



Policy

4-8065 Syllabus

The Chancellor, in consultation with the College Presidents, shall establish procedures to ensure that all Yosemite Community College District students are provided with either a written syllabus or electronic version during the first week of the class.

Adopted: August 13, 2008
Revision Adopted: ~~August 8, 2018~~, November 13, 2019
Last Reviewed: ~~August 8, 2018~~, November 13, 2019

Administrative Procedure

4-8065 Syllabus

Yosemite Community College District faculty will provide their students with a syllabus during the first week of class.

The syllabus must include, at minimum:

- Current student learning outcomes for the course
- Grading scale and process
- Instructor contact information
- Office hours, if applicable
- Required and recommended text and course materials
- Classroom policies

At Modesto Junior College, the syllabus will also include:

- Academic Freedom Policy, (modeled after language from faculty and student Board Policies and YFA Faculty Statement on Professional Ethics)
- For online courses, a statement on the type and frequency of interaction appropriate to each course/section or session (regular effective contact)

Each college shall establish procedures to gather and archive every course syllabus each semester.

References:

[ACCJC Accreditation Standard II.A.3](#)

Procedure Last Revised: February 11, 2009, August 8, 2018, November 13, 2019

Last Reviewed: August 8, 2018, November 13, 2019