

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FIVE HUNDRED AND THIRD REGULAR MEETING
JANUARY 10, 2007

The meeting was called to order by Board Chair Pat Dean at 3:35 p.m. Trustees then recessed to closed session for the purpose of discussing the following closed session agenda items:

- Discussion:
1. Pursuant to G. C. Section 54957
Discipline/Dismissal/Release/Appointment
Chancellor Search Update
 2. Pursuant to G. C. Section 54957.6 - Conference with Labor Negotiators
District Representatives: T. Scott, D. Wirth, G. Rose
Employee Organizations: CSEA & YFA

The Board of Trustees reconvened to public session at 5:30 p.m. in the YCCD Board Room. The Pledge of Allegiance to the Flag preceded formal Board action.

Board Members Present Pat Dean
 Anne DeMartini
 Abe Rojas
 Tom Hallinan
 Linda Flores
 Desiree Abshire
 Will McCombs (student trustee)

Board Members Absent Paul Neumann

Others Present S. Hodges, J. Smith, D. Wirth, G. Rose, R. Rose, L. Steuben,
 D. Baggett, N. Stavrianoudakis, T. Nesmith, J. Lanchester, J.
 Daly, G. Railey, D. Campbell, C. Martin, D. Gervin, J. Swank,
 B. Nadell, L. Jackson, M. Abraham, G. Boodrookas, K. Schultz,
 L. Kropp, M. Kennedy, M. Newton, G. Womble, M. Anglin, L.
 Molina, C. Mical, S. Cramton and S. Akiona (recorder).

15,488
Report Out From Closed Chair Dean stated that there is no report from closed session.
Session On behalf of the Board of Trustees, she welcomed the District's
 new President of Columbia College, Dr. Joan Smith.

15,489
Approval of Minutes A motion was made by Trustee Rojas seconded by Trustee
 Hallinan, that the Board of Trustees approve the minutes of the
 Board Study session of December 11, 2006, and also approve
 the minutes of the regular meeting of December 13, 2006, as
 amended.

The motion carried with a vote of 6-0.

15,490
Student Activity Reports

ASMJC representative, Ms. Maricruz Abraham, reported that ASMJC hosted a student welcome barbeque to kick off the semester. ASMJC is a co-sponsor of the Martin Luther King, Jr. event this weekend on MJC's West Campus and co-sponsor of the blood drive scheduled for January 31 in the Fireside Lounge, East Campus.

There was no report from Columbia College.

15,491
Academic Senate Reports

Curtis Martin, MJC Academic Senate President, stated that MJC's Institute Day went well. Breakout sessions for faculty included WebCT, Student Learning Outcomes, and other timely topics. It was good to come together as a campus and exchange ideas and views. On behalf of the MJC Academic Senate, he welcomed President Smith to the District.

Larry Steuben, Columbia College Academic Senate President, reported that Columbia College's In-Service Day focused on Student Learning Outcomes (SLOs) and was a successful event. The Senate is reviewing programs and working on class scheduling to better assist students to carry full schedules.

REPORTS & INFORMATION

ITEMS

15,492

Activities and Announcements

MJC Partnership to Receive
\$1.85 Million Grant

President Rich Rose reported that Modesto Junior College is part of the San Joaquin Valley Regional Nurse Collaborative that has received a new \$1.85 million Community-Based Job Training Grant from the U.S. Department of Labor to support licensed vocational nurse (LVN) training at community colleges in Merced, Modesto and Madera. That grant was initiated locally by the Stanislaus County Economic Development and Workforce Alliance, and the grant funds will be administered by the Merced County Department of Workforce Investment. It will be matched with \$1.5 million from the participating colleges and other partners. The grant will allow MJC to continue its current program which offers LVN training to 30 students every 18 months. Chair Dean congratulated MJC and is pleased that the grant has been received.

13th Annual Martin Luther
King, Jr. Commemoration

President Rich Rose reported that Herman Boone, the coach who inspired "Remember the Titans," will be the keynote speaker at the 13th Annual Martin Luther King, Jr. Commemoration on Saturday, January 13, 2007, at 7 p.m. in the Mary Stuart Rogers Student Learning Center on MJC's

West Campus. In 1971 racial tensions ran high in Alexandria, Virginia, as three schools were integrated to form T.C. Williams High School, and Boone faced the challenge of a lifetime when appointed head football coach for the school. His tale of trial and triumph led to the Disney film "Remember the Titans" starring Academy Award-winner Denzel Washington. Boone travels the country with his message of respect, teamwork, and community involvement, and will share his story at this free public event.

