

MINUTES
YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
FOUR HUNDRED FORTY-EIGHTH REGULAR MEETING
APRIL 11, 2002

Board President Joseph Mitchell, in YCCD Conference Room B, called the meeting to order at 3:00 p.m. The Board of Trustees then recessed to closed session for the purpose of discussion pursuant to G. C. Section 54957: Public Employee Discipline/Dismissal/Release; G. C. 54956.9: Anticipated Litigation; and G. C. 54956.8: Real Estate.

Trustees recessed to a Strategic Conversation at 4:00 p.m. in the MJC Staff Lounge. MJC leadership facilitated an interactive dialogue with trustees and staff on the subject of the YCCD "Excellence Initiative." Over 80 faculty and staff participated.

At 6:00 p.m. the Board of Trustees reconvened to public session - YCCD Board Room

The Pledge of Allegiance preceded formal Board action.

Trustees Present

Allister Allen
Linda Flores
Tom Hallinan
Joseph Mitchell
Paul Neumann
Abe Rojas
Delsie Schrimp
Doralyn Foletti (student trustee)

Others Present

M. Baker, M. Bender, G. Boodrookas, D. Clark, K. Clark, P. Fisher, T. Hamilton, R. Hickman, A. Johnson, T. Koopmans, L. Kubeck, J. B. Marks, W. Marciorini, W. McLeod, A. Murillo, A. Navarro, R. Peralta, M. Petersen, J. Piscitello, J. Riggs, J. Rose, T. Scott, B. Scroggins, N. Stavrianoudakis, J. Swank, J. Tilton, Sr., B. Tom, J. Williams, E. Osnaya (recorder)

14,488
Approval of the Minutes

A motion was made by Mr. Neumann, seconded by Mr. Allen, that the Board of Trustees approve the minutes of the regular meeting of March 6, 2002.

The motion carried by a vote of 7-0.

14,489
Student Activity Reports

Doralyn Foletti, student trustee and student at Columbia College, reported that Columbia students recently awarded the Erin Lumbard Scholarship and exhibited a "Woman in History" display in the rotunda. Three new clubs also have been established at the college: the Writing Club, Fencing Club and Re-entry Club. Ms. Foletti said that activities planned for April include an Earth Day/Spring Fling and student elections.

Bryan Justin Marks, ASMJC President, reported that upcoming activities at MJC include Associated Student elections April 17-18, participation in Model UN Seminar,

and the ASMJC vs. faculty football game on April 29. He also requested trustees assistance in revisiting attendance policies.

On behalf of ASMJC, Mr. Marks congratulated Chancellor Fisher on being honored by the NAACP with a "Woman of Courage Award" on April 10.

14,490
Academic Senate Activity
Reports

Richard Hickman, MJC Academic Senate representative, thanked the Board of Trustees for their participation in the Strategic Conversation held just prior to this meeting. He reported that he and others had recently attended the State Academic Senate Plenary meeting where attendance and grading policy were issues of discussion.

Ted Hamilton, Columbia College Academic Senate President, reported that he, too, had attended the State Academic Senate meeting and expressed his continued concerns with the new accreditation standards, and the difficult task of maintaining growth and excellence, while being faced with major budget cuts. He also expressed his appreciation of the YCCD Board of Trustees, especially after hearing of other boards' challenging relationships with their Academic Senates. Mr. Hamilton reported that on April 19 the two candidates for the Faculty Consultant to the Board position would be making presentations to the Senate at Columbia College. On April 29, a community forum will be held featuring the president of the American Muslim Alliance.

Mr. Mitchell said that the Strategic Conversation was a worthwhile experience that provided trustees the opportunity to communicate directly with faculty and staff. Trustees thanked Mr. Hickman and Mr. Hamilton for their reports.

14,491
INFORMATION ITEMS

Leadership Modesto and
Leadership Turlock

Mr. Joseph Mitchell, President of the Board of Trustees, reported on the following eight information items:

On March 8, MJC hosted the Modesto Chamber of Commerce's 2001-2002 Class of Leadership Modesto. President Williams and George Boodrookas took a group of 25 on an afternoon tour of the west campus, after enjoying a lunch prepared by the Culinary Arts program students.

