

YCCD Datatel Steering Committee
Highlights
January 21, 2009

Attendees: Mardi Brewer, Deborah Campbell, Jane Chawinga, Jim Clarke, Tobin Clarke, Shawna Cramton, Yoseph Demissie, Brian DeMoss, Robert Gritz, Margo Guzman, Thomas Lee, Lue Martin, George Railey, Gina Rose, Teresa Rule, Myra Rush, Becki Scharffer, Susan Vegter-Slope, Kathy Smith, Lori Williams, Willie Yohanna

SharePoint Demonstration –

A SharePoint Demonstration was given by Yoseph Demissie, Willie Yohanna, Mardi Brewer, Lue Martin, and Thomas Lee.

- Demonstration given for utilizing the SharePoint calendar, sharing and tracking documents and recommended changes, and how the workflow feature works.
- Areas that are currently using SharePoint are Counseling, Curriculum, Facilities, Grants, HR, Help Desk, Networking, and Payroll.
- SharePoint is available now. If interested in using SharePoint or would like a demonstration, place a request with the Help Desk.

For more training and information there is a SharePoint Training site that can be accessed at:

<https://sp-devportal.yosemite.edu/Training/>

The system will prompt you to authenticate, enter your YCCD Username and password.

Next Meeting – Wednesday, February 18, 2008 from 1:30 – 3 p.m.