Financial Aid Workshop for College and High School Students

President Rose reported that MJC will hold two free Financial Aid Nights on Tuesday, January 16 and February 13, 7:00 - 8:30 p.m. in Sierra Hall, Room 132, on the West Campus. The workshop will be of value to any current college student or college-bound student who needs help meeting college expenses at MJC or other institutions. The workshop will offer an overview of the application process and the types of financial aid available, including a step-by-step review of the Free Application for Federal Student Aid (FAFSA) with pointers for successful completion of the form. Financial aid staff will be available to answer questions.

MJC Alumni Concert

President Rose reported that MJC Friends of Music will present an Alumni Concert with Sandra Raquel Rubacalva, soprano, and Jennifer Champeaux, mezzo, on January 21, at 3 p.m. in the Music Recital Hall. Tickets will be available at the door and are \$12 for general admission and \$10 for students and seniors. All proceeds will be used to support music student scholarships and the MJC music program.

MJC Black History Month Luncheon

President Rose reported that the American Association for Women in Community Colleges (AAWCC) has scheduled the annual Black History Month Luncheon for February 7, at noon, in the Mary Stuart Rogers Student Learning Center. The program theme for this year will be a celebration of the music, art and culture of the "Harlem Renaissance" of the 1940's and 50's. The event is open to the public and tickets will be available for purchase soon.

15,493
Presentations/Updates
Enrollment Update

President Smith introduced Vice President Dennis Gervin to deliver the enrollment update to the Board who reported that Columbia College is slightly above its projection, by 0.5%. The revised projection is 1% growth for the year. President Rose introduced Dean of Instruction, George Railey, who reported that student admission applications for Spring 2007 has increased. The headcount for Spring 2007 is down 1.35%, however, FTES are anticipated to increase 2.92%. The Weekend College Program is offering five sections, enrollment is at 149, and is generating 17.82 FTES. It is anticipated that MJC will be flat for Fall 2007.

District-Wide Strategic Plan

Assistant Chancellor of Information Technology, Gina Rose, introduced Shawna Cramton, Director of Research and Planning, to present the YCCD Strategic Plan, copies of which were previously provided to the Board (**Report #2210**). Ms. Cramton informed the Board that the District Strategic Planning Process began in November 2005, under the direction of Chancellor Jim Williams. Approximately 50 people throughout the District participated in the planning. This group developed guiding principles, core values, vision statement, proposed revised District Mission and Strategic Goals and Objectives. The Strategic Goals and Objectives were taken from the District Vision 2010 document. The proposed mission statement is more concise and easier to set to memory. In November 2006, the District Strategic Plan was approved by District Council. Ms. Cramton thanked Tawny LaBarbera from the External Affairs office for her graphic design work. The District Strategic Plan was written broadly as to encompass Central Services, Modesto Junior College and Columbia College. The three cost centers will begin creating their Strategic Plans which will point to the overarching Strategic Plan. The next steps include the Board's review and approval of the new mission statement, creation of a timeline to complete the next level of planning and development of an implementation process.

MJC Educational and Facilities Master Plan Update

President Rose reported that MJC has contracted with Educational Planning Associates in partnership with Professional Personnel Leasing, Inc. to develop Educational and Facilities Master Plans. Dr. Grace Mitchell, former Superintendent/President of Cuesta College and Vice President of PPL (Southern Region) and David Carnal, CEO of BFGC Architecture, provided a brief overview of the Educational and Facilities Planning project, status report and timeline for the completion of the final report.

Dr. Mitchell reported that based on her research and interviews with staff, MJC is a very student-centered institution with quality staff, quality programs and a focus on student success. YCCD is supported by the community which is evidenced in the passing of Measure E. The EMP/FMP that Dr. Mitchell and Mr. Carnal are preparing is different from the traditional definitions and designs of EMPs and FMPs. Dr. Mitchell explained that the Educational Master Plan drives the Facilities Master Plan as what a district builds is dependent on programs and services that will be offered in the future. Dr. Mitchell is reviewing data regarding our service area, interviewing over 120 faculty, staff and administrators, and gathering information regarding current and future programs. Her analysis of this data will result in an Educational Master Plan with recommendations and conclusions for MJC. In facilities development, the State Standards have a strong influence on the amount of space, how it's used, and future needs.

