



Policy

4240 Academic Renewal

Previously recorded substandard academic performance, as described in AP 4240, may be disregarded if it is not reflective of a student's demonstrated ability. The Chancellor shall establish procedures that provide for academic renewal.

Cross References (see also):

YCCD Policy 4230 – Grading and Academic Record Symbols

YCCD Policy 4250 – Probation, Dismissal, and Readmission

References:

Title 5 Section [55046](#)

Adopted: June 28, 2004

Revision Adopted: ~~October 14, 2009~~, June 13, 2018

Last Reviewed: June 13, 2018

Administrative Procedure

4240 Academic Renewal

Students may petition to have their academic record reviewed for academic renewal of substandard academic performance under the following conditions:

- A. Students must have achieved a grade point average of 15 semester units with at least a 3.0 GPA, 30 semester units with at least a 2.5 GPR, or 45 semester units with at least a 2.0 GPA, and
- B. At least 1 year must have elapsed from the time the course work to be removed was completed.

Up to 24 units of course work may be eliminated from consideration in the cumulative grade point average.

Course(s) will not be considered if it was previously used to establish eligibility for transfer, graduation. When academic renewal procedures permit previously recorded substandard coursework to be disregarded in the computation of a student's grade point average, the student's permanent academic record should contain an accurate record of all coursework to ensure a complete academic history.

Academic renewal procedures may not conflict with the District's obligation to retain and destroy records or with the instructor's ability to determine a student's final grade.

Academic renewal actions are irreversible.

References:

Title 5 Section [55046](#)

Procedure Last Revised: ~~April 11, 2007~~, June 13, 2018

Last Reviewed: June 13, 2018