On April 10, the district and college hosted the Turlock Chamber of Commerce's 2001-2002 Class of Leadership Turlock for the afternoon. Trustee Rojas, Chancellor Fisher and President Williams took the group on a tour of MJC's east and west campuses. Mr. Rojas thanked staff for their presentations to the group.

Both events provided an opportunity for local leaders to

become more familiar with MJC programs and services.

MJC Women of Distinction

As part of Women's History Month, the MJC Chapter of the American Association of Women in Community Colleges hosted a special luncheon on March 21. At that time five colleagues and one student were honored for their outstanding contributions to MJC. Mr. Mitchell and Chancellor Fisher commended the planning committee for an outstanding event and congratulated the following honorees:

Classified: Sarah (Dee) King, René Patterson
Faculty: Mona Martinez, Pam Upton
Management: Tobin Clarke
Student: Jeanette Jones

Ag Department Hosts FFA Field Day

On April 13, MJC's Agriculture Department will host the 49th Annual Future Farmers of America Field Day on both East and West Campuses. The FFA Field Day attracts approximately 1,000 students from over 90 high schools across California to compete in 19 ag-related contests. The event concludes with an awards ceremony at 3:30 p.m. in the MJC Gymnasium.

Native American Pow Wow

Modesto Junior College, in cooperation with Red Nations & Friends, will host the 4th Annual Native American Pow Wow on Sunday, April 21, on the East Campus Quad. The celebration will feature Native American drumming, dancing, singing, food and crafts. The event is free and open to the public. It offers a wonderful opportunity to learn more about Native American cultures. The event is co-sponsored by MJC's TRIO programs, EOPS and ASMJC.

Spring 2002 Columbia Job Skills Academy

Currently in progress, and continuing through May 1, is Columbia College's Spring 2002 Job Skills Academy. The Academy instructs high school students in "real world" workplace skills, including the use of tools and equipment, safety, project management, team building, leadership, ethics in industry, time management, resume writing and interviewing techniques. Upon completion, students receive 2 units of college credit, priority enrollment at Columbia College, 6.6 high school credits, and connections with major local employers. This program is an ongoing part of Columbia College's Tech Prep and high school outreach efforts.

Columbia College Foundation Hosts 12th Annual Hall of Fame Dinner

The 12th Annual Columbia College Hall of Fame Dinner will be held on Thursday, May 2 in the Rotunda of the Manzanita Building. A reception will start at 6:00 p.m., followed by dinner at 7:00 p.m. Tickets are \$40 and can be obtained by calling 588-5360.

EMT Paramedic Accreditation Awarded

Columbia College's Emergency Medical Technician/Paramedic Program recently received national accreditation

through January 2005 by the Commission on Accreditation of Allied Health Education Programs. The review process involved a detailed self-study, followed by a committee site review of the classrooms, facilities, curriculum and instructors. This accreditation is one of only a handful awarded to community colleges in the state, and is attributed to the efforts of Professor Pete Daly, Dean Gary Mendenhall, and the many agencies throughout the region that are served by this program. Mr. Mitchell congratulated Columbia College staff on this accomplishment.

College Graduations

Columbia College's commencement will be held on Friday, May 17, and MJC's will be held on Thursday, May 16. All staff were encouraged to attend these important college events.

YCCD Staffing

The printed agenda item was a follow-up item to information reported to the Board of Trustees last month by a private citizen.

Ms. Janice Walker, private citizen and resident of Orange, California, stated that that analysis she shared with the Board previously was based on reports from ACCCA and the State Chancellor's office. Her report included full-time employees only. Ms. Walker stated that if part-time and temporary employees were added to the equation the figures would be different. However, she claimed that the information she presented is correct.

At Mr. Mitchell's request, Mr. Richard Peralta, Vice Chancellor for Human Resources, read the following statement for the record.

"As a follow-up to the inaccurate data reported to the Board of Trustees last month by a member of the public, the following information is provided.

The District currently employs 1,443 regular and temporary employees. This includes 51 classified managers ranging from farm supervisor to accountants, to project directors. It also includes 27 educational administrators (Division Deans, Vice Presidents, etc.). The ratio of faculty/classified staff to administrators/managers is 17.5, significantly higher than the 7.7 reported to the Board last month by a public member."

