

**AGENDA**  
**YOSEMITE COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES**  
**FOUR HUNDRED FIFTY-FIFTH REGULAR MEETING**  
**DECEMBER 17, 2002**

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**3:30 P.M.** Call to Order - YCCD Board Room

Since this is the annual organizational meeting, the Chancellor will call the meeting to order and preside during the election of the president.

Pledge of Allegiance to the Flag

Election results will be reported and administration of Oath of Office to Recently Elected/Reelected Board Members administered.

**Reorganization of the Board of Trustees**

Education Code section 35143 requires that the annual organizational meeting of the Board of Trustees be conducted within 15 days after the first Friday in December. In compliance with this code section, it is necessary for the Board of Trustees to accomplish the following:

1. Elect a chair;
2. Elect a vice chair with authority and power to act on behalf of the president of the board in the event of his/her absence;
3. Appoint Dr. Pamila Fisher secretary to the Board of Trustees;
4. Appoint Ms. Elisa Osnaya stenographer for the Board of Trustees;
5. Designate the time and place of the regular meetings of the Board of Trustees;
6. Appoint a voting representative to attend the Stanislaus County annual meeting where vacancies on the Stanislaus County Committee on School District Organization are filled;
7. Appoint a member to serve on the Stanislaus County Schools Board Association.

**Public Comment on Agenda Action Items:** Persons who want to address the Board of Trustees on an agenda action item (Section II) may do so after being recognized by the Chair of the Board and before Board discussion. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes each. Thirty (30) minutes shall be the maximum time allotment for public comment on any one subject regardless of the number of speakers.

**Comments from the Public:** Persons who want to comment on an Agenda Information Item (Section I) or Board business issues not included on the agenda can do so as part of agenda item **III.A**. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes each. Fifteen (15) minutes shall be the maximum time allotment for public comment on any one subject regardless of the number of speakers.

**3:45 P.M.** (Approximately) Recess to closed session - YCCD Conference Room B

- Discussion:
1. Pursuant to G. C. Section 54957: Public Employee Discipline/Dismissal/Release
  2. Pursuant to G. C. 54956.9: Litigation
    - a. Clark vs. YCCD
    - b. Anticipated Litigation

**5:00 P.M.** – Reconvene to open session – YCCD Board Room

Approval of the minutes

**RECOMMENDATION:** That the Board of Trustees approve the minutes of the regular meeting of November 13, 2002.

**I. REPORTS AND INFORMATION ITEMS**

- A. Student Activity Reports
- B. Academic Senate Activity Reports
- C. Activities and Announcements
  1. Spring Institute Days

Columbia College will hold its Institute Day on Thursday, January 2, beginning at 8:15 a.m. in Dogwood Forum. The day's focus will be Student Transformation which is part of the Excellence Initiative. MJC's Institute Day will be held on Friday, January 3 beginning at 8:00 a.m. in the Auditorium. Their focus will be "Achieving Educational Excellence."

2. Juan Alvarez Recognized

MJC's Dean of Student Services Juan Alvarez was recently selected by the Latino Community Roundtable (LCR) as one of ten Latino community leaders being recognized for his dedication and leadership as a volunteer for over 20 years and for his commitment to education. He has served as an inspiration and role model to many people. Thousands of students have benefited from his knowledge and passion for education. Dean Alvarez will be honored at an LCR awards banquet on Friday, December 20 at the SOS Club in Modesto. Tickets are available by calling 303-2664.

C. Activities and Announcements

3. Chancellor Fisher Recognized by the Board of Governors

A resolution honoring Dr. Fisher was passed by the Board of Governors at their meeting on November 12, 2002. The resolution commended Chancellor Fisher for twenty-eight years of demonstrated leadership at Yosemite Community College District, and further acknowledged her accomplishments and contributions to the California Community College system and higher education such as her recent appointment to serve as Chair of the American Association of Community Colleges (AACC) and her position as Past President of the American Association of Women in Community Colleges. Ms. Venesse Metcalf accepted the award on her behalf.

