas such as security or to cover for mandated positions such as child care.					
Carol Billingmeier	Admissions & Records Technician	Admissions & Records	CC	2/9/12	6/30/12
Specially Funded or Temporary – appointments made in response to specially funded project and/or unexpected workload demand created by special projects or vacancies.					
Dee-Ann Horn	Administrative Technician	Student Learning	CC	2/9/12	6/30/12

Adjunct Faculty Appointee List

The Board of Trustees approved the following list of adjunct faculty appointments, in accordance with state law (AB500-Goldberg).

Name	Department	Coll	Effective
Dan Boyd	Counseling	MJC	Spring 2012
Denise Brownlee	Child Development/Family Life	MJC	Spring 2012
John Campidonica	Science, Math & Engineering	MJC	Spring 2012
Kristy Carlsen	Literature & Language Arts	MJC	Spring 2012
Anita Chowdhary	Allied Health	MJC	Spring 2012
Jennifer Dang-Chan	Allied Health	MJC	Spring 2012
John Davis	Tech Ed and Workforce Development	MJC	Spring 2012
Linda Gillispie	Counseling	MJC	Spring 2012

Name	Department	Coll	Effective
Ramona Harris	Counseling	MJC	Spring 2012
Timothy Jensen	Literature and Language Arts	MJC	Spring 2012
Craig Konklin	Fire Technology	CC	Spring 2012
Tevani Liotard	Physical, Recreation & Health Education	MJC	Spring 2012
Debbie Mager	Arts & Science	CC	Spring 2012
Susan Olivas	Ag & Environmental Sciences	MJC	Spring 2012
Belen Robinson	Counseling	MJC	Spring 2012
Peter Ryan	Fire Technology	CC	Spring 2012

The motion passed with a vote of 6-0 (Trustee Hallinan not present).

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Discussion Items

Quarterly Report on the District’s Financial Condition

Executive Vice Chancellor Teresa Scott reported that, consistent with prevailing fiscal practices and in compliance with current statute, staff prepared the quarterly statement of the District's financial condition for the quarter ended December 31, 2011. A copy of the statement was attached to the Agenda.

The Board is required by law to hold a public hearing to review the report and direct that it be filed with the Stanislaus County Superintendent of Schools and the California Community Colleges Chancellor's Office.

A public hearing was conducted. There was no public comment.

The Board of Trustees directed staff to submit a copy of the required report to the Stanislaus County Superintendent of Schools and the California Community Colleges Chancellor's Office.

Board Policy – 2nd Reading

The following six YCCD Board Policies were presented to the Board as 2nd Readings: four (4) have proposed revisions to language and two (2)

are new policies. Of the six (6) policies previously presented to the Board as 1st Readings on January 11, 2012, only Policy 3840 has been modified. All policies have gone through the review process used by the Policy and Procedures Committee, which includes constituency group review and feedback, and have been presented to District Council.

Proposed Policy Revisions:

Policy 3840 - Safety in District Vehicles

Policy 4002 - Nepotism

Policy 7405 - Board Responsibilities

Policy 7410 - Policy and Administrative Procedures

Proposed (New) Policies:

Policy 6800 - Human Subject Research Protections

Policy 7431 - CEO Selection

In addition, as existing YCCD Board Policy 7410 states, "procedures may be revised as deemed necessary by the Chancellor" and do not require Board action. Five (5) additional procedure changes were provided to the Board as informational items in January. Two (2) were modified (Procedure 4002 – Nepotism and Procedure 3800 – Authorization to Drive District Vehicle).

Nick Stavrianoudakis reported one of the Policies (#3840 - Safety in District Vehicles) had, at the recommendation of the Board from the February Board Meeting, text added regarding no cell phone use and no texting. The two procedures you received earlier today were two additional modifications - (Procedure #3800 - Authorization to Drive District Vehicles and #4002 - Nepotism). At the suggestion of the Board, changes were made on the Procedure - A change to emphasize "no employees" instead of just "employee". To answer another question on how information would be disclosed to the Board regarding the relationship between employees having to do with Nepotism - we are looking at adding questions to the YCCD job applications to avoid a conflict of interest and for the purpose of getting you that report, rather than having it in the Procedure. Regarding Procedure 3800, Student Trustee Acridge suggested a formatting change to one section. That modification will be reflected in the final version.

The Board of Trustees conducted a 2nd Reading on the six proposed Policy revisions and new Policies.

A motion was made by Trustee Viss and seconded by Trustee DeMartini to approve said policies.

The motion carried with a vote of 6-0 (Trustee Hallinan not present)

Central Services
Facilities Master Plan

On January 9, 2012, the Board of Trustees held a study session to review the Central Services Facilities Master Plan which included budget adjustment recommendations. The purpose of the plan was to describe how central services facilities will be improved to better serve the needs of students and the community. On January 11, 2012, the Board of Trustees approved the adjusted Central Services budget as part of the

revised Program Management Plan produced by Kitchell, CEM.

Chancellor Smith commented that this is the same Central Services Facilities Master Plan presented to the Board in the recent January study session. YCCD is now moving from step one of the plan to step two. The request is for approval of step one.

A motion was made by Trustee Flores and seconded by Trustee Rojas to accept the Central Services Facilities Master Plan.

The motion carried with a vote of 6-0 (Trustee Hallinan not present).

YCCD Negotiations
Proposal to CSEA,
Chapter 420

The YCCD/CSEA contract allows either party to amend or modify the agreement as well as negotiate on contractual language for salary and/or fringe benefits annually. The District has submitted the attached proposal to CSEA.

A motion was made by Trustee Rojas and seconded by Trustee Martin to receive the YCCD Negotiations Proposal Reopener to CSEA, Chapter 420; schedule a public hearing on the proposal for March 14, 2012, and refer the proposal to administrative staff for review.

The motion carried with a vote of 6-0 (Trustee Hallinan not present).

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COMMENTS

From the Board of Trustees

Trustee Viss reported he had breakfast with the Chancellor, attended the Board Study Session, and toured Columbia College including the new Science and Natural Resources Building. Trustee DeMartini reported she attended the welcome for MJC Interim President Mary Retterer. Trustee Flores reported she attended a community reception at King Kennedy Community Center for the Dick Gregory performance. Student Trustee Kelly Acridge reported he met with the Chancellor for a lunch appointment. Trustee Martin reported she attended the workshops at the annual CCLC Legislative Conference in Sacramento, the Columbia College foundation meeting and the welcome for MJC Interim President Mary Retterer. Trustee Rojas reported he met with MJC Interim President Mary Retterer, the Chancellor, and Dr. Larry Calderon regarding accreditation and the process for the future. Trustee Rojas also attended a two day conference in Napa for ASCIP Community College Districts for Administration and Board Members. "Occupy Community College Districts" was discussed and the conclusion was that some form of policy is needed. Other colleges will be contacted to see how they are addressing the issue. Trustee Riley reported attending the MJC Foundation Finance Committee meeting and that after ten years with Merrill Lynch as the investment advisor, the Foundation is receiving proposals from other advisors. There will be five finalists with one being selected in the next few weeks. Chair Riley also attended the CCLC Board Chair workshop, had lunch with Dr. Larry Calderon, and attended the MJC versus Sacramento City College basketball game.

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ANNOUNCEMENTS

The next regular meeting of the Board of Trustees will be held on Wednesday, March 14, 2012. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. at Columbia College, Manzanita Community Education Room, Manzanita Building, 11600 Columbia College Drive, Sonora, California.

The meeting adjourned at 7:55 p.m.

Mike Riley, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D. Secretary
YCCD Board of Trustees