14,492
CONSENT AGENDA

A motion was made by Ms. Schrimp, seconded by Ms. Flores, that the Board of Trustees take the following action on the Consent Agenda:

Purchase Orders

Approve the purchase orders issued from February 1, 2002 through February 28, 2002.

Acceptance of Gifts - MJC

Accept with appreciation the following gifts:

- a. Three MT planters with 14 new style fingers and 5 sprockets from Norman Crow to be used in the Ag and Environmental Sciences Division vegetable crops program at Modesto Junior College.
- b. A hydronic cart from Ruth Lundquist to be used for growing orchids and other plants in the Ag & Environmental Sciences Division at Modesto Junior College.

Acceptance of Gifts – Columbia

Accept with appreciation the following gifts:

- a. A Perkin-Elmer Infra-red Spectrophotometer from Merced College (Dr. Terry Eyrich) to be used in the Columbia College Chemistry Lab.
- b. Five Nalgene Pipet Jars and 16 Orien Research Analog PH Meters from California State University, Fresno Chemistry Department (Jack Jackson) to be used in the Columbia College Chemistry Department.

Curriculum Review – MJC

Approve curriculum additions, deletions, and modifications for Modesto Junior College for the period of February 5, 2002 through February 19, 2002.

Notice of Completion of Contract

Accept the work performed by Barham Construction for Removal of Architectural Barriers at Columbia College, Bid #01-1474, as having been completed in accordance with the plans and specifications, and authorize final payment to be made.

Project Applications/Amendments

Authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding: **(Report #2049)**

- a. Beyond Tolerance in the Community – YCCD
Submitted to the Great Valley Center
Agency share: \$16,000
Proposer share: \$18,400 (in-kind from several agencies)
- b. Yosemite Tech Prep Consortium – MJC
Submitted to Title II-Tech Prep Education
Agency share: \$123,892; Proposer share: \$0
- c. Job Profiles and Assessments – MJC
Submitted to Signature Fruit
Agency share: \$26,496.25; Proposer share: \$0
- d. Human Resources Develop. Services – MJC
Submitted to DOT Foods
Agency share: \$3,204; Proposer share: \$0

- e. Enrollment Services – MJC
Submitted to Stanislaus Co. Office of Education
Agency share: \$600; Proposer share: \$0
- f. INTEC 380, 301/302, 390B
Submitted to Community Services Agency
Agency share: \$72,160; Proposer share: \$0
- g. Excellence in Performance Training (EIP) – MJC
Submitted to County of Stanislaus Community Services Agency (CSA)
Agency share: \$99,486; Proposer share: \$0

On the purchase items, the motion carried by a vote of 6 ayes and one abstention (Neumann).

On the remainder of the Consent Agenda items, the motion carried by a vote of 7-0.

DISCUSSION ITEMS

14,493
Middle College

The “middle college” concept is a collaboration between local high schools and a community college designed to ensure the success of selected high school students. In most instances, the students attend high school and college classes on the college campus. Over the past nine months, discussions regarding potential middle colleges have occurred between representatives of Columbia, MJC, and Tuolumne and Stanislaus County Offices of Education. Chancellor Fisher said this is another example of educational excellence. The MJC proposal is now being seriously considered for possible implementation in September of 2002. Dr. Jim Williams presented a status update of the discussions that have occurred with the steering group which is comprised of Chancellor Fisher, Drs. Williams, Scroggins and McLeod, Mr. George Boodrookas, Stanislaus County Superintendent of Schools Martin Petersen, Judie Piscitello from the County Office of Education, and Jeff Tilton, Principal/Administrator of Valley Business High School. Mr. Petersen, Ms. Piscitello and Dr. Tilton provided a brief review and status report on the middle college concept.

Dr. Riggs reported that for the last 18 months, he has been exploring a similar effort at Columbia College. He hopes to implement a middle college program by September of 2003.

Trustees were excited and supportive of this program and directed staff to proceed “full steam ahead.”