Once the EMP is completed, Mr. Carnal will use that as a basis to create a Facilities Master Plan for MJC. Mr. Carnal elaborated that State standards impact funding and whether or not MJC will be eligible for match funds. If overbuilding occurs, the college will be required to maintain and operate facilities without funds from the State. The recommendations of the completed EMP/FMP will be to align educational planning results with State standards and constraints within Measure E resources. Specifically, recommendations will include location of facilities and spending allocations. Flexibility and adaptability of facilities will be recommended. The final report will also include land utilization issues. Efficiency in scheduling will also be addressed as it affects facilities use.

In response to inquiry by Trustee DeMartini, Dr. Mitchell anticipates completing the report in early February. The FMP portion will be completed approximately three months later. Faculty Consultant David Baggett pointed out that the accreditation team noted that integrated planning needed improvement. President Rose stated that along with this EMP/FMP, MJC will be developing an institutional planning process. Chair Dean is in favor of the work being done by Dr. Mitchell and Mr. Carnal. Trustee Rojas stated that the plan needs to hold to what the District committed to the voters in the passage of Measure E.

Bond Update

Kitchell representative Mark Newton appeared before the Board to provide a monthly update on Bond projects. He stated that he believes that the coming EMP/FMP recommendations will provide good clarity on how to best use the East and West Campuses, create facilities that will best fit programs, and gain more flexibility from the buildings. Kitchell will continue to move forward on projects while Dr. Mitchell and Mr. Carnal complete their report.

Citizens' Bond Oversight Committee: The Citizens' Bond Oversight Committee meeting was held on January 3, 2007 from 6:00-7:00 p.m. in the District Board Room.

Modesto Junior College Update: The *Educational Master Plan*, which is being updated to focus on program use of both East and West Campuses, is nearing completion of the first draft report. After this report is completed, the Campus Master Planning will begin. All *Agricultural Complex Projects* (Student Housing, Multi-Use Pavilion, Animal Units and Instructional Building) have completed the programming phase and preliminary cost estimates have been prepared. The Multi-Use Pavilion has been designated as a top priority. Construction of the Housing Project will begin this summer with the goal to complete for student move occupancy in the Fall. Ground surveys on the *Parking Structure* project are moving forward,

the ground surveys are being completed and schematic design will follow. The *Allied Health* project is currently in the schematic phase, the design will follow, and this project will come to bid soon. The *West Side Center* planning committee met on December 12 and will finalize the educational and business plan in January. The *Auditorium* foundation and demolition continue; the project is on budget and on schedule.

Columbia College Update: The draft campus master plan has been presented to the committee for final comments and revisions. The goal is to present the Master Plan to the Board at its March meeting. Upon completion of the plan, a presentation will be made to the Board. The program cost estimate for the *Science and Natural Resources* project has been prepared and presented to the project committee; cost reduction strategies and bid alternates were identified before proceeding forward. The *Child Development Center* project is in the schematic design phase. Regarding the *Calaveras Center*, the college is investigating adjacent properties to the County Board of Education. The *Student Parking Lot* project has been submitted to DSA for review and the committee continues to review parking options.

Environmental Study: Initial CEQA studies continue on all three sites. The program team has walked the sites with the consultant to discuss possible issues. The draft will be presented to the Board upon completion.

Trustees Hallinan and Rojas commented that the public is asking about the parking structure. Mr. Newton explained that the State's selection process regarding design build models has caused approval delays, and they are taking the design models forward to seek approval as a design build project.

15,494

Comments from Public
(taken out of order)

Interim Chancellor Stan Hodges introduced Luis Molina, Chair of the Citizens Bond Oversight Committee (CBOC), to the Board and audience and invited him to provide a brief update. Chair Molina reported that CBOC member Steve Madison recently resigned. Chair Molina's term of service concludes in May; and April will be his last meeting. Mr. Molina is confident that Patrick Sweeney will be an excellent representative of the West Side. CBOC will be forming a subcommittee to prepare its next annual report which serves to get information regarding Measure E projects and spending to the public.