4. MJC Foundation Held Successful Campus Campaign

The MJC Foundation's campus membership drive resulted in a total of \$32,510 in pledges and donations from 225 generous MJC and Central Services staff members. The Foundation held a campaign wind-up reception on November 19 and presented prizes to the top giving departments by percentage of participation. Arts, Humanities and Communications came in first (76.3%), Allied Health and Consumer Science came in second (58.3%) and Financial Aid came in third (56.3%). All Foundation donors were recognized with a thank you gift.

5. Columbia College Foundation Holiday Brunch

The Columbia College Foundation held its annual Holiday Brunch on Sunday, December 8, 2002 at the City Hotel in Columbia. The event was well attended with approximately 100 individuals from the community, college and district office participating. Christmas carols were sung by the College's choral class under the direction of Professor John Carter.

6. Dairy Judging Team Continues MJC's Winning Tradition

The MJC Dairy Judging team won 1<sup>st</sup> High Team Overall at the North American International Livestock Exposition Post-Secondary Dairy Cattle Judging National Championship Contest on November 10, 2002. The contest is held every year in conjunction with the North American International Livestock Exposition Dairy show in Freedom Hall in Louisville, Kentucky. Representing MJC was Joe Alves (Los Banos), Derek Silva (Hilmar), Joseph Silva (Modesto), Adam Van Exel (Lodi) and MJC professor and coach Mark Anglin. In addition to the team's top award, MJC's students won 16 individual awards, including six "1<sup>st</sup> High" awards. Congratulations!

C. Activities and Announcements

7. MJC Educational Talent Search Team Wins Recognition For Website Design

Five teams from MJC's Educational Talent Search program competed in ThinkQuest, a contest among participants in the Federal TRIO program to design websites. One of MJC's website entries was among the top 12 (out of 200 entries) and was awarded a prize as "Notable Site of Recognition." MJC's winning team will receive certificates from the ThinkQuest organizers and the U.S. Department of Education, as well as special recognition from WESTOP and prizes from Microsoft, Adobe, Apple and other companies. The winning entries can be viewed at: <http://depts.washington.edu/trio/comp/entries/winning02.shtml>

8. Community Forum on Water

Columbia College conducted a Community Forum on Water on November 22 in the Dogwood Forum. Panel presentations focused on state and local water issues. Panelists represented regional and statewide environmental organizations.

9. Tech Prep Innovative Practices Grant

Modesto Junior College was awarded a \$500,000 Tech Prep Innovative Practices grant in Heavy Civil Construction Management, in partnership with Cal Poly, San Luis Obispo and Granite Construction, Inc. Students interested in Heavy Civil Construction Management must complete specific course work at any California community college with a 2.5 GPA. Successful candidates will attend Cal Poly for two quarters then apply for the Cal Poly Cooperative Education Program allowing students to work full-time for Granite Construction, Inc. while completing their BS degree through distance education and experiential learning. Granite Construction will pay cooperative educational costs.

10. CSEA Presentation to Board of Trustees

CSEA Chapter 420 engaged in a very successful Membership Unity Program this past year. The goal was to generate funds for CSEA scholarships to Columbia and MJC students. A major activity was the development of the "What's Cooking" cookbook. Chapter leaders would like to share copies of the cookbook with the Board of Trustees.

D. Presentations/Updates

1. Domestic Partners Benefits

The YCCD Chancellor's Office recently received a written request from approximately 100 staff that this item be placed on the Board Agenda for a presentation. Representatives of this group will address the Board of Trustees regarding their concerns.

2. Excellence Initiative Presentations

The colleges' Excellence Initiatives are focused on the development and implementation of strategies designed to promote student success, to better serve our communities, and to meet the new accreditation standards that will be implemented in 2004. College presidents will provide an update on the Excellence Initiative at their respective site. Dr. Riggs will focus on Columbia's Five Centers of Excellence. Dr. Williams will address MJC's use of the "Culture of Evidence" model.