14,494
Columbia Mission Statement

Dr. Jim Riggs reported that consistent with one of the planning agendas from Columbia College’s last accreditation study, the college is committed to reviewing

their Mission Statement on a regular basis. This year's review resulted in the College Council's decision that the current statement needed to be updated to better reflect the multiple missions of the college. Dr. Riggs said they are pleased with the proposed updated Mission Statement for Columbia College which went through an extensive internal process.

A motion was made by Mr. Allen, seconded by Mr. Rojas, that the Board of Trustees approve the new Columbia College Mission Statement.

The motion carried with a vote of 7-0.

14,495
Partnership for Excellence

Chancellor Fisher explained that each year, as part of the statewide budget process to secure ongoing support for the Partnership for Excellence (PFE) funding, local districts have been asked to provide information to the State Chancellor's Office about the use of PFE dollars. The state also requires that the PFE expenditure/budget report be reported at a district board meeting and that a public hearing be held.

Teresa Scott, Vice Chancellor for Fiscal Services, provided a summarized version of the 2001-2002 Partnership for Excellence report. This report reflects the planned expenditures which have been developed using Board policy for participation and consultation with appropriate governance entities.

Mr. Mitchell held a public hearing on the Partnership for Excellence 2001-2002 report. As there were no comments from the public, the hearing was closed.

A motion was made by Mr. Neumann, seconded by Mr. Hallinan, that the Board of Trustees review and accept the Partnership for Excellence 2001-2002 Report and direct staff to certify the report and submit it to the California Community Colleges Chancellor's Office.

The motion carried by a vote of 7-0.

14,496
Board Bylaws Update

Chancellor Fisher provided a brief update on what has transpired with regard to the policy review process. She reported that during the Board of Trustees's Fall Retreat, the current Board Bylaws (which had been updated in 1996) were reviewed. Also reviewed were "model" Board Bylaws developed by the Community College League of California and the California Community College Trustees. These models were written to reflect existing Education Code that is either prescriptive or permissive, and also to reflect what is considered best practice. The Board requested that the Chancellor prepare revised board policies based on the CCLC/CCCT models. A total of 34 policies will be brought

to the Board for review, comment and eventual adoption. At this meeting the first 20 policies were presented for discussion. **(Report #2050)** The remaining 14 policies will be presented for a first reading at the May 7 meeting. At least two readings are required before formal adoption.

Public members Janice Walker and John Rose addressed the Board regarding policy #7345-Public Participation at Board Meetings. They stated that the policy is too restrictive. Mr. Rose claimed that this policy was designed to discourage public comment.

Trustees reviewed each policy and suggested changes were noted. After discussing that policy #7345 seemed too long, Chancellor Fisher suggested that it be divided into separate policies which reflect the major concepts of the proposed policy. The Chancellor said this would help make this policy less cumbersome and more user friendly. Trustees agreed with her suggestion. The Chancellor also asked trustees to let her or Nick Stavrianoudakis know if they have any other suggestions.

Board of Trustees conducted a first reading of the proposed revised bylaws.

14,497
Change Order

During the excavation process to replace the existing West Campus water lines (in some instances they are over 50 years old), the contractor had to cross other water, gas, communication, and electrical lines. Many of these existing lines were damaged, requiring either replacement or repair by the contractor. Because of the age of the site, many of these utilities could not be identified in the scope of work and; therefore, are considered an unforeseen condition. This has resulted in Change Order 1 in the amount of \$18,977.16 representing an 11 percent increase to the original contract.

A motion was made by Mr. Neumann, seconded by Mr. Allan, that the Board of Trustees approve Change Order 1 in the amount of \$18,977.16 to replace water lines at MJC West Campus.

The motion carried by a vote of 7-0.

14,498
PERSONNEL ITEMS

Mr. Richard Peralta presented 15 personnel items for trustees' approval.

Trustees recognized the retirements of Kathleen Abbott and Carol Swanson and commended them for their valuable years of service to the District.