Mr. Molina is currently serving as Board President for the County Board of Education. He reported that the Board recently swore in its new superintendent, Tom Chagnon. Mr. Molina would like to see stronger partnerships between the YCCD Board and the County Board of Education. The County Board meets on the second Tuesday of every month, at 9:00

a.m., and YCCD trustees are invited to attend. President Molina will be focusing his term on reaching out to the public and making them aware of available education services throughout the county.

Chancellor Hodges stated that the community is interested and is watching the Measure E progress. Following the media coverage of the last CBOC meeting, over twenty applications have been mailed to individuals interested in filling vacancies. Chancellor Hodges thanked Modesto Bee reporter, Michelle Hatfield, for her coverage of District issues.

ACTION ITEMS

Consent Agenda

15,495

A motion was made by Trustee Rojas and seconded by Trustee DeMartini, that the Board approve all items appearing on the Consent Agenda as follows:

Purchase Orders

Approve purchase orders issued from November 1, 2006, to November 30, 2006.

Acceptance of Gifts

- a. Various art supplies from Shusha Ryerson for use in the art program at Columbia College.

Project Applications/
Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments (**Report #2211**) and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. California Department of Education (CDE), Child Development Division – CDTC
Agency share: \$3,707,740
Proposer share: \$-0-

Nonresident Tuition Fee

The Board of Trustees is required to establish annually a nonresident student tuition fee for the succeeding year. The 2006-2007 nonresident student tuition fee is \$160 per unit. The 2007-2008 nonresident student tuition fee must be at or between the statewide average expense per unit and the Yosemite Community College District's expense per unit. Historically, the Board has adopted the statewide average rate for the following reasons: 1) The District rate is usually more than the statewide average rate, and 2) our neighboring districts normally charge the statewide average.

The Board of Trustees adopted a 2007-2008 nonresident student tuition fee of \$173 per unit, consistent with the statewide average.

Sabbatical Leave Reports

At the November 2006 Board meeting, the Board received and approved 2005-2006 Sabbatical Leave Reports. An additional final report has been received and approved by the Columbia College president for Columbia College faculty member, Rod Harris, who was on sabbatical leave in 2005-2006.

The Board of Trustees accepted the 2005-2006 sabbatical leave report from faculty member, Rod Harris.

Sabbatical Leaves – 2007-2008

The Columbia College and MJC Sabbatical Leave Committees have submitted their recommendations regarding 2007-2008 sabbatical leave recipients. The Committees' recommendations have been reviewed and approved by the college presidents. Applicable Education Code sections require that employees who are granted sabbatical leaves either post a bond in an amount equal to the salary received during the period of the leave, or enter into an agreement with the Board of Trustees for the proportional repayment of the amount received during the leave if service is not provided to the District in an amount twice the length of the leave.

The Board of Trustees approved 2007-2008 sabbatical leaves for the following YCCD academic employees:

Academic Year 2007-2008

Timothy Hobert – MJC
Sharon Llewellyn – MJC
Alejandro Sabre – MJC
Richard Serros – MJC

Fall Semester 2007

Laurie Sylwester – CC
Li Chang Accurso – CC
Hardev Dhillon – MJC
Sam Pierstorff – MJC

Spring Semester 2008

Jim Toner – CC
Kim Gyuran – MJC
Derek Madden – MJC
Mary Roslaniec – MJC
B. J. Wells – MJC

15,496
Personnel Items

Grant retirement emeritus status to **Robert Keach**, Professor, Dental Assisting, Allied Health, Modesto Junior College, effective April 30, 2007 and officially commend him for 16 years of valuable service to the District.

Accept the retirement of **Rene Patterson**, Program Representative III, Workforce Training Center, Modesto Junior College, effective December 31, 2006 and officially commend her for 18 years of valuable service to the District.

Approve the probationary appointment of **Kelly Addington** to the position of Support Staff III, Community Education, Modesto Junior College, effective January 2, 2007.

Approve the probationary appointment of **Samantha Westgate** to the position of Support Staff II, Columbia College, effective January 1, 2007.

Approve the temporary appointment of **Eric Marvel** to the position of Emergency Medical Services Instructor, Columbia College, effective for Spring 2007 only.

