

YCCD Technology Coordination Committee
Highlights
February 4, 2009

Attendees: Jim Clarke, Melissa Colon, Margo Guzman, Brian DeMoss, Brian Hill, Wendy Link, Gary Mendenhall, Alice Nguyen, Felicia Osnaya, Ida Ponder, Lori Williams

Distance Education – CC – Melissa Colon

- Meetings are held bi-weekly.
- Working on consistent scheduling language.
- Planning various trainings for Title III Grants.
- Cal State East Bay made an onsite visit on Monday, February 2. They spoke to the Distance Education Committee and the administrators about a pipeline between Columbia and Cal State East Bay. Students could participate in one of their degrees that will be going fully online to acquire their bachelors and masters. More information will be provided to the committee from Cal State.

Instructional Technology – MJC – Jim Clarke

- Josh updated the committee on the appropriate use of wireless and the issues that could take place if too many wireless locations are installed.
- Tobin will circulate an email to the deans explaining the issue of adding more wireless access points.
- A discussion regarding how to make employees aware that SharePoint will be deployed by district.
- Representative from the District is needed at the ITC meetings. Meetings are the last Thursday of each month. Josh and Yoseph are invited. Margo offered to attend if they are not able to participate.
- MJC website will have an internal soft launch February 22 with a live launch mid-March.
 - Brian Hill suggested inviting students to preview the new website.
 - Meeting with the programmers and web developers is needed. Margo will setup a meeting.
- Tobin relayed that there was some discussion by the Chancellor of moving Technology Services into Districts structure. It precipitated a discussion about quality of service and communication. The president and Karen Walters-Dunlap are not supportive of taking money and resources from the college and putting in district. Will be revisited in upcoming meetings at District Cabinet. ITC expressed its support for maintaining Technology Services support and increase its funding so staff at Technology Services would feel that they are getting the same level as comparable staff at district.
- Felicia and Jim met with Spence and Howard from Purchasing to look into developing a tracking system for software purchases. Technology Services would like the ability to track information on who placed the order, where software is going, and inventory location.
- A policy is needed on appropriate email use.

Technology Committee – CC – Brian DeMoss

- Moving forward with the new website design. Brian Hill setup the templates for OMNI and expected in a few weeks.
- Have been placed on AT&T's list for upgrading internet connection. Will have a faster network to district and shouldn't have the bandwidth issue that is currently experienced.

Steering Committee – Margo Guzman

- Demonstration was given for utilizing the SharePoint calendar, sharing and tracking documents and recommended changes, and how the workflow feature functions.
- If a group is interested in receiving training contact the HelpDesk.

Other Business

- Brian Hill reported that the new web hosting architecture has been on hold since December, due to the work on the MJC and Columbia site. The faculty hosting server is functional. WebDav and FTP access to the server and the self-registration screens are fully functional. The self-management screens are not fully functional at this time. OMNI Update OU Campus support is fully functional; just need templates for instructors use. Brian has a few minor details to work out, the server is functional and there have been a few testers. Instructors can start moving their content to the new server. Could potentially have in development in two weeks.
- Expression Web (Brian DeMoss) – At this time there is not a license to install Expression Web. SharePoint Designer can be installed on as many computers as necessary. All support information, documentation, and training materials can be posted. Brian Hill will advise when it is available.
- Streaming Server – Brian Hill reported a timeline for deployment has been put on hold until after the faculty website is up. Plans will be made as to how the server is will be configured. Helix server is used for both real media and quick time content and MS Windows Server is used simultaneously to feed all windows media. There is an issue with the licensing for Flash is not free. Brian is starting to test Big Red, but it won't be put on a production server.