A motion was made by Mr. Rojas, seconded by Mr. Neumann, that the Board of Trustees approve the following personnel items:

Kathleen Abbott	Grant retirement status to Kathleen Abbott, Account Technician I, Columbia College, effective March 1, 2002 and officially commend her for 26 years of valuable service to the District.
Carol Swanson	Grant retirement emeritus status to Carol Swanson, Nursing Professor, Allied Health, Modesto Junior College, effective May 16, 2002, and officially commend her for 19 years of valuable service to the District.
Necia Putnam	Approve the probationary appointment of Necia Putnam to the Mailroom/Facilities Technician, Mailroom/Public Information Department, Modesto Junior College, effective March 25, 2002, (50% assignment).
Wilbert John Murphy	Approve the probationary appointment of Wilbert John Murphy to the position of Campus Security Officer I, Campus Security, YCCD, effective April 1, 2002 (80% assignment).
Molly Flemate	Approve the probationary appointment of Molly Flemate to Museum Technician III, Great Valley Museum, Modesto Junior College, effective March 13, 2002, contingent upon funding.
Sydney Foster	Approve the probationary appointment of Sydney Foster to Program Representative I Financial Aid/CalWORKS, Financial Aid, Modesto Junior College, effective March 1, 2002, contingent upon funding.
Phylis Miller	Approve the promotional appointment of Phylis Miller to Accounts Technician II, Fiscal Services Accounts Payable, YCCD, effective March 11, 2002.
Donna Yarnal	Approve the promotional appointment of Donna Yarnal to Admissions & Records Technician II, Admissions & Records, Modesto Junior College, effective March 10, 2002.
Hebe Garcia-Bolio	Accept the resignation of Hebe Garcia-Bolio, Child Development Center Master Teacher – Preschool (87.5%), Allied Health/Family & Consumer Science, Modesto Junior College, effective February 28, 2002.
Nancy Bendickson	Accept the resignation of Nancy Bendickson, Secretary III, Allied Health/Family & Consumer Sciences, Modesto Junior College, effective February 28, 2002.
Terry Vilkofsky	Accept the resignation of Terry Vilkofsky, Security Dispatch 40%, YCCD Security, effective March 17, 2002.
Amy Lenstrom	Accept the resignation of Amy Lenstrom, Account Technician I, Business Office, Modesto Junior College,

effective April 5, 2002.

Roberto Mendez

Accept the resignation of Roberto Mendez, Director, TRIO Upward Bound, Student Services, Modesto Junior College, effective April 2, 2002.

Mao Vang

Accept the resignation of Mao Vang, Support Staff I (50%) Project TEAM, Instruction, Modesto Junior College, effective March 28, 2002.

Adan Alaniz

Accept the resignation of Adan Alaniz, Outreach Recruiter, Student Outreach, Modesto Junior College, effective April 5, 2002.

The motion carried by a vote of 7-0.

14,499
COMMENTS FROM THE
PUBLIC

Ms. Janice Walker, private citizen and resident of Orange, California, asked trustees if any readings had been conducted with regard to the procedures for requests made under the California Public Records Act. Mr. Mitchell said, "no," but that the Board had asked the Chancellor to streamline the procedures and that had been done.

Ms. Walker then said that on several occasions it had been reported to the Board that she has requested "thousands upon thousands" of copies of documents under the California Public Records Act. She said she had checked her records which indicate she has received 464 pages. If she combined that with the copies received by her brother-in-law Don Clark, the total is 523 pages, not "thousands upon thousands of copies." Mr. Mitchell asked her if she had taken copies of all the materials she has asked to review. She said she had not. It was noted that one requested report alone (which she did not pay for) was more than 500 pages long.

Ms. Walker said she continues to feel that the \$.50 per page fee for copies is excessive. She asked that as the Board reviews procedures that they not only consider the best interests of the district, but also the best interests of the public. She asked trustees to keep in mind the First Amendment as they review the by-laws.

14,500
ANNOUNCEMENTS

The meeting was adjourned at 7:30 p.m.

The next regular meeting will be held on Tuesday, May 7, 2002. A new faculty reception will held from 3:00-4:00 p.m. Closed session will begin at 4:00 p.m. and open session at 5:00 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.

Joseph K. Mitchell, President
YCCD Board of Trustees

Pamila J. Fisher, Secretary
YCCD Board of Trustees