Approve the temporary appointment of **Jennifer Richmond** to the position of Instructor of Biology, Science, Mathematics & Engineering, Modesto Junior College, effective for Spring 2007 only.

Approve a permanent increase in assignment for **Jeri Perez**, Support Staff II, Academic Senate/Student Learning, Columbia College, from 30 hours per week, 9 months per year to 40 hours per week, 12 months per year, effective January 1, 2007.

Approve a permanent increase in assignment for **Michelle Vidaurri**, Financial Aid Technician I, Financial Aid, Columbia College, from 30 hours per week to 40 hours per week, effective January 1, 2007.

Approve a permanent increase in assignment for **Todd Mathias**, Learning Assistant Tutor, Student Success, Modesto Junior College, from 47.5% to 50%, effective December 1, 2006.

Approve a temporary increase in assignment for **Aurora Sanchez**, Instructional Aide, DSPS, Modesto Junior College, from 75% to 100%, effective December 18, 2006, through June 30, 2007.

Accept the resignation of **David Nordin**, Instructor, Respiratory Care Program, Allied Health, Modesto Junior College, effective December 21, 2006.

Short-Term Appointees

Approve the list of short-term appointees in accordance with recently adopted state law (AB500-Goldberg).

The motion carried with a vote of 6-0.

DISCUSSION ITEMS

15,497

Board Policy 7305 (Annual Organizational Meeting) – 2nd Reading

Chair Dean reported that Policy 7305 (Annual Organization Meeting) is before the Board for a second reading. The recommended language change reflects that the Annual Meeting will be held during the second week of December, annually. YFA President Jillian Daly asked that the Board consider moving its regularly scheduled meetings from the 2nd

Wednesday to a Tuesday. Originally Board meetings were held on the 2nd Tuesday. The Wednesday meetings conflict with YFA Executive Council meetings. Trustee Hallinan stated that he is available on the first Tuesday of each month. Trustee DeMartini stated that in December, the Annual Organizational Meeting must be held late enough to accommodate the 30-day period for the Registrar of Voters. Director of External Affairs, Nick Stavrianoudakis, reported that Board meetings are traditionally held during the 2nd week of the month for that reason. A second reading of the policy was conducted.

A motion was made by Trustee DeMartini, and seconded by Trustee Flores, that the Board of Trustees approve the proposed language change to YCCD Board Policy 7305 and approve said policy.

The motion carried with a vote of 6-0.

15,498
Board Policy 7002 (District Mission) – 1st Reading

The YCCD Strategic Planning Committee recommended to the Board a more concise version of the District's mission statement, YCCD Board Policy 7002 (District Mission). The Board of Trustees conducted a first reading on the proposed language change to YCCD Board Policy 7002, District Mission. There were no comments from the public. This policy will return to the Board for a second reading at the next regularly scheduled meeting.

15,499
COMMENTS
From the Public

There were no additional comments from the public.

From the Board of Trustees

Trustee Abshire reported that she was ill most of December and is now looking forward to Board and District activities in the new year. Trustees DeMartini and Rojas attended the Police Academy graduation ceremonies. Trustees DeMartini, Rojas and Dean attended Columbia College's In-Service Day. Trustees DeMartini, Rojas and Dean attended MJC's Institute Day. Trustee Rojas was also able to attend a few breakout sessions at the colleges and appreciated the faculty input. He received good information about curriculum development. Trustee Dean enjoyed President Joan Smith's presentation and also enjoyed visiting with faculty at both colleges. Trustee Rojas attended the Christmas Feast put on by the Security Department. Student Trustee Will McCombs commented that Spring registration went much smoother than past registrations. The students are riding the shuttle bus every day. It works well to have the second shuttle since pick up times are now every 15 minutes. He thanked MJC and the District for providing students with a second shuttle.

Trustee Hallinan requested that George Boodrookas provide the Board with a presentation on Economic Development in the next few months.

15,500

ANNOUNCEMENTS

A study session is tentatively scheduled for February 1, 2007, at 4:00 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

The next regular meeting of the Board of Trustees will be held on Wednesday, February 21, 2007. Closed session will begin at 3:30 p.m. and open session at 5:30 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

The meeting adjourned at 7:00 p.m.

Pat Dean, Chair
YCCD Board of Trustees

Stan Hodges, Secretary
YCCD Board of Trustees