3. Grant Development Annual Report

During the 2001-2002 academic year, YCCD's grant development and management activities continued to expand. Competitive and on going funded activities, categorically funded programs, and contract education increased at both Modesto Junior College and Columbia College. Ms. Shelly Conner, Director of Grant Development and Special Projects, will present a summary of grants obtained, sources of funds, and acknowledge participating college staff.

4. State and Local Budget Update

As the state's fiscal condition continues to deteriorate, the Governor has called the Legislature back into Special Session and is preparing significant mid-year cuts. Although only tentative information is available now, it appears that the mid-year cuts for YCCD may be as much as \$3 million. Additionally, next year's funding will be reduced even further. Unfortunately, this comes at the same time as major increased health benefit and retirement costs of \$4 million. Ms. Teresa Scott, Vice Chancellor for Fiscal Services, will provide the latest update. In the meantime, all options for addressing this major shortfall must be considered.

D. Presentations/Updates

5. Update on Channel 27

For more than two decades, MJC has had access to a public cable television network provided by the local cable station, as required by law and their contract. Although there have been significant YCCD staff costs to produce items for broadcast, there has been no fee for use of the station. When the City of Modesto negotiated its contract with a new cable provider, AT&T Broadband, no free access was provided for educational, government or public use. Consequently, the City asked MJC/YCCD to contribute \$132,000, the first year, and \$85,333 per year in the future in order to continue use of Channel 27. An in-depth review by MJC leadership, and a fiscal review by Central Services, resulted in the conclusion that an additional fee of this magnitude makes the program infeasible. The instructional component already is offered more via video than TV and our growth in distance learning is in the Internet area. Although it would be nice to continue using Channel 27 for public information/relation purposes, this is not considered a good use of funds at this time when we are facing severe budget cutbacks. It may be reconsidered in the future.

6. MJC East/West Campus Shuttle Survey

In response to President Williams' request, the MJC Office of College Research and Planning began a study of the likelihood of use of a shuttle service between East and West campuses. The initial phase of this study consisted of two surveys, one administered by faculty members and one by MJC students. The presentation to the Board of Trustees will address the survey results and next steps regarding researching the feasibility of providing or facilitating such a service.

## II. ACTION ITEMS

### A. Consent Agenda

#### 1. ☆Purchase Orders

RECOMMENDATION: That the Board of Trustees approve the purchase orders issued from October 1, 2002 through October 31, 2002.

#### 2. Acceptance of Gifts – Columbia College & MJC

RECOMMENDATION: That the Board of Trustees accept with appreciation the following gifts:

- a. \$250 from Gary Hinman to purchase three CDRW drives of the Digital Darkroom Class (Art 47A) at Columbia College.
- b. Plastic film from Borges Construction to be used for the Environmental Horticulture program in the Ag and Environmental Sciences & Technical Education Division at Modesto Junior College.
- c. 1994 Ford Taurus from James Lerch to be used for the Smog and Transmission and Auto Body classes in the Ag and Environmental Sciences/Technical Education Division at Modesto Junior College.
- d. Various books of assorted titles from Sheldon Greene, Jim Johnson, Norma Garcia, Karen Emerson, and HM Tarique Kafi to be used in the library at Modesto Junior College.
- e. Walnut hulling and drying services from Cover's Dehydrator to be used in the Beckwith Instructional Lab at Modesto Junior College.

#### 3. Sabbatical Leave Reports – Columbia College

Final reports have been received and approved by the college president for the Columbia College faculty who were on Sabbatical Leave in 2001-2002.

RECOMMENDATION: That the Board of Trustees accept the 2001-2002 Columbia College Sabbatical Leave reports from the following faculty:

|                                       |                         |
|---------------------------------------|-------------------------|
| <b><u>Academic Year 2001-2002</u></b> | <b><u>Fall 2002</u></b> |
| Morgan McBride                        | Suzanne Patterson       |
| Laurel Grindy                         |                         |

A. Consent Agenda

4. Special Appointment – Connie Mical

RECOMMENDATION: That the Board of Trustees approve the appointment of Connie Mical to serve on the Central Valley Conference Site Visitation team visiting Reedley College in December, 2002.

5. Special Appointment – Baker

RECOMMENDATION: That the Board of Trustees approve the one-year appointment of Ms. Maria Baker to serve as a member of the California Community Colleges, Chief Business Officials Facilities Task Force.

6. ☆Project Applications/Amendments

RECOMMENDATION: That the Board of Trustees authorize the Yosemite Community College District to submit the following project applications/amendments and to enter into a contract with the appropriate donor agencies when the projects are selected for funding:

- a. Paraprofessional Title I Education Program – Guidance 110 Class – MJC  
Submitted to Newman-Crows Landing Unified School District  
Agency share: \$2,140.00  
Proposer share: \$0
- b. Technology Telecommunications Infrastructure Project (TTIP) – Columbia  
Submitted to California Community College's Chancellor's Office  
Agency share: \$214,856.00  
Proposer share: \$0
- c. Instruction Materials – MJC/CC  
Submitted to California Department of Education  
Agency share: \$3,759; Proposer share: \$0

B. Personnel Items

1. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant emeritus retirement status to Daniel Petersen, Art Instructor, Arts, Humanities & Communications, Modesto Junior College, effective April 25, 2003 and officially commend him for 36 years of valuable service to the District.

2. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant emeritus retirement status to Jerry Reilly, Art Instructor, Arts, Humanities & Communications, Modesto Junior College, effective April 25, 2003 and officially commend him for 35 years of valuable service to the District.

3. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to Darlene Brenda Freitas, Health Services Technician, Health Services, Modesto Junior College, effective December 30, 2002 and officially commend her for 13 years of valuable service to the District.

4. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to Barbara Young, Custodian, Columbia College, effective November 1, 2002 and officially commend her for 13 years of valuable service to the District.

5. Retirement – Classified

RECOMMENDATION: That the Board of Trustees grant retirement status to Wendy Archer, Career/Transfer Center Technician III, Columbia College, effective December 30, 2002 and officially commend her for 13 years of valuable service to the District.

6. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant emeritus retirement status to Allen Boyer, Music Instructor, Arts, Humanities & Communications, Modesto Junior College, effective June 30, 2003, and officially commend him for 35 years of valuable service to the District.

B. Personnel Items

7. Retirement – Academic

RECOMMENDATION: That the Board of Trustees grant emeritus retirement status to Joy Mace, Instructor, Family & Consumer Sciences, Modesto Junior College, effective April 25, 2003, and officially commend her for 29 years of valuable service to the District.

8. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of Merry Bauman, Secretary III, Technical Education, Modesto Junior College, effective November 29, 2002.

9. Resignation - Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of Bridget Beck, Program Representative I, EOPS (47.5%), Modesto Junior College, effective December 20, 2002.

10. Resignation – Classified

RECOMMENDATION: That the Board of Trustees accept the resignation of Thuy Pham, Support Staff III, EOPS, Modesto Junior College, effective January 10, 2003.

11. Resignation – Certificated

RECOMMENDATION: That the Board of Trustees accept the resignation of Patricia Dyer, Instructor of Physical & Health Education/Coach, Physical, Recreational & Health Education, Modesto Junior College, effective May 4, 2003.

12. Interim Appointment - Educational Administrator

RECOMMENDATION: That the Board of Trustees approve the administrative appointment (interim) of Alan Cover to the position of Dean of Agriculture & Environmental Services, Modesto Junior College, effective January 1, 2003 to June 30, 2003.

13. Appointment - Educational Administrator

RECOMMENDATION: That the Board of Trustees approve the administrative appointment of Dennis Gervin to the position of Dean of Instructional Services, Modesto Junior College Instruction, effective January 1, 2003.

B. Personnel Items

14. Appointment - Educational Administrator

RECOMMENDATION: That the Board of Trustees approve the administrative appointment of Hye Ok Park to the position of Dean of Technology and Learning Resources, Columbia College, effective March 1, 2003.

15. Increase in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve an increase in assignment for Kathy Haskin, Support Staff III, Learning Resources and Technology, Modesto Junior College from 11 months to 12 months effective November 15, 2002.

16. Increase in Assignment – Classified

RECOMMENDATION: That the Board of Trustees approve an increase in assignment for Patricia Cavanagh, Campus Security Dispatcher, from 40% to 100% effective November 15, 2002.

17. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of Gary Fair to the position of Instructional Assistant II, Arts, Humanities & Communications, Modesto Junior College, effective November 4, 2002.

18. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of Cielo Alvarado to the position of Program Representative I (50%), Student Development and Campus Life, Modesto Junior College, effective November 14, 2002.

19. Probationary Appointment - Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of Daniel Wright to the position of Campus Security Officer I, Yosemite Community College District, effective November 15, 2002.

20. Probationary Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the probationary appointment of Scott Fernandes, Software/Network Analyst, YCCD Network & Technology Services, effective December 3, 2002.

B. Personnel Items

21. Promotional Appointment – Classified

RECOMMENDATION: That the Board of Trustees approve the promotional appointment of Glen Stovall to Program Representative II, TRIO/Student Support Services, Modesto Junior College, effective January 15, 2003, contingent upon funding (11 month work year).

22. Unpaid Leave - Classified

RECOMMENDATION: That the Board of Trustees approve an unpaid leave of absence (medical disability) for Robert Christian, Custodian, Columbia College, effective September 11, 2002 for a period not to exceed 6 months.

23. Reduction in Force – Classified

On September 3, 2002, the Board approved a reduction in classified staff in Community Services Agency (CSA) Excess Cost Contract funded positions and authorized appropriate notification to affected personnel. The notice was provided in a timely manner in accordance with state law and the classified negotiated agreement.

RECOMMENDATION: That the Board of Trustees confirm the termination of employment of John Has-Ellison, Instructional Assistant II – ESL (50%), Modesto Junior College effective October 6, 2002.

C. Discussion Items

1. 2001-2002 Audit Report

Matsom & Isom has completed the audit of the District's 2001-2002 fiscal operations. Representatives of the auditing firm will be present during the Board meeting for the purpose of making a formal presentation and to respond to specific inquiries. The audit report has been previously provided to the Board for their review.

RECOMMENDATION: That the Board of Trustees receive the 2001-2002 audit report and authorize its filing with the appropriate state agency in accordance with Education Code Section 84040.

2. Representatives to the VIP/JPA Board of Directors

The bylaws of the Valley Insurance Program Joint Powers Agency require that each member of the authority appoint two members to the Board of Directors. One Director shall be an elected official of the member's governing board. The other Director shall be a management-level employee of the member.

At the September 4, 2001 Board Meeting, Board Member Mr. Allister Allen was appointed to the elected official position for the term beginning October 1, 2001 and expiring September 30, 2003. This position is now vacant making it necessary for the Board of Trustees to appoint another board member on an interim basis to fulfill the remainder of the elected official position term.

RECOMMENDATION: That the Board of Trustees appoint a representative to the elected official position on an interim basis beginning immediately and expiring September 30, 2003.

**III. COMMENTS**

A. Comments from the Public

Persons who want to comment on Agenda Information Items or Board business issues not included on the agenda can do so as part of this section of the agenda. All speakers should complete a Speaker Request form in advance and give it to the Board stenographer. Individuals will be allowed a maximum of five (5) minutes each. Fifteen (15) minutes shall be the maximum time allotment for public comment on any one subject regardless of the number of speakers.

B. Comments from the Board of Trustees

This time is for trustees to report on conferences, meetings and other activities related to district business. No action will be taken.

**IV. SPECIAL PRESENTATION**

**V. NEXT MEETING**

The next regular meeting will be held on February 4, 2003. Closed session will begin at 3:30 p.m. and open session at 5:00 p.m. in the YCCD Board Room, 2201 Blue Gum Avenue, Modesto.